

## CITY OF MT. SHASTA

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To: Mayor and Councilmembers  
From: City Manager Todd Juhasz  
Subject: Bi-Weekly Report  
Date: March 1, 2022

1) Police: Participated in midyear budget revision with Muriel; continued to work on writing a new city ordinance and resolution to be presented to council regarding AB481; covered patrol shift to facilitate all department members ability to attend training; held police officer testing and interview board; during the week the department handled: calls for service: 118, Arrests: 6, Cases Taken: 11

Sisson Meadow Patrols: 3

2) City Manager: Meeting with EX Director of the Humane Society about renewing contract that expired in 2018 (code enforcement); follow-up discussions with developer interested in siting a pre-fab building material manufacturing site in Mt Shasta-site visit to existing plant planned for this week; DEAC Committee meeting; meetings with PACE regarding bid award for Pine Street project; discussions around a potential ordinance to limit water extraction from City limits; meeting with IT provider about service issues; discussion with apartment building developer about expediting application; meeting with Siskiyou Ec Dev about marketing City and how to strengthen our partnership; signed contract with hybrid meeting provider; work on Receivership Program and finalization of Vacant and Distressed Building Ordinance; attended Planning Commission; virtual meetings with Alta in regards to Active Transportation Plan; discussion with Lake Siskiyou mutual Water Corp about timing for replacement of trunk line and to reiterate that there is no reduced fee for treating water coming from the County; department head meeting; calls to city attorney to clarify noticing requirements; posted memory care resources to City's website; provided inventory of short term rentals in Mt Shasta; answered questions from consultants regarding the drainage funding RFP; meeting with Apex IT; met with JEDI about the siting of the Farmer's Market-other issues; call to prospective developers about an infill site; inquiries about opting into Rural Exemption for green and food waste.

3) Fire: The Fire Department cleaned and sanitized; Mount Shasta Fire Department assisted Mount Shasta Police Department with an inspection and red tagging of a single family dwelling within the City limits-worked with Pacific Power and MSPD to mitigate hazards at scene; sat on an interview panel to assist MSPD; MSFD along with the City Planner, Building Department, and Code enforcement did a commercial inspection of a mercantile business; Mount Shasta City personnel worked towards mitigating any possible hazards from building and fire code violations; responded to a vehicle fire in McCloud and assisted with extinguishment; Mount Shasta Fire Department responded to two vegetation fires in South Weed- Mount Shasta Fire

Department sent a chief officer, engine, and two water tenders to the first fire- to the second, MSFD sent a chief officer and engine; Mount Shasta Fire Department had a joint training with Dunsmuir-Castella fire- during the training we fit tested both departments for SCBA masks, debriefing on hazmat issues during medical calls; MSFD has interest from one new volunteer and will be reactivating a past volunteer who has moved back to the area; MSFD provided a chief officer, two water tenders, and a type 1 engine to another fire in South Weed;

The Mount Shasta Fire Department responded to 20 Calls.

Medicals-6

Public Assists-2

Vegetation Fire-2

Structure Fire-1

Flue Fire-1

Vehicle Fire-1

False Alarm-6

Authorized Control Burning-1

10 of the 20 calls were after normal work hours. (6:00 pm to 8:00 am)

4) Public Works: Weekly Bac-T routine samples completed and passed; Bac-T samples for the new 12" watermain along Mt View to station 31+00 passed and waterline was placed into service; PW crew located water lines in an effort to update GIS maps; performed monthly meter reads and performed troubleshooting of chronic non-read meters; crews trimmed trees at various locations to make clearance for traffic and equipment and to improve visibility; PW assisted fire department with hauling of vegetation from fire access road that was cut to enhance fire protection of Roseburg property; repaired a water lateral leak at 206 Orem- found leak in roadway that required replacing entire ¾" line as existing line was deteriorated; responded to 5 USA notifications, 3 customer water shut offs and 1 private sewer back up. **Tank 1 Project** - Contractor continued installation of 12" water main down through the Meadow Brook subdivision through Mt View Dr and completed tie in at S Mt Shasta Blvd. Performed water shutdown for tie in at S Mt Shasta Blvd. Contractor also completed tie ins of 5 private laterals from new waterline. PW crew continued locating utilities for waterline project. **WWTP** - Contractor continued pouring concrete walls for main structure. Samples were driven to Fairfield by WW Treatment crew. performed laboratory duties for the week as well as covered

on call; was able to complete and submit a quarterly report to the control board. WWTP operators worked on adjustments to analyzers to obtain proper readings.

#### 5) Planning: **1 Permit applications**

- Mt Shasta Taxi – 5 year taxi license review – look into prior permitting (business was sold) and current permitting parameters

#### **General requests for information**

- Mill & Forest APN 057-283-040 owner answer questions about lot split
- 1101 Ream – answered questions about parking requirements
- 306 N MTSB tea house building permit questions
- 1301 Old Hwy 99 Yurt camp questions
- Wetlands questions and site visit
- Nissan special event permit questions and mail application.

#### **Administrative work**

- Wrote newspaper notice for the PC Variance – review timelines, gov and local code requirements for required noticing information
- Wrote the newspaper notice for the CC EV Ordinance item.
- Printed neighbor list for PC variance item.
- Contacted 22ave (hybrid meeting provider) provided graphics and link for noticing

#### **Transportation Planning**

- Attended ATP grant workshop

#### **Walk Bike Ride Mt Shasta**

- Attended and made introductions at TAC meeting for preliminary results
- Received mapping and information resulting from TAC meeting, provide to Alta

#### **Site Visits**

- Ream Ave property site visit with Tom Hesseldenz
- Crystal shop visit with Fire, Code Enf, Building

#### **Housing Element**

- Received response from HCD and provided additional information on revised application