

**Mt. Shasta Beautification Committee Special Meeting Agenda
Wednesday, April 14, 2021; 4 PM**

Please note that this meeting is being agendized to allow Committee members, Staff, and the public to participate in this meeting via ZOOM, pursuant to the Governor’s Executive Order N-29-20. Members of the public may remotely listen to and participate in the meeting via the information below:

<https://us02web.zoom.us/j/84141030274>

Dial by your location
+1 408 638 0968 or +1 669 900 6833
Meeting ID: 841 4103 0274

1. Call to Order
2. Roll Call
3. Public Comment: This time is set aside for residents to address the Beautification Committee on matters listed on items not included on the Regular Agenda. If your comments concern an agenda item noted on the regular agenda, please address the Committee when that item is open for public comment. Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time. Comments should be limited to matters within the jurisdiction of the City. Committee discussion or action cannot be taken on items not listed on the agenda other than to receive comments. If you have documents to present to members of the Committee, please forward to the Deputy City Clerk Kathryn Joyce kjoyce@mtshastaca.gov
4. Meeting Minutes: Review and approve meeting minutes for March 10, 2021
5. Staff & Member Comments <ol style="list-style-type: none">a. Update on Downtown Garbage Containersb. Parker Plaza Sculpture Update
6. Discussion & Possible Action: Work Dates
7. Discussion and Possible Action: Parker Plaza Parking Lot
8. Discussion and Possible Action: Large-Scale and Small-Scale Projects for 2021-2022
9. Discussion and Possible Action: Beautification Committee Budget
10. Information Item: 2021 Public Works Projects
11. Future Agenda Items:
12. Adjourn

All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt.Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.

The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

Beautification Committee Regular Meeting Minutes

March 10, 2021

1. Call to order at 4:02 PM
2. Roll Call
 - a. Present: Saunders, Maniatis, Thomas, Montagne, Charlesworth, Linebarger, Van Susteren
 - b. Absent:
3. None
4. Public Comment:
 - a. Greg Messer: Downtown Enhancement Advisory Committee has a quorum
5. Meeting Minutes
 - a. Approval of February 10, 2020 Regular Meeting Minutes as submitted
 - i. Motioned by Linebarger, Second by Charlesworth
 - ii. All in favor
6. Staff and Member Comment
 - a. City Staff: Water Fountain Project update
 - b. Saunders: Watering in winter. Question to David Torres for watering access in downtown area. Yard hydrant upgrade. Water usage and water truck availability after work date
7. Work Dates
 - a. April 17 10AM Library plantings (Ask Rod and David about irrigation)
 - b. April 10 Lake Street Medians (Committee decides to schedule at least three work days this year for Lake Streets)
 - c. April 24th North Triangle work day
 - d. May 8 South Entrance Work Day
 - e. May 22 Planter switch for summer
 - f. All dates will begin at 10AM
 - g. March 20 Planter refresh to remove dead material 10AM
 - h. Emailing list to Maniatis and Saunders
8. Downtown Garbage Refresh
 - a. City Staff: Presentation on downtown garbage bin totals, desired outcomes, colors and options
 - b. City Staff will coordinate with Summit Disposal to get cost estimates and desired designs for ease of cleaning
 - c. Committee preference is gray aggregate or matte metal garbage bins. Recycling may be in metal and garbage for aggregate. Ensure matte finish colors can include evergreen
9. Future Agenda Items:
 - a. Updates of the downtown garbage cans
 - b. Beautification Committee budget
 - c. Parker Plaza Parking Lot
 - d. Big Scale Projects

- i. Possibly Castle St, Centennial Park, Chestnut Street
 - ii. Planters
 - e. Water Feature on Castle Street island
- 10. Adjourned at 4:57 PM

Agenda Item # 7
Staff Report

Meeting Date: April 14, 2021
To: Beautification Committee
From: Planning Department
Subject: Parker Plaza Parking Lot Recommendation

Background:

The Beautification Committee in 2017 did a walkabout and discussed improvements to the Parker Plaza Parking Lot vegetation. The vegetation is in disrepair due to lack of available water system and maintenance. The Committee recommended that the vegetation be removed from the parking lot and no new vegetation be added to the parking lot unless a water system is installed.

Since the March 10, 2021 meeting, the Public Works department has removed the seating, vegetation, and will improve some of the curb in the parking lot. This happened due to ongoing issues with overnighting vehicles and transients which have resulted in hijacking electricity from the overhead streetlight, excessive litter, and damage to the parking area itself.

