

CITY OF MT. SHASTA

To: Mayor and Councilmembers
From: City Manager Todd Juhasz
Subject: Bi-Weekly Report
Date: December 28, 2023

1) Police: Officers participated in “Shop with a Cop” program in Yreka; the Chief was out of the Office between December 20th thru 25th for Christmas break.

During the week the department handled, 57 calls for service; 2 arrests; 7 cases taken; 18 traffic stops.

2) City Manager: Spoke to Bill Abbott, a top CEQA attorney in CA, about suing repeat filers of CEQA lawsuits as “frivolous litigants”; ongoing meetings with Matrix Consulting about Fire and Police Consolidation. Matrix to present preliminary findings at the January 9th Council meeting; meetings with local planning firms to determine ‘not to exceed amount’ for completing LAFCO and annexation work for the Orchard and One Shasta Properties; meetings with PACE regarding scoping both the Castle Creek daylighting and Chestnut and N. Mt Shasta Boulevard one-ways. This information preliminary engineering and cost estimates will be used to chase grant funding; field meeting with PACE engineer and Chief Gibson on the redesign of McCloud Avenue; continued work on the Short-Term Rental Ordinance; meeting with Teamsters Rep and the Fire Department seeking an additional pay increase to meet PD pay range. This request was denied; meetings with DANCO about the affordable housing project on Field, Ivy, and Chestnut. DANCO will go before the Planning Commission once a CEQA determination has been made; awarded RFP to Green Dot Consulting to amend the STIP for the Lake Street project and to seek grant funds for active transportation improvements and traffic calming; mailed consultation opportunity letters to various Tribes as required by HCD as a requirement of completing the Housing Element; calls with Ed Valenzuela about seeking a meeting with the County regarding the EIFD proposal; discussions with 22nd Ave about the potential for renewing their contract to hold hybrid meetings; worked with code enforcement, fire, and building department regarding two illegally operating businesses adjacent to the Gold Room; meetings with the property owners and broker regarding the potential development of the Moss Property; submitted a letter of intent to apply for a grant in support of the reconstruction of the library; meeting with Raftellis on stormwater drainage RFP. They are completing percentage calculations of each property based on detailed satellite imagery to determine the percentage of pervious vs impervious surfaces. PACE is also working with Raftellis to scope three drainage projects in order to seek federal infrastructure grant dollars for the design and construction; meeting with code enforcement and Fire about red tagging 211 High Street and disposing of it as a nuisance property.

3) Fire: The Mount Shasta Fire Department responded to 17 calls for the week.

Medicals- 6

False Alarm-4

Structure Fire-1

Public Assist-4

Dispatched and Cancelled enroute-2

7 of the 17 calls were after normal work hours. (6:00 pm to 8:00 am)

Mount Shasta Fire Department personnel worked throughout the weeks on general duties to include keeping the Fire Department clean and sanitized.

Staff worked on getting Santa's Sleigh cleaned up and in storage for another year; staff assisted with the delivering Toys for Tots to all eligible children in the Mount Shasta area; Chief Duncan and Captain Smith went with the City Building Inspector to inspect illegally opened businesses in town. The inspection was started with the owner's permission, but shortly after getting started the owner called back and asked us to leave and return when he could be present. A follow-up inspection was scheduled for this week. Weekly Wednesday training was held. Medical scenarios and assessments training was held with the assistance of EMT's; On Thursday 12/22/22 the Mount Shasta Fire Department was dispatched to a fully involved structure fire. Units arrived at scene and deployed hose lines and extinguished the fire. The structure suffered heavy damage. The fire investigation is ongoing. We received auto aid from Dunsmuir/Castella, CAL FIRE, Weed, and McCloud Fire.

5) Public Works:

Public Works Director

- Forwarded sign CO#3 for Pine St. Water System Improvements to PACE Engineering.
- Reached out to Mercier Electric to investigate backup generator at City Hall to ensure all necessary service connections are included
- Working with Sturgeon Electric for Encroachment Permit to replace/install power poles along Rockfellow & McCloud Ave areas.
- Visited WWTP and met Brook and Brian. Went over current construction and changes to plant over the last few years.
- David and I attended meeting with PACE Engineering to go over current projects, future projects, and potential future projects.
- Requested crew to respond to an emergency service call at 303 McCloud Avenue. There was a broken water line in the house, and they didn't know where the water shutoff was. David Torres responded.
- Finalized a special use permit with Friends of the Avalanche Center for the annual Snow Ball at the City Park.

- Sent an email to Joanna Altorfer regarding the physical condition of the sidewalk at 811 Pine Street
- Spoke with Building Inspector about two triplexes on North Washington
- Soke with Tom Deany of Siskiyou County concerning a sewer hookup request on W.A. Barr Road

WWTP

Brian: Monday- plant checks, read BODs, set coliform tests, collect and test lake and river samples, collect monthly effluent samples, deliver samples to Redding. Tuesday- wash glassware, weekly plant checks, pick up packages at city hall, haul garbage to dumpster, study, Mike Busse on site visit. Wednesday- monthly safety checks, harness inspections, service blower 3, place lab supply orders, safety meeting, pay invoices, leave at 1:30. Thursday- off work.

Brooke: Monday- review with Brian, emails, enter data, review lab results, drop package at Pages, pick up mail, schedule site visits, send report to GC. Tuesday- plant check, read/set coliform tests, service Micro analyzer, prep lab, collect Q-4 samples, gas truck, deliver samples to Redding. Wednesday- plant check, read coliform results, full lab, Ken here for meet and greet, pick up mail, pay invoice, enter data. Thursday- plant check, read coliform results, make reagents, enter data, start ESMR2, place office supply orders, pick up mail and packages.