

CITY OF MT. SHASTA

To: Mayor and Councilmembers
From: City Manager Todd Juhasz
Subject: Bi-Weekly Report
Date: April 27, 2023

1) Police: April 17th thru April 23rd

Confirmation was received that the City was awarded Proposition 64 Grant funding; worked on budget updates and recruitment; reviewed draft Sidewalk Ordinance; conducted on site retail training for cannabis stores on how to prevent underage access attended a “lessons learned” chief’s meeting regarding the Mill and McKinney fires and how to prepare and plan for future events; held a meeting with the new Clean and Safe coordinator to address issues and prepare for spring cleanup; officers responded to a report of a burglary in progress- after a short chase, the subject was located by K-9 Officer Artie. The subjects had taken several firearms from the residence, which have all been recovered.

During the week the department handled

76 calls for service

2 Arrests

4 Cases Taken

20 Traffic Stops

2) City Manager: Meetings with DANCO to complete an application for affordable housing grant funding; discussions with the County Administrator about pitching the Enhanced Infrastructure Finance District (EIFD)-we have a hearing with the Board of Supervisors on May 2nd. The CM will be in attendance and will present; numerous meetings with the Bay Area Receivership Group (BARG) and with the city attorney about the Old Hospital property-apparently BARG believes there is negative equity in the site after the cost of tearing the property down and mitigating asbestos. We continue to meet to determine a resolution to the impasse; research on vacating ½ of Field Street for the DANCO project; reviewed RFQs for the library expansion project. The Library Expansion Committee met and determined that we should interview two candidates; presented the draft Housing Element with Plan West at the Planning Commission. Based on citizen comments and the Planning Commission, we will hold one additional meeting to discuss the draft before bringing the document to City Council for review; discussions with Raftellis, the firm completing the Stormwater Drainage Impact Study. Related to this issue, staff has spoken

to the county election clerk and the city attorney about timing for placing the measure on the ballot; reviewed the results of the judge's ruling on the Golden Eagle Charter School; met with the Friends of the Library and the Library Committee on a personnel issue; met with an interested party about the potential development of the Landing; completed the draft of the Sidewalk Ordinance and the Parklet Ordinance.

3) Fire:

The Mount Shasta Fire Department responded to 19 calls last week.

Medicals-9

Vehicle Fire-1

Traffic Collisions-1

Dispatched and Cancelled-1

False Alarm-2

Public Assist-5

9 of the 19 calls were after normal work hours. (6:00 pm to 8:00 am)

Mount Shasta Fire Department personnel worked throughout the weeks on general duties and keeping the Fire Department clean and sanitized.

Chief Duncan and Captain Smith continued with the Short-Term Rental Inspections.

Staff is continuing to work on the Roseburg Property Fuel Reduction Project. The contractor is close to completion on removing fuels from the perimeter of the property. Staff have been working daily on thinning the very heavily treed areas. If anyone would like to review the work, please contact Chief Duncan.

Training was held for the crew last Wednesday. They worked on new equipment orientation with Rescue 1640. New equipment boxes have been mounted on City engines.

Training was also held on Saturday. Members started the morning with PAK tests, an annual physical agility test. Members carry 45 lbs for 3 miles in 45 minutes or less on the track at the high school. Members then went to the Roseburg Property and worked on saw training in conjunction with the fuel reduction project.

Firefighter Poindexter attended combustible liquids fire training held by the College of the Siskiyou. This class was paid for by the County Fire Warden.

The Annual Mount Shasta Volunteer Firemen's Association Benefit Dinner will be held this Saturday April 29th.

