

Mt. Shasta City Council Regular Meeting Minutes

June 14, 2021

Please note that this meeting was held to allow Council Members, Staff, and the public to participate via ZOOM, pursuant to the Governor's Executive Order N-29-20.

Approved as Submitted

"Our mission is to maintain the character of our "small town" community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence."

STANDING AGENDA ITEMS

1. Call to Order and Roll Call: At the hour of 5:30 p.m. Mayor John Redmond called the meeting to order.
Council Members Present: Redmond, Collings, Montgomery, Stearns, Stackfleth
Council Members Absent: None

2. Presentation: Steven Bryan, Mt. Shasta Community Resource Center, program and resource review.

3. Public Comment:

The Deputy City Clerk read two letters into the record:

Mary Saint Marie – Poem about Mt. Shasta.

Therese Swenson – Concern about variances for restaurant seated.

The following public comment was given personally.

Nazar – Concern about water and creeks, train noise.

Michael Williams – Comments regarding local transportation funds.

Betty Kreeger – Concern about sidewalks and Americans with Disability Act requirements.

Debbie Derby – Comments about the City Manager recruitment process and Land Use Element of the General Plan.

Peggy Risch – Informed attendants about a power outage in the City affecting Zoom participants.

4. Council and Staff Comments:

John Redmond, Mayor – Informing the City Council of the City Planner's resignation.

Tim Stearns, Councilmember – Comments about July 4th parade, planning consultants.

John Stackfleth, Councilmember – Comments about continuation of the General Plan process.

CITY COUNCIL BUSINESS

5. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: May 24, 2021 Regular Meeting
- b. Approval of Disbursements: Accounts Payable 5/26 and 6/8/2021; Total Gross Payroll and Taxes: For Period Ending 5/16/2021
- c. Amended Job Description for the Position of Code Enforcement Officer
- d. Police Department Report: May 2021

e. Approval of Lease Agreement with the Recreation and Parks District for Facility Use

Item 5f, Approval of Memorandums of Understanding: Dispatchers, Police, Miscellaneous Bargaining Groups and Unrepresented Employees, was moved to the end of the agenda for discussion.

MOTION TO APPROVE ITEMS a THROUGH e: Redmond

SECOND: Stackfleth

AYES: Redmond, Collings, Stackfleth, Montgomery, Stearns

NOES: None

ABSENT: None

ABSTAIN: None

6. Discussion and Possible Action: Mike and Tony's Deck Project

Muriel Howarth Terrell, Finance Director – Review of proposed project, possible options.

John Kenny, City Attorney – Review of concerns with sidewalk, City liability, Americans with Disability Act (ADA) requirements.

Clarifying questions from Council.

Gino Fiorucci, Project Proposer – Response to City Council questions, review of proposal.

Clarifying questions from Council.

Rod Bryan, Public Works Director – Review of potential issues, recommendations for City Engineer review and deposit system for project proponent. Comments regarding permanent versus temporary structures.

Betty Kreeger – Comments regarding ADA and street repairs.

Lynda Hardy – Comments regarding the sale of City property.

Michael Williams – Comments regarding sidewalks, ADA requirements, City property.

John Sanguinetti – Comments expressing concern about property lines.

Council discussion.

COUNCIL ACTION: Approve the project presented by Gino Fiorucci for deck construction, to be directed to staff for further details, including the approval of the City Engineer, and disposal of the land in correlation with the project. Additionally, requiring a deposit from the project proposer for costs associated with the project.

MOTION: Montgomery

SECOND: Stackfleth

AYES: Stackfleth, Montgomery, Stearns, Collings, Redmond

NOES: None

ABSENT: None

ABSTAIN: None

7. Appointment of Interim City Manager

Muriel Howarth Terrell, Finance Director – Review of resumes received, need for interview process.

Clarifying questions from Council.

Betty Kreeger – Comments about resumes.

COUNCIL ACTION: Direct staff to schedule interviews.

