

CITY OF MT. SHASTA

To: Mayor and Councilmembers
From: City Manager Todd Juhasz
Subject: Bi-Weekly Report
Date: March 1, 2023

1) Police: Department management meeting was held where pre-budget planning was completed as was planning for the implementation of the officer wellness program; All management personnel attended the city-wide anti-harassment training; officers worked to clear the streets for public work for snow removal. This was hampered as the volume of snow made travel difficult within the city; The dispatch center was very busy on the 24th handling weather related telephone calls due to the freeway being closed.

The Department handled:

126 calls for service, 2 arrests, 8 cases taken, and 6 traffic stops

2) City Manager: re-wrote grant narrative for the redesign of Lake Street to narrow travel lanes, provided protected bike lanes, ADA ramps, and to fill sidewalk gaps; wrote letters of support for the Lake Street project for signature by SORA, the Mt Shasta Trail Association, middle school, high school, unified school district. The grant is due the week of the 27th; re-wrote federal grant for the full reconstruction of Mt Shasta Boulevard to include bike lanes, better site line distances, new utilities, utility undergrounding, and construction that will support heavier vehicles; wrote letter of support for the grant to be signed by various agencies; finished rough draft of the outdoor dining ordinance; continued working on Mt Shasta's Housing Element; had consultations with Housing and Community Development on using SB 35 to ministerially approve the Danco affordable housing project; weekly meetings with affordable housing development team; worked with the police chief on plans to enforce code violations for sub-standard housing and other violations; conversations with PACE about the Mt Shasta Boulevard/ Chestnut Couplet plan; finalized easement language for the development of multi-use trails on the Landing; meeting with SCORE and other City Managers to evaluate RFPs to potentially replace Sedgewick as one of the insurance providers; reviewed density bonus law for affordable housing in support of the DANCO application going before the Planning Commission on the 28th; meetings with TRC on billing related issues; attended sexual harassment training; meetings with Raftellis on the completion of the Stormwater Drainage Study; reviewed drawings for the placement of the Tree of Life Sculpture; inquiries to Pacific Power on the signing of the Power Box Art agreement; CEQA consultations for the DANCO project; the Nest Property is now in receivership and will be put on the market shortly; The Old Hospital will be placed in receivership on March 2nd and will be on the market shortly after that; I spoke to Angela Davis the County Administrator and she is still reviewing the EIFD proposal and plans to bring it before the Board of Supervisors in March; answered complaints regarding snow removal; reached out to Robert Kendrick about the potential development of the

Landing. He presented to Council last year about the desire to purchase the entire site for a mix of market rate, affordable, light manufacturing, and commercial.

3) Fire: The Mount Shasta Fire Department responded to 49 calls during the last two weeks:

Medicals- 25

Traffic Collisions-4

Structure Fire-2

Vegetation Fire-1

Unauthorized Burning-1

Flue Fire-1

Cooking Fire-1

False Alarms-3

Dispatched and Cancelled-6

Public Assists-5

20 of the 49 calls were after normal work hours. (6:00 pm to 8:00 am)

The Mount Shasta Fire Department worked throughout the weeks on general duties including keeping the Fire Department clean and sanitized; on Monday February 13th the Mount Shasta Fire Department responded to a vegetation fire off of Spring Hill Dr. The fire was on CAL FIRE DPA. Fire was contained at 100'x50'. Mount Shasta units assisted with containing the fire as well as water supply.

Later that evening, the Mount Shasta Fire Department was dispatched to a structure fire in McCloud on Squaw Valley Dr. The road was blocked by a large tree that had fallen near the golf course and had taken the power lines and poles down. All responding units were blocked by the tree. Chief Duncan and three CAL FIRE engineers grabbed structure turnouts and ran on foot to the CAL FIRE McCloud station and staffed the reserve engine that was still in the station. These personnel arrived at the scene and were able to get the fire knocked down, and finished the overhaul and cleanup when additional units arrived.

Weekly Wednesday night training was held. Training topics included medical patient assessments and treatment under different medical scenarios; ongoing weekend training continues.

Chief Duncan attended a Siskiyou County Chief's Association meeting on Saturday the 18th. We discussed some upcoming training that will be held in Mount Shasta, These trainings will serve as the Annual Readiness Drill prior to this fire season. Most departments from the south

county attend as well as CAL FIRE and the US Forrest service. Another topic of discussion was related to allowing the sale of Safe and Sane Fireworks for the 4th of July. Most of the comments received concluded that departments would wait and see how the extended forecast looks.

5) Public Works:

Public Works Director

Tuesday – Weekly routine Bac-T samples including raw water taken and submitted to Pace Labs. Poured concrete collar for manhole at EOL on N B St and backfilled trench. Responded to leak at a residence on Spring St. where SWS had just tied in water service. Found source of leak was the owner’s sprinkler system was left running and water was pouring out of broken sprinkler heads. David Torres shut the water off and confirmed the source of leak. Removed graffiti from a no parking sign at Ream Ave and Siskiyou Way. Removed graffiti from traffic signal cabinet at Commercial and W Lake St. Installed metal flashing on east side of Library eave where a woodpecker had made several holes in wall.

Wednesday – Weekly Routine samples passed. On call person placed cinders per PD request, 1:45 am. PW crew placed a load of cinders on areas not covered by on call person. Replaced damaged bike lane sign and post on NMSB in front of Point S. Repaired bent stop sign on Hinkley and NMSB damaged by vehicle. Snowplow equipment check and walk thru in preparation of snow storm. DT requested quote for new utility truck from Red Bluff Dodge, received email quote. Ordered pipe bollard cover and R5-3 signs for N. B St. bike trail. Flushed well 1.

Thursday – Hauled snow from Corp yard entrance to make room for next storm. PW super and two leads attended sexual harassment webinar training. Received new sewer camera transporter and repaired camera from Weco. Crew put together unit and tested functionality. Repaired broken snow poles. Placed cinders on various sections of roads.

Friday – Major snow storm, town received on average 30 inches. 3 PW employees on vacation. The PWD was able to substitute operators and employed a loader from Timberworks. Sidewalk clearing began at 2am. PD called David Torres to plow a path for tow truck to access their yard and cars. Received a call that plows had inadvertently hit a backflow device and needed water shutoff. David Torres shut the water off at 4 am. Crew began plowing streets at 5 am. Plow 6 broke down, hoses to the front blade were ripped off again, mechanic determined that the blade bumper stop had sheared off and we will need to weld a new one on. Plow 6 was down for the entire push, however, it was repaired by the end of the day. Loader 41 had issues with quick disconnect fittings on the front blade were swapped out with Loader 18. Loader 18 stalled and could not restart. Mechanic was able to restart it and we took it back to the yard. Mechanic replaced the fittings on 41 and that was used the rest of the day. Crew plowed from 2 am until 5:30 pm

Saturday – Crew plowed to clean up downtown in anticipation of busy weekend. Crew cleared off sidewalks, pulled remaining snow to center berm, pulled snowpack, widened roads and placed cinders. David Torres assisted with pulling out a tractor trailer that was stuck on Chestnut Street with no chains. Crew plowed from 4 am until 2 pm. Received a call that a property on Jefferson had been repaired and was ready for water to be turned on. On call

personnel determined that a meter had been broken by a plow and was leaking. Water was shut off. Crew replaced a one-inch meter and customer still did not have water after water was restored. It was determined that there was probably dirt and debris stuck in the line so water was left on. Customer called on Sunday and notified me that his plumber was able to clear the line of debris and he finally had water.

Pine St Project - Waiting on Project closeout.

Sewer Interceptor Project – On winter shutdown.