

CITY OF MT. SHASTA

To: Mayor and Councilmembers
From: City Manager Todd Juhasz
Subject: Bi-Weekly Report
Date: March 27, 2023

1) Police: K-9 Artie passed state re-certification and did K-9 Rocco. Staff participated in the filming of a documentary for the ID channel, regarding the Devohnte Morgan missing person case. The Chief participated in a “One Pill Can Kill” presentation at Dunsmuir High School. Officers assisted in clearing out the public parking lot behind Parker Plaza so that public works could clear out the snow piles.

During the week the department handled calls for service: 96 Arrests: 5 Cases Taken: 13

Traffic stops: 18

2) City Manager: Numerous weekly meetings with the DANCO project team towards the development of 24 affordable housing units and one manager’s residence; Answering CEQA and other questions about the aforementioned project; DANCO project architectural review, CUP, and CEQA approved at the Planning Commission-need to return to Council for the proposed vacation of ½ of Field Street as part of project approval; internal meetings held regarding two additional structures that need to be abated and placed under receivership; completed edits to draft Outdoor Dining Ordinance-to be brought before Council in April; calls to County to attempt to get an answer on whether they are willing to partner on an EIFD; editing draft version of the Housing Element before being circulated for public comment; discussions with PacPower about the finalization of the Power Box Art contract; phone calls and emails with Library RFQ applicants-we have received five proposals that have been circulated with the Library Committee for review; discussions with the City Attorney about potential ballot measures for a Drainage Impact Fee and an increase in TOT tax from ten percent to twelve percent; meeting with Johnson Controls about better monitoring for solar installations; STIP Amendment work for the Lake Street Complete Streets Project; administrative ticket review; wrote RFP for hybrid meeting services; meeting with Eugene Tssui about his proposed development project-CEQA, and other required review; meeting with Raftellis regarding the potential for the submission of a federal grant for EV charging facilities; Old Hospital Receivership Hearing set for 4/14; discussions about Oak Street Area Water Project bids.

3) Fire: The Mount Shasta Fire Department responded to 15 calls

Medicals- 10

Structure Fire-1

Public Assist- 2

Dispatched and Cancelled-2

5 of the 15 calls were after normal work hours. (6:00 pm to 8:00 am)

Mount Shasta Fire Department personnel worked throughout the weeks on general duties to include keeping the Fire Department clean and sanitized.

Chief Duncan and Captain Smith attended classes last week. The first was a California State Fire Marshal Inspector 1C-the third class of four total classes.

Captain Burns attended a 5-day California State Fire Marshal Rope Rescue Technician class.

The Mount Shasta Fire Department assisted the McCloud Fire Department with a Structure Fire/ House explosion. The structure was completely destroyed.

Staff assisted the Black Butte Transfer Station with a controlled burn.

Chief Duncan worked with the Human Resources Department in setting up interviews for a paid Firefighter position that will be posted during the first part of May. Firefighter Lamanna has informed us that he will be leaving the Mount Shasta Fire Department and starting work for CAL FIRE.

5) Public Works:

Public Works Director

- Met with Nancy Swift of JEDI to discuss layout of the Farmer's Market for 2023 and possible alternative sites for 2024. Also spoke with Bill Ramshaw on two different options.
- Discussed the possibility of connecting a commercial lot owned by Aaron Richardson & Son on Church Street to city water.
- Finalized process on requesting quotes for purchase of service truck for Public Works. Received four quotes with the best price being presented by Red Bluff Dodge for a ¾ ton 4wd pickup truck with utility bed.
- Attended webinar on CFI Grant (Charging and Fueling Infrastructure). It is Federally funded through FHWA for establishment of EV chargers. There are two funding categories: Community Charging and Fueling, and Alternative Fuel Corridor. The Bipartisan Infrastructure Law provides \$2.5 billion over five years for this program. This NOFO offers up to \$700 million from Fiscal Years 2022 and 2023 to strategically deploy electric vehicle (EV) charging infrastructure and other alternative fueling infrastructure projects in urban and rural communities in publicly accessible locations, including downtown areas and local neighborhoods, particularly in underserved and disadvantaged communities. I-5 is deemed a corridor and the City of Mt. Shasta is well situated for a corridor alternative fueling facility. The City is also well situated for a community EV charging facility. I have started coordinating with Raftellis on exploring the grant application process.
- Investigated 351 Adams for background on an application for a lot split. Researched existing infrastructure and right of way.
- Inspected repairs to the sewer on North A Street where tree roots had caused a backup. Also abandoned an unused lateral that was contributing to the problem.
- Attended bi-weekly construction meeting for WWTP improvements.
- Began review of contract documents for Oak Street Waterline Improvements
- Continued work on WB-DDW-Drought report to the state
- Looking into road conditions, snow removal and right of way clearing on Grant Road because of an inquiry by a neighbor

PW Crew –

Monday – Flushed Well 1. Replaced bulb on flashing red light at the intersection of Everitt Memorial and Rockfellow. Installed R5-3, “No Motor Vehicles” signs at both ends of N. B St trail. Crew pumped water out of W Alma PRV Station. Removed snow off of PRV’s. Repaired potholes at various locations. Set out No Parking signs at Parker Plaza parking lot in order to clean area on Thursday.

Tuesday – Weekly routine Bac-T samples taken and submitted to Pace Labs. Repaired potholes at various locations. Inspected sewer issue on N. B St mainline from MH 442 and found a pipe section which was installed with Ferncos had settled and has created a major sag in pipe. Crew replaced section, removed wye for abandoned alley line and installed reinforced pipe couplers. DT processed 4 leak adjustments requests.

Wednesday – Weekly Routine samples passed. Crew pumped water out of W Alma PRV Station. Cleaned out equipment garage, swept floor and cleaned snow plows. Built snow chains for grader and loader. Street sweeper out picking up cinders.

Thursday – Clean-up of Parker Plaza, removed trash and debris left by homeless people living in parking lot, hauled remaining snow and used cleaned area with street sweeper. Built chains for grader. Street sweeper out picking up cinders.

Friday – Assisted attaining pricing for new fleet truck. Built chains for loader and performed maintenance on plows. Repaired snow poles at concrete medians. Removed shelf from PD locker room. Street sweeper out picking up cinders.

Pine St Project - Waiting on Project closeout. **Sewer Interceptor Project** – On winter shutdown.

Brian: Monday; plant check, coliform tests, service analyzer, read BODs, collect/test lake and river samples, make reagents, wash glassware, study. Tuesday-Friday: sick leave

Brooke- Monday- emails, enter data contact various labs for Acute Tox testing, timesheets to city hall, haul trash to dumpster, summary report for state regulator. Tuesday- plant check, coliform tests, emails, shut down plant for WWTP construction project, enter data, check mail, check on construction work; identify piping. Wednesday- plant check, prep for lab, emails, VacCon chambers in contact basic; dump/ clean/ return to shop, start-up plant, adjust flows and chem feed- observe, meet with Clark Bros- discuss lab layout. Thursday- plant check, coliforms, full lab, enter data. Friday- in at 3am for CL2 feed callout, maintenance feed system, plant check, leave at 7AM.