

## CITY OF MT. SHASTA

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To: Mayor and Councilmembers  
From: City Manager Todd Juhasz  
Subject: Bi-Weekly Report  
Date: December 2, 2022

**1) Police:** The Chief was out of the office for most of last week due to a family emergency; Mt Shasta PD did participate in the light parade and tree lighting ceremony.

During the week the department handled, 83 calls for service, 3 Arrests, 10 Cases Taken, 34 Traffic stops.

**2) City Manager:** Restarted LEAP Grant work on a noise study. A departed planner inexplicably asked the consultant to discontinue the work even though we have to extend grant funds by December of 2023. The results of the study will be used as part of a General Plan update and for the formation of a noise ordinance; Housing Element work with PlanWest-weekly meeting. PlanWest is preparing Yreka's Housing Element and we have the benefit of understanding what will be required of us from HCD as PlanWest and HCD met. From the meeting its clear what Mt Shasta will need to accomplish by HCD's deadline; meeting with Raftellis on the Stormwater Drainage Infrastructure Plan. They now have the high-resolution aerial images that will help them identify the percentage of pervious/impervious surfaces within the City. This information will be used to form a 218 model for rate payers; met with Matrix Consulting to discuss their completed interviews with City Staff, as well as staff from Dunsmuir, and Weed. They are writing up their findings and once complete, they will present this information to Council; assigned PACE Engineering to study ways to slow traffic, maintain some parking, and reduce speeding on McCloud Ave; worked with PACE on adopting required water conservation and water management regulations consistent with Division 6 of the CA Water Code. A resolution related to the adoption of this regulation will be brought before Council at the next meeting; received draft surveys for the future Spring Hill Water Tank site. These were sent to the owner of One Shasta for review and edits. Once approved, the City will draw up an agreement for the transfer of the property to the City; incorporated all edits into the Short Term Rental Ordinance to be brought before Council on December 12<sup>th</sup>; spoke with the Siskiyou Economic Development Council about updating the Landing Web Page for the City to reflect current personnel and contact information; worked with the city attorney on finalizing a contract with the City's new Public Works Director; participated in weekly meetings with DANCO about the 25 unit affordable housing project. They need to decide whether to bring the project for Architectural Review now or wait until CEQA is complete and seek approval for the entire project; closed escrow and signed the title documents for the well site located at 812 Lassen Lane. This well will provide additional redundancy as the region faces the continuation of the mega-drought; read survey responses generated from the Housing Element outreach work done by PlanWest; Receivership properties: the Petition for the Nest Property (305 Old

McCloud Rd) is filed and the hearing is set for 1/26/23. The Petition for the Old Hospital was filed and the hearing date is also set for 1/26/2023; worked with Eugene Tssui on a PowerPoint presentation for a proposed office building that incorporates Net Zero technology; Met with the owners of the Summit Lofts as well as the owners of Theory Coffee Roasters about seeking approval for a bakery and coffee establishment in the Summit Loft's ground floor retail space; working on an outdoor café ordinance; phone call with Ed Valenzuela after receiving a pitch deck of slides from Kosmont. Ed will be meeting with the County Administrator on December 6<sup>th</sup> and will set a meeting in order for Kosmont and I to go through the pitch deck and revenue assumptions for three different growth scenarios.

**3) Fire:** The Mount Shasta Fire Department responded to 36 calls last week.

Medicals- 25

Traffic Collision - 2

False Alarm – 1

Public Assist- 4

Dispatched and Cancelled-4

19 of the 36 calls were after normal work hours. (6:00 pm to 8:00 am)

Mount Shasta Fire Department personnel worked throughout the last two weeks on general duties to include cleaning and sanitizing the work area. Weekly training was performed on hydrant and Large Diameter Hose operations. Proper hydrant connections and policies as well as how to determine the number of gallons a specific hydrant can supply.

On 11/19/22 Mount Shasta Fire assisted with burning the green waste pile at the Black Butte Transfer Station. CAL FIRE assisted with the burning. The burned material came from homeowners who were urged to create defensible space around their properties.

On 11/21-22/22 Chief Duncan, Captain Smith, and Captain Burns attended quarterly range training hosted by the Mount Shasta Police Department.

Staff assisted with preparation for the Winter Magic parade. The Mount Shasta Firemen's Association assisted with bringing Santa and Mrs. Claus along the parade route in one of the Association's vehicles. Santa was available for kids to visit with after the lighting of the Christmas Tree. Staff also assisted with traffic control. It appeared to be one of the larger turnouts in past years. Special Thank You to Jay Polk for helping us with keeping our Antique vehicles running for use during these special occasions. Chief Duncan conducted inspections of vendors at the event to ensure that they had the proper extinguishers for food prep.

## **5) Public Works:**

**PW Crew** - Weekly Bac-T routine samples were collected and they passed testing; staff also submitted water samples for chemical testing at Well 1 and 2; staff completed decorating the City Christmas tree, including the installation of the City Hall Garland and they assisted with the Winter Magic Parade; An on call staff member set up the road closure for the Parade on Friday and picked up the barriers on Saturday; Crews cleared storm damaged trees from city streets and from around the Library resulting from the snow event. Crews also hauled off snow berm at various locations in preparation of holiday weekend; Staff met with Pace Engineering to discuss the design of the Oak Street Water project and water lateral relocations; Staff blew leaves off city sidewalks in the downtown; the street sweeper was out and around the community on three days during this last week; Staff responded to 1 USA notifications, 0 city leaks, 4 customer water shut offs/turn ons, 0 sewer back-ups. Staff did not work Thursday and Friday of Thanksgiving Week.

**Tank 1 Project** – project complete.

**Pine St Project** – The contractor worked on the punch list items and staff located the eight-inch line feeding the abandoned Ivy PRV.

**Sewer Interceptor Project** – The project is on winter shutdown.

**WWTP** – Brooke is on vacation.