Recommendation Discussion:

Beautification Committee should discuss and make a recommendation on the Parker Plaza Parking lot in terms of future landscaping, hardscaping, or other beautification related items.

Agenda Item # 8
Staff Report

Meeting Date: April 14, 2021
To: Beautification Committee
From: Planning Department
Subject: Large and Small-Scale Beautification Projects

Background:

Beautification Committee annually discusses and offers recommendations on large-scale projects for City properties and rights-of-way (streets, alleyways, etc.). The last project was recommendations for Centennial Park which was included in the Stormwater Master Plan and slated for funding and construction in 2022 and 2023 respectively. The large-scale project can be a planning document like design standards and special urban design recommendations for areas of the City or capital improvement projects like parkways and public art.

One potential project is to develop a downtown design plan. Alan Pardee, landscape architect, created a public realm plan for the downtown in 2004 that included recommendations for hardscaping, landscaping, and public place improvements. The Beautification Committee could create a new downtown plan over the next year which would include public outreach, design options, and other items the Committee would be interested in. This plan could also encompass improving the Castle Street fountain, planters, and new streetlight designs.

Small-Scale Projects

Small-scale projects are ones that can be quickly created and implemented like the banner design projects, planters, and water fountain. These projects would build on existing projects like purchasing more planters or could be new improvements to any public areas in the City.

Upcoming Projects

The Beautification Committee will be used as a focus group for the anticipated improvements to the Library property landscaping. The City is pursuing funding to hire a landscape architect to prepare the landscape plan and developing the Request for Proposal. The Committee would have input into the final landscape design plan for the property.

The Beautification Committee will be used for input into the transportation study. The input from Committee would be on improvements to Street design standards. The input would include

standard for landscaping, hardscaping, and public art for street improvements and new street designs. Anticipated review date March 2022

Agenda Item # 9
Staff Report

Meeting Date: April 14, 2021
To: Beautification Committee
From: Planning Department
Subject: Fiscal Year 2021-2022 Beautification Committee Budget

Recommended Action:

Background:

The Beautification Budget is a recommendation shared with the City Finance Department to outline desired projects and projected costs. The Chair and Planning Department have created a draft budget for committee discussion and approval for communication to Finance.

Beautification Budget FY21-22	
Downtown Design	
Public Outreach	\$ 3,000.00
Work Days	\$ 6,500.00
Small-Scale Projects	\$ 2,500.00
TOTAL	\$ 12,000.00

The Beautification Committee should discuss any other tasks or potential costs to request of the next year budget. This budget is a recommendation and may be reduced or expanded due to other considerations.

2021 Public Works Projects

Wastewater Projects

1. **State-Mandated WWTP Improvement Project**-On Monday, 1-11-21, the Mt. Shasta City Council approved Resolution number CCR-21-01 awarding the Wastewater Treatment Plant construction contract to the lowest bidder Clark construction. This award is contingent on the DFA' s approval of the FBA and construction funding agreement. We are on track to award the bid and issue the Notice to Proceed in April.

2. **Interceptor Sewer Replacement Project**-The Interceptor project would be a full replacement of the sewer line in the Merrill wetland on the west side of Interstate 5 (I-5). The design effort is wrapping up. Permits are being obtained from Caltrans and other agencies. The easements with the private property owners through the wetlands on the west side of I-5 have been obtained and recorded.

Water Line Projects

1. **Tank 1 and Roseburg Water System Improvement Project**- Working at finally getting a construction funding agreement in the next few months to allow construction to begin this summer. The project went out to bid the first week of March. Bids will be received and opened on April 19th. The Project would include replacing the old Tank 1 and water line from Tank 1 to the Wayside in Siskiyou County.

2. **Spring Hill Water Supply and Storage Project-(\$489,000 planning).**

Background: We have selected the preferred well site and have negotiated an agreement with the property owner. Test well is being scheduled. The schedule is as follows:

Task

Hydrogeological Evaluation

Deliverable

Due Date

2-Hydrogeological Report

Done

Engineering Project Report

3.1-Draft Engineering Project Report

10/31/2021

3.2-Final Engineering Project Report

3/31/2022

Test Well Drilling, Sampling & Analysis

4.1-Plans and Specification - Test Well

12/31/2020

4.2-Test Well Completion Report

5/31/2021

Tank and Well Site and Easement Acquisition

5.1-Tank & Well Site and Easement Acquisition

1/31/2022

Environmental Documentation

6.1-Draft
Environmental
Documentation

10/31/2021

6.2-Final Environmental Documentation
Planning Completion Date:

3/31/2022

3/31/22