



# City of Mt Shasta

## Approved Subdivision Connection Letter

Date: \_\_\_\_\_

Project Location: \_\_\_\_\_

Street Address: \_\_\_\_\_

Assessors Parcel Number: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Please include a plot plan, to scale with dimensions, which depicts all buildings, well, property lines, fences, street access, and the route of the lateral sewer line to the City main.

\_\_\_\_\_  
Public Works Director Name

\_\_\_\_\_  
Public Works Director Signature

### **Applicant please follow these instructions once the connection is approved:**

Take this letter to the Siskiyou County Building Department (County) with your building permit application.

Come back to the City to pay connection and inspection fees after your building plans have been approved and the permit is ready to be issued by the County.

After the connection and inspection fees have been paid to the City, the applicant can return to the County with a copy of the City's paid Application and Permit form. The County will be able to complete the issuance of the County building permit.

The City connection and inspection fees must be paid before construction begins.

**Note: the City requires an inspection of the lateral line by the Mt. Shasta Building Inspector prior to any backfill placement.**