

CITY OF MT. SHASTA

To: Mayor and Councilmembers
From: City Manager Todd Juhasz
Subject: Bi-Weekly Report
Date: May 10, 2023

Police Department: Signed and completed the contract for the Proposition 64 Cohort 3 Grant funding. The Chief attended a meeting regarding the encryption of radios and the ability to talk with allied agencies. Consensus of all city fire chiefs and Sheriff's Department leadership was to have one key so all agencies are using the same set of comms. An anticipated MOU should be out for review in late May.

During the week the department handled:

Calls for service 93

Arrests 3

Cases Taken 9

Traffic stops 11

City Manager: Work completing grant for the expansion and refurbishment of the City's library. More specifically-general edits and additions, calculations on current electricity usage (Library built in 1969) on a monthly basis in kWh vs. with expected savings from library reconstruction with additions like solar and a more efficient HVAC system, and details on proposed green/LEED upgrades as part of redesign; staff presented to the Board of Supervisors on a potential partnership on the formation of an Enhanced Infrastructure Finance District (EIFD) in order to raise money to provide infrastructure to the Landing, Orchard, and One Shasta Properties as well as other improvements. The Board voted 4 to 1 to hear a more in-depth presentation from the City and the EIFD consulting firm, Kosmont. Post presentation, staff met with Angela Davis, the County Administrator as well as Sherry Lawson, the Assistant County Administrator regarding questions that they'd like answers to, timing of the next presentation, and details about the EIFD tool. The presentation will likely happen during the first BOS meeting in July after the County has passed their annual budget. Meetings with PlanWest about the Housing Element. Staff and PlanWest have incorporated changes as requested by the Planning Commission and based upon public comment. The Housing Element (HE) will be heard by the Planning Commission for a second time on May 16th. The HE will need to move on to Council after the next Planning Commission to meet HCD deadlines. Mediated a dispute between property owners and suggested that both parties consider civil remedies through the court system as their issues aren't covered under our municipal code; met with the Chamber of

Commerce about restoring some funding that used to be provided through TOT. The Chamber produced documentation of their profits and losses and made a compelling case regarding the need for some additional funds; calls to applicants for the City Planner position. Staff will set up formal interviews once the posting closes next week; interviewed proposed contract planners through TRC. We have a replacement contract planner that should suffice for the time being and will help with the transition to a full time City employed planner; set up interviews and AV equipment for interviews for candidate teams for the library expansion; processed pay apps for reimbursement from the State for the wastewater treatment plant project; reviewed draft contract for the transfer of One Shasta's main well to the City in exchange for upsizing the tank and providing capacity to provide water to the One Shasta site at full build out as water for municipal use. After review, the contract was sent to PACE Engineering to ensure that technical specifications in the contract are correct; phone conversations with Sousa Redi-Mix regarding the hiring of a consultant to complete their annual mine inspection; attended CalMuni PFA meeting; met with the Weed's City Manager about potential receivership candidates held by the same owner of the old hospital; Weekly meetings with the DANCO team regarding the affordable housing project at Chestnut, Ivy, Field. We also learned that a grant application completed by DANCO and City staff resulted in an additional award of \$1.3 m in support of construction of the aforementioned affordable project; weekly meetings with our city attorney and the Bay Area Receivership Group about the old hospital. It has been determined that the cost of the abatement of hazardous materials and demolition will cost about as much as the property is worth. Therefore, the current receivership appointment can't proceed. However, the City is seeking the "abatement of sub-standard housing and nuisance" as well as the appointment of a receiver through the court system. If approved, the property owner will be required to fully abate the property within 90 days (tear down and remediate). If the owner does not comply, the City can fine him \$500 per day pursuant to the Mt Shasta Municipal Code. If approved by the court system, the owner will be liable for all receiver fees and attorney costs. Further, the post-judgement tool can be employed that will allow the taking of other properties under the same ownership in Siskiyou County to pay for the fees and abatement. We will also seek the court to forbid the owner from using the property as a tax write-off. Signed the easement for the Pioneer Trailhead in support of the Mount Shasta Trail Association's plans to build trails on the Landing site; parking ticket appeals review; revisions to the Parklet Ordinance based on feedback from Council; worked on reprogramming LEAP funds for the completion of the City's Housing Element and to meet the State's new requirement to provide an emergency shelter plan for the homeless; inquiries to the State's Cal LAFCO organizations to seek consulting firms that work on LAFCO approvals and annexations in support of the One Shasta property.

Fire Department:

The Mount Shasta Fire Department responded to 14 calls.

Medicals-4

Traffic Collision-1

Flue Fire-1

Electrical Hazard-1

Dispatched and Cancelled-1

False Alarm-1

Public Assist-4

Unauthorized Burning-1

9 of the 14 calls were after normal work hours. (6:00 pm to 8:00 am)

-Mount Shasta Fire Department personnel worked through the week completing general duties to include keeping the Fire Department clean and sanitized.

-Chief Duncan attended a meeting where the North County Readiness drills will be held. Then members then went visited the site where the South County drills will be held.

-Chief Duncan and Captain Smith continued with the Short-Term Rental Inspections.

-Staff continued work on the fuel reduction project at the Roseburg Property, which involves cutting and limbing overgrown trees, brush. These piles were then burned.

