

CITY OF MT. SHASTA

To: Mayor and Councilmembers
From: City Manager Todd Juhasz
Subject: Bi-Weekly Report
Date: March 15, 2022

1) Police: Completed draft agreement between the city and humane society and forwarded to the City Manager. Held a meeting with Chera Sabankaya regarding officer wellness. Hired a new officer who started this week. Responded to a critical incident Officer involved Shooting. Two MSPD officers and Two SO deputies were involved. No officers were injured.

During the week the department handled, calls for service 176, Arrests:7, Cases Taken: 10

2) City Manager: Meeting to compare notes on the adoption of an opt-in ordinance as relates to green and food waste; meeting with an apartment developer about how to ensure an expedited Planning Commission review; meeting with developer of fourplexes with affordable component and how State Density bonuses work; Fire and Police consolidation RFP sent out; meeting with Tom Hesseldenz and Brett Waite-virtual tour of city projects and properties; award of Pine Street Are Improvement Project to Site Works; meeting with Alta to provide comments about the draft Active Transportation Plan; work on renewal of contract with Humane Association; work on renewal of mutual aid agreement with County for roadway projects; meeting scheduled to meet with new owner of CG property; work on updating the City's website; RFP sent out for the preparation of the City's Housing Element; site visit with developer in Central Point, Oregon to visit existing pre-fab building material venture-the owner would like to locate a similar project along with workforce housing on a portion of the Landing Site; meeting with an interested party about siting VA Medical Clinic and workforce housing at the Landing; interviews with applicants for the Public Work's Director/City Engineer position; administrative citation review; award letter signed for the Sewer Interceptor Project; held follow-up meeting with PACE about timing various Public Works projects; sought signing authority for City checks through Tri-Counties Bank; plot of site produced for negotiations with new CG owner on a potential site for the new City water tank; DEAC meeting-discussions about "Tree of Life" sculpture and how to engineer it to resist snow loads and impacts from plows; answered questions about the Stormwater Utility Rates RFP; Water Rate Study Workshop #2 held; met with DEAC Chair about siting bike racks; sought resolutions for Beatification Committee issues.

3) Fire: The Mount Shasta Fire Department responded to 19 Calls: Medicals-11; Traffic Accident-1; Public Assists-5; False Alarm-2. Seven of the 19 calls were after normal work hours. (6:00 pm to 8:00 am).

Mount Shasta Fire Department personnel worked throughout the week on general duties as well as keeping the Fire Department clean and sanitized; Mount Shasta Fire Department assisted the Black Butte Transfer Station with burning the large stump pile; throughout the week, personnel continued to work on the fuel reduction project at the Roseburg

Property; after receiving some precipitation, we were able to burn more piles but still have a lot left to be burned before fire season arrives; Wednesday night training was held, and personnel went over search techniques as well as Rapid Intervention Team (RIT) techniques; fire personnel met with members of Apex IT to discuss ongoing issues; Captain Burns attended an elevator rescue class that was held through the College of the Siskiyous- the class focused on access and operation of elevators and techniques for rescue; Mount Shasta Fire Department personnel went to Mount Shasta City Park to measure the buildings on the property in order to get a maximum occupancy load with tables and chairs included; fire personnel visited Shastice park to assess green waste piles that had been stacked by fire crews in the past- spoke to park personnel about possibilities as to how to deal with said piles.

4) Public Works: Weekly Bac-T routine samples collected, examined and passed; crews began the removal and abandonment of Adams/Rockfellow booter pump equipment- the crew removed inline check valve and restored flow to allow this section to be looped and eliminate the water system dead end; crews verified that system pressure was not affected by removal, downstream pressure at the Ivy/Rockfellow PRV was maintained at 145 psi- crew also removed electrical service, wiring and conduit for pump; crews poured concrete sidewalk along NMSB in front of Point S to replace damaged sections as a result of root damage by city trees; crews repaired men's public urinal stand pipe that appears to have been vandalized; crews repaired several potholes and also rehabilitated a large section of pavement at the intersection of McCloud Ave and Adams Dr.; crews responded to 6 USA notifications, 3 customer water shut offs, 2 customer water turn-ons, 2 meter reads and 1 repaired 1 water leak. **Tank 1 Project** - Contractor did not work on the installation of 12" water main down S Mt Shasta Blvd. Contractor began working on Quail Hill Tank site piping. **WWTP** - Contractor continued pouring concrete walls for main structure. PW took samples to Redding on Monday. WWTP Operator worked on reports for the state in spare time; Wednesday and Thursday, WWTP Operator adjusted the treatment process and completed testing for ammonia to ensure passage of the retesting of the chronic toxicity samples that we just failed.

5) Planning: **Permit applications**

- Mt Shasta Taxi – resolve issues re: taxi renewal and clear issuance
- Carmen Street Building Permit - review building permit applications (3) and send hold letter
- Summit Lofts Architectural Review – meeting with applicants to clarify hold letter
- SMARA revision, include Letter of Consistency
- Starbucks Variance - Prepare staff report and packet for hearing – research prior approvals

General requests for information

- 1934 S Mt Shasta Blvd business license inquiry
- Beverly Ritter Triplex C2 questions
- STR swap permitted unit for one with needed access issues.
- 1109 S Mt Shasta Blvd – Bed and Breakfast application questions

- Jim Freeze Yurt more questions
- 101 Old McCloud Rd parking lot expansion
- Mill and High building permit app costs questions
- 530-356-5230 convert SFR to duplex any incentives
- 408 E Lake setbacks and zoning
- Mt Shasta Taproom outdoor dining questions
- COS music field trip Sisson Meadow questions
- 111 McCloud additional units

Administrative work

- PC minutes draft
- Post Feb final minutes.
- Draft Agenda for March PC
- Compile packet for March PC

Transportation Planning

- Hesseldenz Zoom trails meeting
- Cat-ex for paving work to County Clerk

Walk Bike Ride Mt Shasta

- Receive mapping and information resulting from TAC meeting, provide to Alta
- Attend bi-weekly meeting
- Introductions and attend Virtual Workshop
- Update website for WBR events
- Intervene with response to Michael Williams re: data

Noise Study

- Collect data, send out requests for information, and send data to consultant

Housing Element

- Revise and resubmit SB2 application amendment
- Post RFP online and email to consultants
- Talk with Rico about RFP results – no takers next steps