MOTION: Stackfleth

SECOND: Stearns

AYES: Stackfleth, Montgomery, Stearns, Collings, Redmond

NOES: None

ABSENT: None

ABSTAIN: None

8. Fiscal Year 2021/2022 Preliminary Budget and Authorized Positions

Muriel Howarth Terrell, Finance Director – Review of preliminary budget.

Clarifying questions from Council.

Peggy Risch – Comments regarding grants for property purchase.

COUNCIL ACTION: No action taken.

Recess: 7:35 p.m. – 7:40 p.m.

- 9.** Discussion and Possible Action: Creation of a Committee for the Cleanup of the City Park
Muriel Howarth Terrell, Finance Director – Review of staff report, actions taken by staff in working with the Recreation and Parks District.
Robert Gibson, Acting Chief of Police – Review of discussion with Parks District Administrator, possible options. Clarifying questions from Council.
Shannon Shaw, Recreation and Parks District Administrator – Review of property management, park safety committee.
No public comment.
Council discussion.
COUNCIL ACTION: Mayor Redmond appointed Councilmembers Montgomery and Stackfleth as liaisons to the Park District Safety Committee.
MOTION: Stackfleth
- 10.** Discussion and Possible Action: City-Wide Cleanup
Muriel Howarth Terrell, Finance Director – Review of staff actions taken, recommendation for clean-up in 2022.
Johanna Altorfer – Comments regarding volunteer work for property clearance, suggestions.
COUNCIL ACTION: No action.
- 11.** Discussion and Direction to Staff: Information to be Provided Regarding Requests for Qualifications/Proposals
Muriel Howarth Terrell, Finance Director – Review of staff report.
Clarifying questions from Council and discussion.
John Kenny, City Attorney – Review of proposal review process, information provided by staff.
Council discussion.
Peggy Risch – Recommendation not to put items with financial implications on the consent agenda.
COUNCIL ACTION: No action.
- 12.** Discussion and Possible Action Regarding City Council and Other Public Meetings
Kathy Joyce, Deputy City Clerk – Review of staff report, open and virtual meetings.
Clarifying questions from Council.
Johanna Altorfer – Comments regarding public participation, suggestions for Council meetings.
Peggy Risch – Comments in support of open meetings, suggestions.
Council discussion.
COUNCIL ACTION: Return to live City Council and other City meetings effective the second half of July.
MOTION: Stackfleth
SECOND: Montgomery
AYES: Stackfleth, Montgomery, Stearns, Redmond, Collings
NOES: None
ABSENT: None
ABSTAIN: None
- 5f.** Approval of Memorandums of Understanding: Dispatchers, Police, Miscellaneous Bargaining Groups and Unrepresented Employees
Muriel Howarth Terrell, Finance Director – Review of MOU's.
No public comment.
COUNCIL ACTION: Approve Resolutions CCR-21-18 through CCR-21-21.
MOTION: Stackfleth
SECOND: Stearns
AYES: Stackfleth, Montgomery, Stearns, Redmond, Collings
NOES: None

ABSENT: None
ABSTAIN: None

13. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed Items a through i. Items added to future agendas: Discussion and possible action regarding the hiring of an interim City Planner, interview with interim City Manager candidates, City position on SB9 and SB10.

- a. Discussion and Possible Action: Moratorium on Short-Term Rentals and Direction to the Planning Commission to Develop a Short-Term Rental Ordinance – 6/28/2021
- b. Discussion and Possible Action: Annexation of the Orchard Property – 6/28/2021
- c. Discussion and Possible Action: SB 2 Funding for Affordable Housing – 6/28/2021
- d. Discussion and Possible Action: Future of Mt. Shasta Fire Department – 6/28/2021
- e. Budget Approval, Authorized Positions, and Appropriations Limits – 6/28/2021
- f. Discussion and Possible Action: Consolidation of South County Services – 7/2021
- g. American Recovery Act Funding for Active Transportation - TBD
- h. City Council Workshop to Discuss City Priorities – TBD
- i. Annexation of Crystal Geysers Property - TBD

14. Adjourn: There being no further business, the meeting was adjourned at 8:56 p.m.

Respectfully Submitted By: Kathryn M. Joyce, Administrative Assistant/Deputy City Clerk