

Mt. Shasta City Council Regular Meeting Minutes

February 22, 2021

Please note that this meeting was held to allow Council Members, Staff, and the public to participate via ZOOM, pursuant to the Governor's Executive Order N-29-20.

Approved as Submitted

"Our mission is to maintain the character of our "small town" community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence."

STANDING AGENDA ITEMS

1. Call to Order and Roll Call: At the hour of 5:30 p.m. Mayor John Redmond called the meeting to order.
Council Members Present: Redmond, Collings, Stackfleth, Montgomery, Stearns
Council Members Absent: None

2. Public Comment:

Johanna Altorfer – Comments regarding citywide beautification and fire safety, previous meeting minutes.
Laurel Harkness – Siskiyou Outdoor Recreation Alliance update, Siskiyou Stewardship Corp, City financial partnership.

3. Council and Staff Comments:

John Stackfleth, Councilmember – Questions to staff regarding the Johnson Controls solar project and the Pacific Power connection.
Bruce Pope, City Manager – Response to Councilmember Stackfleth's questions.
Tim Stearns, Councilmember – Review of League of California Cities quarterly meeting. Recommended Council support and opposition to various Senate bills.
Jeffrey Collings, Mayor Pro Tem – Comments regarding Senate Bill 9.
Juliana Lucchesi, City Planner – Comments regarding public engagement and the Siskiyou County Transportation Committee. Review of available survey regarding the Regional Transportation Plan.

CITY COUNCIL BUSINESS

4. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: February 8, 2021 Regular and Special City Council Meetings
- b. Approval of Disbursements: Accounts Payable 2/4 and 2/17/2021; Total Gross Payroll and Taxes: For Period Ending 2/7/2021
- c. Monthly Investment Report January 2021
- d. Connection fee reduction program

MOTION TO APPROVE CONSENT AGENDA WITH AN AMENDMENT TO CCR-21-05, CHANGING 25% to 75%

REDUCTION: Redmond

SECOND: Stearns

AYES: Redmond, Collings, Stackfleth, Montgomery, Stearns

NOES: None
ABSENT: None
ABSTAIN: None

5. Discussion and Possible Action: Purchase of a New Type III Wildland Fire Engine
Matt Melo, Fire Chief – Review of staff report, engines currently owned by the City. Review of recommended purchase.
Clarifying questions from Council.
COUNCIL ACTION: Approve Resolution CCR-21-06, A Resolution of the City Council of the City of Mt. Shasta appropriating funds from the Fire Assessment Tax fund not to exceed \$378,360.00 for the purchase of a new Stock Demo Type III Engine from Boise Mobile Equipment and approving the surplus of two West Mark Type III fire engines.
MOTION: Stackfleth
SECOND: Stearns
AYES: Redmond, Collings, Stackfleth, Montgomery, Stearns
NOES: None
ABSENT: None
ABSTAIN: None

6. Discussion and Possible Action: Mid-Year Budget and Review of Non-Profit Suspended Funding
Muriel Howarth Terrell, Finance Director – Review of mid-year budget and all funds. Review of non-profit organizations previously funded and possible funding amounts.
Clarifying questions from Council and Council discussion.
Kevin Flynn – Comments as Vice President of the Chamber of Commerce Board. Review of Visitor’s Bureau revamp project, request for funds.
Tonya Dowse – Comments as Siskiyou Economic Development Council. Review of relationship with City of Mt. Shasta, work done for the City.
Niki Brown – Representative of SEDC, review of Discover Siskiyou promotion.
Laurel Harkness – Request that the City consider funding the Siskiyou Outdoor Recreation Alliance.
Edward Valenzuela – Comments in support of the SEDC.
Council discussion.
COUNCIL ACTION: Approve mid-year budget with amendments as follows: \$52,250 to fund non-profit organizations as presented, \$10,000 to fund a finance assistant, and \$35,000 to the equipment fund.
MOTION: Stearns
SECOND: Stackfleth
AYES: Redmond, Collings, Stackfleth, Montgomery, Stearns
NOES: None
ABSENT: None
ABSTAIN: None

7. Approval of Library Services Contract
Muriel Howarth Terrell, Finance Director – Review of the request for proposals process, Library Tax Advisory Committee recommendation to approve.
Clarifying questions from Council.
Courtney Laverty – Update on library services.
COUNCIL ACTION: Approve Resolution CCR-21-07, A Professional Services Agreement for Library Management Services Between the City of Mt. Shasta and Community Staffing Services, LLC.
MOTION: Stackfleth
SECOND: Stearns
AYES: Redmond, Collings, Stackfleth, Montgomery, Stearns
NOES: None
ABSENT: None

ABSTAIN: None

CITY COUNCIL/STAFF REPORTING PERIOD

8. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed Items a through h. Items added to future agendas: Presentation from the Siskiyou Outdoor Recreation Alliance.

- a. Report on Cannabis Licenses in the City – 3/8/2021
- b. Environmental Cleanup of the Roseburg Commerce Park – Box Factory Site Award – 3/8/2021
- c. Public Hearing: CDBG Coronavirus-Related Activities Funding – 3/8/2021
- d. City Council Workshop to Discuss City Priorities – 3/2021
- e. Sidewalk Maintenance Plan – 3/2021
- f. Discussion and Possible Action: City-Wide Cleanup Day - TBD
- g. Sharing of Code Enforcement services with other cities – TBD
- h. Presentation by Summit Disposal – TBD

9. Adjourn: There being no further business, the meeting was adjourned at 7:23 p.m.

Respectfully Submitted by: Kathryn M. Joyce, Administrative Assistant/Deputy City Clerk