

## CITY OF MT. SHASTA

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To: Mayor and Councilmembers  
From: City Manager Todd Juhasz  
Subject: Bi-Weekly Report  
Date: June 21, 2022

1) Police: Attended Siskiyou County Chiefs meeting- the big take away was a renewed MOU for the Critical Incident Team, feasibility of a consolidated dispatch center, and training on emergency preparedness; attended the City Council meeting and presented a Meritorious service award to Officer Barns; completed resolution for the hiring bonus for new police officers and dispatchers; began work on updating the MSMC regarding personal garden tags; arranged fire shelter training for all officers.

During the week the department handled 124 calls for service, Arrests 7, Cases Taken: 18

Traffic stops: 28

2) City Manager: Reviewed police and fire consolidation reports-waiting on one more internal review until we award contract; meetings with the Humane Society on new contract terms; meetings with DANCO and Tom Hesseldenz on the entitlement and design of a new 25 unit work force/affordable housing project; worked on the transfer of an owner with a current short term rental permit to a new owner; virtual meeting with Plan West partners on the completion of the City's Housing Element; met with two professional negotiating firms as potential consultants for negotiating tax sharing agreements with County on proposed annexation parcels; attended Sacramento Valley Division Managers Meeting; budget work-to include preparing a budget message that ties in Council goals and objectives; worked with Alta on the City's draft Active Transportation Plan-open house scheduled for this Thursday (23<sup>rd</sup>) at Deadwood Bike Shop; extensive work with contract planner, TRC, on various planning applications; meetings with Raftellis, the City's consultant on the drainage infrastructure funding report; worked with the developers and the Public Works Director on an expedited sign permit application for the Summit Lofts; salary adjustment research; worked with the DEAC Committee on expending some of their funds to engineer a "plow proof" plinth for the "Tree of Life" sculpture; met with Public Works Director for a rundown on the progress made, funding sources, expenses for all of the City's infrastructure projects; worked on Tank 2 project to resolve tank coating issue.

3) Fire: The Mount Shasta Fire Department responded to 17 Calls in the last week.

Medicals-8

Electrical Hazard/ Power Lines Down-1

Vegetation Fire-1

Public Assist – 3

Dispatched and Canceled enroute – 1

Traffic Collision – 1

Unauthorized Burning-2

11 of the 17 calls were after normal work hours. (6:00 pm to 8:00 am)

Mount Shasta Fire Department personnel worked through the week on general duties as well as keeping the Fire Department clean and sanitized. Annual Hose testing was completed last week-every length of structure rated hose gets tested annually. This year we did have a few lengths of hose fail due to leaks around the couplings. These will be replaced; staff has been continuing to work on our P-100 or Defensible Space Inspections- with the weather changing and the resultant drying vegetation, we are working diligently with the residents to ensure they have the proper defensible space around their properties; the Department held a training for the Mount Shasta Police Department- the Police Department responds to many fires to assist with evacuations, so they were taught techniques for fire sheltering and were issued appropriate equipment. Weekly Wednesday evening trainings were held and plans and schedules for the Fourth of July were agreed to; Chief Duncan and Captain Burns attended a meeting in regard to final preparations for Fourth of July festivities with the Mount Shasta Chamber of Commerce; Firefighter Lamanna applied for a grant for fuel reduction-this grant request was written in support of fuel reduction work that has been ongoing at the Springs; staff completed a walk through and final Fire inspection of a new business that will be opening for business soon.

4) Public Works: Weekly Bac-T routine samples completed and passed; staff removed a broken portion of concrete curb on the 200th block of N. MSB and made temporary repair-damage was caused by an existing liquid amber tree which will need to be removed and replaced in the future; the PW's Crew continued painting pavement markings at various locations; installed new water service and meter for a new residence located at 201 High Street; staff removed dead trees from the new Tank 1 site that have died and pose a threat to the tank; staff repaired a water leak in front of the MS Elementary school on the old 3" water main; The Crew responded to 5 meter reads, 6 USA notifications, 1 city leaks, 0 customer water shut offs/turn on. **Tank 1 Project** – Contractor continued AC removal and grading of Quail Hill tank site for site paving. Tank 2 was disinfected, and Bac-T samples passed. Tank 2 was placed online on Friday of last week. Tank 3 was drained to prepare for tank modifications. Tank 2 was found to have the original lead-based coatings from 1945 on the interior, discussed with Pace to request

a quote for lead abatement and new coatings. **Pine St Project** – Crew continued to locate utilities ahead on water line installation. Site Works Solution continued installation of 8” watermain along a portion of W. Jessie St, Spring St and W. Field St. **Sewer Interceptor Project** – Contractor begun mobilization and procuring materials.

**WWTP** - Monday plant checks were performed, BODs read, collected/tested R1 & R2; washed glassware and picked up garbage. Tuesday: registered for Gr III exam; hand pull weeds around ponds; prepared QC tubes, QC tubes, left at noon for testing. Wednesday and Thursday: hand pulled weeds in solar field; studied for exam held yesterday (20<sup>th</sup>). Friday: Pulled weeds in solar field; test prep with online trainer; held a safety meeting; performed weekly safety checks; attempted bird rescue from RSF; Continued study for exam.

Lead WWTP Operator: adjustments to SCADA; emails- sign/send ROWD forms to Grant at PACE; entered data flow calculation; started ESMR2 report; received ACH delivery. Tuesday: plant checks performed; prepared lab work; scheduled testing with Basic Labs; ESMR2 work Wednesday: plant checks completed; weekly lab testing performed; read QC reports: ESMR2 report reviewed and data entered. Thursday: plant checks completed; submitted progress reports to state; entered data; ESMR2 report completed; discussed diffuser work with regulator. Friday: plant checks; entered data; ESMR2 report completed; attempted bird rescue from RSF; meeting with Mike from Clark Bros. to discuss outfall repairs.