-Officer Goldsberry attended an Arson-Related Case Studies seminar, held by the Shasta County Arson Task Force. Officer Goldsberry is also one of the Fire Departments most active volunteers. He is working on earning his Fire Investigator certification and will be part of the Siskiyou County Arson Taskforce. The Taskforce is comprised of personnel from different agencies working on investigations Countywide.

-Wednesday night training was held. Staff were trained on wildland hose lays and other wildland suppression tactics.

-Captain Burns attended a meeting held by the Mount Shasta Chamber of Commerce in preparation for the 4th of July.

-Chief Duncan attended the College of the Siskiyous Academy Graduation. Three members of the Mount Shasta Fire Department graduated. Congratulations to Katie Heikura, Spencer Cunningham, and Kyle Ellorin. They worked extremely hard over the last seven months and endured a very long winter on the training grounds. We are proud to have them as members of the Mount Shasta Fire Department.

Public Works:

- Met with Kelly Zolotoff (Caltrans) to review the process for submitting a time extension for the State's STIP Grant for an asphalt overlay on N. Mt. Shasta Blvd. between Ski Village and Spring Hill Drive.
- While meeting with Kelly Zolotoff, we also discussed the application the City is planning to submit for a Federal CFI (Charging & Fueling Infrastructure) Grant. We are pursuing both grant tracks: the AFC (Alternative Fuel Corridor) and the

Community based plan. Staff discussed with Caltrans the possible location for the Corridor project-the Mill Site on the south end of town. In order to optimize the grant application, it would be necessary to modify Hwy 89/I-5 interchange. This is consistent with an existing Caltrans plan that has lacked funding. By partnering with Caltrans on the CFI Grant it may be possible to secure funding for both the CFI and interchange modifications.

- On Tuesday, the PW's Director (the Director) attended a seminar on the new state general order for SSO (Sanitary System Overflows)
- On Wednesday, the Director attended a Caltrans seminar on A&E Consultant Selection consistent with revised state guidelines. This training is required to utilize State funding.
- Spoke with PACE Analytical regarding requirements for the provision of annual water quality reports.
- Received additional inquiries on when the street sweeper will visit various locations.
- Conducted site inspections on the Sewer Interceptor Project.
- Spoke with a consultant regarding the potential replacement of the existing scanner/plotter
- Researched possible connections along S. Mt. Shasta Blvd. for connecting to existing properties in the County.

PW Crew –

Monday – The street sweeper was out cleaning streets at various locations. Staff began flushing quarterly sewer hot spots. A small leak was found in the roadway on Forest St. which was repaired. Staff set out benches at various downtown location. A cable was fixed at the Roseburg Property that was cut by vandals.

Tuesday – Weekly routine Bac-T samples were taken and submitted to Pace Labs for analysis. The street sweeper was out cleaning streets at various locations. The Deputy Public Work's Director attended seminar regarding new regulations related to the Statewide Sanitary Sewer Systems General Order June 5, 2023. Staff trimmed branches around traffic signs at various locations.

Wednesday – Weekly routine bacteriology samples passed. Staff continued flushing quarterly sewer hot spots. They repaired a metal cover to a sidewalk drain outlet at the NW corner of McCloud Ave and Washington Drive that was damaged by snowplows. Completed painting the new PD office at City Hall.

Thursday – Performed monthly fire extinguisher inspections. Staff watered new planted flowers in downtown pots. They completed 7 USA locates. They inspected and repaired a PVB irrigation meter along S. Mount Shasta Boulevard landscape area. Staff repaired seams on a sewer camera van that began to leak during the last storm. Staff completed flushing quarterly sewer hot spots. A total of 6759 feet of sewer main was cleared. A

bollard was removed from the entrance to N. B street bike trail. Completed updating list for grease inspections.

Friday – The street sweeper was out cleaning streets at various locations. Electrical modifications and data wiring was completed at new PD office at City Hall. Replaced faded snow and stop ahead signs. Staff investigated a sewer alignment issue at Perry St and N. B St and updated the sewer map. Sewer lines were flushed on Perry from MH 340 to 341.

Pine St Project - Waiting on Project closeout.

Sewer Interceptor Project – Timberworks resumed construction at W Jessie.

WWTP:

Monday- The belt on the compressor was replaced, collected/tested lake and river samples, made tubes and ran spore check, filled backhoe tires with air, QC was completed agar tubes, washed glassware. Tuesday- plant checks were performed, coliforms testing was completed, prepped lab, collected monthly samples and delivered the samples to Redding. Wednesday- Plant checks were completed, coliform testing passed, removed the regulator from ton, grease pumps, meeting regarding Aeromod, study. Thursday- Plant checks were performed, coliform testing was completed, toured Aeromod before filling with water, installed reagents for analyzers, monitored pumping from CB. Friday- Plant checks and coliform testing was completed, performed maintenance on analyzers, picked up packages, monitored pumping from CB, completed weekly checks.

Brooke: Monday- plant checks, coliform tests, read BODs, read PT results, enter PT data online, worked with Bullert to reconnect signal wires for GC valve, tested valve/pump- still won't open, order input cards completed for PLC, entered data, picked up mail, receipts delivered to Erin. Tuesday- Entered data, met with Rick from Aeromod, worked with fiber providers to discuss options, placed bottle order, checked mail, read QCs tests, planned for pumping to fill Aeromod, searched electrical drawings for PLC info. Wednesday- Entered data, collected label receipts, discussed training schedule with Mike, moved composite sampler at headworks for construction, ordered tubing, replaced water separator on compressor, met with Rick from Aeromod. Thursday and Friday- sick leave