

CITY OF MT. SHASTA

To: Mayor and Councilmembers
From: City Manager Todd Juhasz
Subject: Bi-Weekly Report
Date: January 20, 2023

1) Police: Attended the City Council meeting; worked with Day Wireless regarding missing equipment, damaged repeater, and the pending delivery of new radios; completed SB54 State reporting requirements; during the week, the Department handled; 82 calls for service, 3 arrests, 13 cases taken.

Traffic stops:19

2) City Manager: Held a “PERB Hearing” for a police officer that was terminated for cause in 2021; held a meeting with Raftellis, the consultant managing the drainage infrastructure project. They have determined a per unit charge for residential units as well as multi-unit charges for commercial and industrial projects. The new rates do not take into account any potential federal grant awards for drainage infrastructure projects and the rates are much more favorable than originally predicted. Raftellis will have final numbers at next week’s meeting. After, the City will begin the 218 process; no qualified applications have been received as of yet for the Planning Manager position. I have provided staff with a list of all accredited graduate planning programs on the west coast and have asked that the job posting be mailed to each department head; the Transportation Grant and STIP amendment RFP was awarded to Green Dot Transportation Consulting. They have been tasked with amending the STIP for the Lake Street project and to write a grant for additional design money for the purpose of calming traffic on Lake Street and to build buffered bike lanes as suggested in the recently adopted Active Transportation Plan; the RFP for managing the LAFCo and annexation processes for the Orchard and former Crystal Geysers site has been published; work continues addressing multiple code enforcement issues with the owner of the Gold Room and two adjacent properties; received approval from PacificCorp for a contract to install art on power boxes within the City, a project spearheaded by the Downtown Enhancement Advisory Committee or DEAC; continued work incorporating edits to the Short-Term Rental Ordinance; Have begun work on an urgency ordinance to cease any new Bed & Breakfasts being built. The urgency ordinance will buy the City time to either amend the Short-Term Rental Ordinance to include a cap on new B & Bs or on a stand-alone ordinance; a meeting has been scheduled with the County Administrator, her staff, and Kosmont LLC (consultant) to pitch a partnership between the City of Mt Shasta and the County on the formation of an Enhanced Infrastructure Finance District for the Landing and One Shasta property. Avenue 22 will handle the audio visual portion of the meeting as well as remote hosting; the CEQA study has been completed for the 25 unit affordable housing project at Chestnut and Ivy. The results of the mitigated declaration will be posted on the City’s website on Monday, neighbors within 300’ will be notified, and the information will be published in the

paper; the city attorney and I are preparing a contract for the transfer of the DEX 6 well from One Shasta to the City in exchange for upsizing the tank to meet the future needs of City residents and the One Shasta site; developing an easement agreement with the Mt Shasta Trails Association for a new multi-use trail on the Landing property; met with the realtor who has been assigned the properties for disposition of the Nest and Old Hospital as part of the receivership process. There is a January 26th court date at which a judge will decide whether to force both properties into receivership; negotiated a proposed settlement with the prime and a sub-contractor on the WWTP project to avoid arbitration. The negotiated settlement has very favorable terms for the City; met with the Library Expansion Committee. A member of the Committee is preparing a request for Qualifications for an architect/engineer to down-size the expansion from the original design. Once we have a new design that is acceptable, the City will file CEQA before bringing the project to the Planning Commission; met with a representative from the Golden Eagle Charter School. They are moving away from the originally proposed site and purchasing a property at Ream and W. A. Barr Roads. We discussed logistics of a potential approval as well as the provision of sewer and water; negotiated a proposed contract for a second year of hybrid meetings to be hosted by our current consultant, Avenue 22; met with PACE to discuss the status of a redesign for McCloud Avenue and for the design of one-way couplet on N. Mt Shasta Boulevard and Chestnut; fielded numerous questions and complaints regarding the draft-final Short-Term Rental Ordinance; met with Eugene Tssui about his proposed conference and educational facility. We are preparing a CEQA filing and once complete, we will bring the project to the Planning Commission for Architectural Review; conducted various administrative reviews of parking ticket appeals.