5) Public Works:

- Worked with Josh onsite to finalize layout of Fire Station, Police Station, and City Hall to generate accurate map for fire alarm system.
- Met onsite with Joanne Goble and her contractor to go over sidewalk construction and coordination on placement of the city drain line
- Answered questions of a resident on Court Street about the upcoming Oak Street Waterline Improvement project
- Emailed Mike Nilsen of the Central Valley Water Board stating the city will not contest the revisions to the tentative permit renewal for WDR and NPDES of the WWTP
- Had a meeting with Francine Conti of TRC concerning the proposed annexation by Kevin Brooks. Francine will pass on the information to the new contract planner who is scheduled to begin work on 4/24.
- Calculated the water, sewer and drainage fees for the Danco affordable housing project
- Issued the Special Event Permit with conditional approval for the Grinduro event.
- Worked with Brandon Vatter of Raftellis on getting a preliminary grant submittal for Small Disadvantaged Community SRF for three stormwater improvement projects.
- Conducted site inspections on Sewer Interceptor Project
- Inspected Fire Break at north end of Roseburg Mill site
- Met with Lisa Barone of 213 Roelofs Court, Apt A who complained of water giving off odor of skunk or sewer. David and I sampled the water that looked clear, had no odor or taste. We explained the city's water testing procedure. No other people in the vicinity had called.
- Traded emails with Kelly Zolotoff (Caltrans) about extending STIP funding for PPNO 2558 Mt. Shasta Blvd Rehab

PW Crew –

Monday – Crew completed the removal of snow poles and the flushing fire hydrants (70 throughout town); Replaced radio units in McCloud Transmission PRV and Tank 3 SCADA units; Began remodel of a storage room for Police Department offices.

Tuesday – Weekly routine Bac-T samples were taken and submitted to Pace by Labs; Street sweeper was out picking up cinders from local roads; Continued remodel of storage room for PD offices, constructed partition wall; Repaired a leak on .75 inch water lateral for a residence on Everitt Memorial Highway.

Wednesday – Weekly Bacteriology samples passed; Street sweeper continued to remove cinders; PD office remodel- constructed a partition wall; flushed sewer mains sections in preparation for root cutting.

Thursday – Repaired and replaced faded signs; flushed sewer main sections in preparation for root cutting- commenced with root cutting along with CCTV inspections.

Friday – Continued remodel of storage room for PD offices, constructed partition wall. Repaired and replaced faded signs. Continued root cutting with CCTV inspections. Investigated odor

complaint at a residence. Customer complained of a sewer smell. DT and KK took samples at the site and found no issues.

Pine St Project - Waiting on Project closeout. **Sewer Interceptor Project** – Timberworks resumed construction at W Jessie.

WWTP:

Brian: Monday- plant check, coliforms, installed motors on analyzers, read BODs, collected/test lake and river samples, ordered parts for analyzers, and poly pumps.

Tuesday- Emails/communications with County on obtaining a pesticide/herbicide permit. Performed maintenance on poly blend unit- still trying to get working. Assisted with mudwell pumps and building a splash pad for backwash flow to pond 1.

Wednesday- Continue work on poly blend unit, prepped for herbicide training, held a safety meeting, cleaned chemicals from parts for repairs, got one poly blend unit operational.

Thursday- Partial plant checks, conducted herbicide training for Public Works crew; swapped regulators on ton containers, read coliforms results.

Friday- Performed weekly safety checks, completed maintenance on chem clean feeder drum, prep/paint first coat on ladders for RSF.

Brooke: Monday- emails, review w/Brian, started ESMR2, order ACH, completed weekly summary report, discussed LF pumps w/Public Works Director, searched online for pump control repair companies and requested repair quotes.

Tuesday- Performed plant checks, collected coliforms samples, prepped lab, scheduled pump inspections, brought RSF online, built splash pad, assisted with poly pumps repair, researched poly blend repair, Watson Well onsite inspection of LF pumps.

Wednesday- Performed plant checks, read lake and river coliform results, assisted with poly unit repair, staff inspected GC vault- discuss conduit damage/repair, picked up supplies at Solanos.

Thursday- partial plant checks, coliforms counts completed, entered lab data, held a web meeting regarding the WWTP, ordered PLC battery, ESMR2, discussed repair quote with Ross from Scott River Pump.

Friday- plant checks, coliform counts, searched for parts at Napa and Solanos, serviced compressor blow-offs.