

CITY OF MT. SHASTA

To: Mayor and Councilmembers
From: City Manager Todd Juhasz
Subject: Bi-Weekly Report
Date: June 1, 2023

Police Department: The Chief attended three webinars regarding the administration and implementation of the Prop 64 Cohort 3 Grant Funding; The Chief also attended a CPCA legislative update seminar regarding current proposed legislation; The Department is undergoing scheduled police and dispatcher testing and interviews for open positions.

During the week the department handled:

161 calls for service

6 arrests

15 cases taken

4 traffic stops

City Manager: Review of city planner job applications, interview question development, interviews, then follow-up discussions with candidates; worked through scope and estimate for Raftellis to do outreach and support for passage of drainage impact fee and for writing two federal infrastructure grants. The grants are for the completion of three large drainage projects and the second, for the development of an alternate fuels charging station at the south end of the Landing in partnership with CalTrans, and a private entity. If we receive the grant, CalTrans has agreed to rebuild and improve the 89 Interchange; Discussions with Weist Law regarding a bond anticipation note as well as upcoming USDA take-out financing; completed Library Expansion Grant application with Library Expansion Grant Committee (Ken Kellogg was instrumental in providing engineering calculations related to energy savings); Contract prepared for the transfer of DEX 6 well from One Shasta to City in exchange for upsizing tank to serve both parties. Contract sent to One Shasta for review; Discussions with Kosmont and Siskiyou County EDC on preparation for a planned July follow-up presentation to the Board of Supervisors; Meeting with George Hills, SCORE's new claims administrator, to get acquainted. They are replacing Sedgewick after winning a competitive RFP process; Met with Green Dot Transportation and with the Public Work's Director to discuss developing a grant to complete a Citywide Safety Action Plan. The completion of this plan will make the City more competitive when applying for transportation grant dollars in the future; Worked with Raftellis on the preparation of federal grant applications for drainage projects and alternate fuels charging station; The Housing Element was approved by Council and was submitted to HCD; Reprogramming tasks in our current SB2 and LEAP grants to allow PlanWest to complete State required code updates related to emergency housing shelters and compliance with other state mandated zoning requirements; Met with Apex IT on potential upgrades to harden IT network from potential cyber intrusion; Inquiries to County on their plans for the allowance of safe and sane fireworks. They are strongly discouraging their deployment. The Fire Chief in Mt Shasta is following their lead and

prohibiting safe and sane fireworks; a court hearing was held on the Old Hospital site. Judge Dixon is allowing owner three months to fully abate the property and if it isn't abated, the Judge strongly supports entering into receivership for the property; inquiry from a developer into process for bidding on the Old Hospital site, should it be placed into receivership; Siskiyou County Economic Development Summit with City Managers from County to assess our upcoming needs and how the SCEDC can help us; Received one RFP response for hybrid meeting services to be discussed at the next Council meeting; Discussed cost escalations with WWTP Project and extension of completion date into July. PACE is going to dip into contingency funds for the completion; calls to city attorney about a demand from unidentified advocacy group wanting to obtain months of body camera footage. This request is in direct violation of City and State policy; set spring check-in meeting with Shannon Shaw (Parks) and Chief Gibson regarding security.

Mount Shasta Fire:

The Mount Shasta Fire Department responded to 15 calls during the last week:

Medicals-5

Traffic Collisions-2

Rubbish Fire in a Building-1

Cooking Fire-1

Dispatched and Cancelled-3

Public Assist-1

False Alarm-2

9 of the 15 calls were after normal work hours. (6:00 pm to 8:00 am)

Mount Shasta Fire Department personnel worked throughout the weeks on general duties to include keeping the Fire Department clean and sanitized.

Staff has continued to work on the Roseburg Fuel Reduction project with hand cutting and piling brush.

Staff has continued to work on the Short-Term Rental Inspection. We have inspected approximately 29.

A Wednesday training was held where members continued training on wildland progressive hose lays.

On Wednesday the 24th, staff took an engine to the Shady Creek Preschool and provided a capabilities demonstration for students. Firefighters spoke about not playing with matches, having a meeting place at home with adults in case of a fire, and sprayed water from the engine.

Also, on Wednesday, staff went to the Golden Eagle School and assisted with their Egg Drop Science Project. The Dunsmuir Fire Department brought their ladder truck where student's science projects were dropped from.

Last Friday afternoon it was discovered that the main engine bay door was separating bulging away from the building. Public works was contacted, and they are currently working on a fix.