3) Fire: The Mount Shasta Fire Department responded to 31 calls for the week, with an average of 4 personnel per call. For the period, the Department handled:

Medicals- 16

Traffic Collision-1

Fire/Other-1

HAZ MAT-1

Dispatched and Cancelled-6

Power Lines Down-1

Public Assist-6

False Alarm-1

12 of the 31 calls were after normal work hours. (6:00 pm to 8:00 am)

Mount Shasta Fire Department personnel worked throughout the period on general duties to include keeping the Fire Department clean and sanitized; Chief Duncan and Captain Smith

visited the Mount Shasta High School and completed a reinspection with the school's new maintenance personnel. It was an opportunity to teach the new maintenance personnel what is required of them per State Fire Code; Chief Duncan and Captain Smith returned and completed a reinspection on a new restaurant. The owner made all corrections as required based on an initial site visit.

Wednesday night, the Department attended a forcible entry training. Last Saturday, department personnel training was held. Captain Burns and Firefighter Lamanna led a training on the use of Stokes litters operations as well as training on new equipment; staff met with a potential volunteer fire fighter. The individual has an extensive background in the Emergency Medical Field and will be a welcome addition to the Department; Chief Duncan attended a Fire Training Advisory Committee meeting at the College of the Siskiyous. The Committee is tasked with developing uniform training plans and expanding training opportunities for County and local city's fire personnel.

5) Public Works:

- Assisted resident and her son on tree removal on their property. Gave them the names of three firms in town.
- Upon the request of a potential buyer, The Public Work's Director (PWD) researched the feasibility of connecting water and sewer to a lot on Butte Street.
- The PWD spoke with Mark Russell of Lake Siskiyou Mutual Water Company about the logistics of the new owners of the Summit Church of tying in their sewage collection system with the City's, possible tie in points and how the fee for service would be billed. The PWD also spoke with the prospective buyer, the Golden Eagle School, about the need for a flow meter to be installed (as part of a pump system) with a rate of approximately \$0.01241/gallons.
- The PWD spoke with a property owner who lives at the corner of Forest and Mill who explained that a wide area was left unplowed on Forest due to presence of a dumpster that SJ Denham had left protruding into the right of way. Staff met with SJ Denham personnel onsite and moved the dumpster out of the right-of-way.
- Spoke with Todd Mills of Sturgeon Electric about possible disposal sites for the vacuum truck contents. They are now using Sousa's. No closer sites are available.
- Spoke with the owner of 1503 Village Way. He was experiencing low pressure in his water system and asked if anyone else had reported similar issues. I told him no, but I would have someone go out and check. Staff went out and verified that the pressure at his lateral was 90 psi at his lateral and the problem was probably with his PRV. The owner confirmed that this was the case and hired a contractor to resolve the issue.
- The PWD spoke with the owner of 503 Glen Mar. She asked for a map showing the location of her sewer lateral and stated that there were issues with sewer back-ups and thought it might be a problem with the main line. Staff mentioned that the owner would not be the only one affected if that was the case and that that line was intact with no

history of problems. The owner was provided a copy of the as-builts for that section of line.

- Spoke with the owner of 310 East Lake about a water leak lasting several months that the owner has not been able to locate. The owner was provided contact information for American Leak Detection out of Redding as one potential provider.
- Received a call from a constituent who lives at the corner of upper Village Way and Bear Springs. They reported that a snow plow had ruptured a hydraulic hose which then leaked over a substantial section of Bear Springs Road and a segment of Village Way. The leak and spill were addressed.
- Received a call from a constituent complaining about the deterioration of a road patch on South Old Stage Road related to the Sewer Interceptor Improvement Project. Timberworks, the contractor on the project, addressed the project promptly. The complainant was informed of the outcome.
- The PWD attended a pre-application meeting with owner of 25 & 39 Ski Village and the City's contract planner. We discussed the requirements for SC&G, variances for SFD vs ADU connection fees.
- Spoke with a property owner on South Adams, south of McCloud Avenue that is building a home. It was relayed to the owner that there is a new State law that no garage or covered parking can be required if construction is proposed within 0.5 miles of public transit. The project proponents referenced the bus stop at Berryvale. After checking with Google Maps I pointed out that the bus stop was 0.56 miles from the subject property.