Public Works:

- The Public Work's Director (PWD) attended a meeting with Grant (PACE Engineering) and Brooke to discuss the operation of the screw drive at the headworks and the process for disposal of the collected material. We also discussed the sludge dewatering process and how the final product will be disposed of.
- Worked with Mark baker of AT&T to get water shut off to their building at 1219 S. Mt. Shasta Blvd. so they could make repairs to their fire protection system.
- Took call on request for pothole repair. Unfortunately, it falls within Caltran's ROW.
- Investigated a sewer overflow at 805 McCloud Avenue. We were notified by a prospective buyer. The overflow was occurring at the lateral cleanout. It appears that the lateral is below the street elevation for the city's mainline in McCloud Avenue. There is a backflow preventor installed near the adjacent sidewalk and also a pump and tank. A blockage in the lateral was found which is causing an overflow. The current tenant is moving out. We will shut the water off and not turn it back on until the issue has been resolved.
- Met with Kelly Zolotoff (CalTrans), Brandon Vatter (Raftellis), Brandon Panarra (Valley Pacific), and other assorted Caltrans staff to discuss a joint approach to preparing a federal CFI Grant for a corridor level alternative fueling station on the old mill site.
- Met with Joshua Lafrance to discuss a pending encroachment permit for construction at 228 N. Mt. Shasta Blvd. This is the old Spelzini building which is currently under renovation for Theory Café and Coffee.
- Met with Kevin Hughes to discuss new water service to their existing church on S. Mt. Shasta Blvd. They've been utilizing well water. It turns out that a new 2" water service was installed adjacent to their property when the new 12" line was installed as part of the Tank 1 & Roseburg Water System Improvements.
- Participated in conference call with PACE on an issue concerning the telemetry sub-contractor on WWTP project.
- Received a call from a resident on South Washington. There is an Oak Tree in the city right of way with dead limbs reaching out over his property. I investigated and agreed that the limbs need to be removed. I let him know that the city crew will attend to it.
- Worked with Jodi to set up interview times for 5 candidates for the Wastewater Treatment Plant Operator I/II
- Spoke with Tom Barr of 110 North B Street about the possibility of connecting an ADU to the 6" sewer line in the alley behind his house. David and I verified that it is physically possible.

PW Crew –

Monday – Watered plants along NMSB. Set out Farmer's Market barricades. Staff continued painting white street markings (2 man crew – 8 Hours); Responded to 4 USA locates; Prepared for tree trimming along the 200 block of NMSB and the 500 block of Cedar St.; set out no parking barricade;. Received 46 of 52 loaned barricades from Grinduro event; Began excavation and preparation for the installation of a 1" water lateral for a property on Spring Street. Staff exposed a water main and dug a trench to an existing meter location.

Tuesday – Weekly routine Bac-T samples were taken and submitted to Pace Labs; Picked up Farmer’s Market barricades; Staff continued painting white street markings (2 man crew – 8 Hours); Received remaining barricades from Grinduro event; Completed installation of 1” water lateral for a residence on Spring St. and hot tapped main; installed HDPE pipe, set meter and backfilled trench; Trimmed trees on 200 block of NMSB with 3 man crew, removed broken branches from winter storms.

Wednesday – Weekly Routine samples passed; Staff continued painting white street markings (2 man crew – 8 Hours); Responded to 3 USA locates; Trimmed trees on Cedar St and W Alma with 2 man crew, removed broken branches from winter storms; Investigated water leak in roadway at W. Lake and Maple street, located utilities; Investigated water leak in front of USFS at W. Alma and found that an abandoned 2” PVC line had collapsed and released water.

Thursday – Staff continued placing white street markings (2 man crew – 8 Hours); Trimmed trees on W. Lake St with a 2 man crew, removed broken branches from winter storms; Repaired leak at W. Lake St and Maple on .75” city lateral with repair band; Replaced 6 faded 24” stop signs and 4 faded stop ahead signs.

Friday – Watered plants along NMSB; Crews continued painting white pavement street markings after streets dried out from rain. (2 man crews – 4 Hours); Staff cleaned off downtown sidewalks with back pack blower and street sweeper cleaned downtown area along McCloud Ave and other various locations; Hung MSHS graduation banners; Performed monthly water meter reads; Mowed City Hall and Library lawns; Fixed potholes at various locations; Responded to sewer back up at residence along SMSB due to blockage in the mainline and released out of private clean out. Staff used a chain flail to cut through root and removed blockage. Staff used Vac-Con to clean out debris from yard and shoveled debris into 5 gallon buckets from back of garage that was inaccessible; Responded to a back up at a residence on W. Lake Street. Customer had tried using snake to release blockage. Staff flushed from manhole 608 but was unable to release blockage. Will attempt again on Monday. Staff cleaned up traffic collision debris in front along Pine St.

Saturday –

Sunday – Spring production has increased approximately 260 GPM over the previous week. 5/21/2023 1305 GPM. 5/28/2023 1569 GPM

Pine St Project - Waiting on Project closeout.

Sewer Interceptor Project – Timberworks Continued construction at Old Stage Rd.

Oak Street Project. – Timberworks is planning to begin this project in August.