

Mt. Shasta City Council Regular Meeting Minutes

January 11, 2021

Please note that this meeting was held to allow Council Members, Staff, and the public to participate via ZOOM, pursuant to the Governor’s Executive Order N-29-20.

Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Roll Call: At the hour of 5:30 p.m. Mayor John Redmond called the meeting to order.
Council Members Present: Redmond, Collings, Stackfleth, Montgomery, Stearns
Council Members Absent: None

2. Special Presentations & Announcements:
a. Public Service Award presented to Kenneth Ryan.

3. Public Comment:
Johanna Altorfer – Comments regarding City-wide clean-up activities for fire safety and beautification.

4. Council and Staff Comments:
Bruce Pope, City Manager – Review of current projects and upcoming reports; prioritization of projects moving forward.
Tim Stearns, Councilmember – Comments regarding budget, request for financial information.
Jeffrey Collings, Councilmember – Request for financial numbers to be provided to the City Council.
Muriel Howarth Terrell – Review of reports provided each month, current report to be provided at future meeting.

CITY COUNCIL BUSINESS

5. Consent Agenda:
COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived. Minutes of December 14, 2020 were approved as amended.

- a. Approval of Minutes: December 14, 2020 Regular City Council Meeting
- b. Approval of Disbursements: Accounts Payable 12/17 and 12/30/2020; Total Gross Payroll and Taxes: For Periods Ending 12/13 and 12/27/2020.
- c. Noise Consultant Request for Proposal
- d. Police Department Report: December 2020
- e. Approval of 2021 Meeting Schedules for Council, Commission, and Committees

Councilmember Stearns requested an amendment to the minutes of December 14, 2020.

MOTION TO APPROVE CONSENT AGENDA WITH MINUTES AS AMENDED: Stackfleth

SECOND: Stearns

AYES: Redmond, Collings, Stackfleth, Montgomery, Stearns

NOES: None
ABSENT: None
ABSTAIN: None

6. Discussion and Possible Action: Modification of Sewer Rates Charged by the City to Lake Siskiyou Mutual Water Company

Bruce Pope, City Manager – Review of staff report, request for lower rates by the Lake Siskiyou Mutual Water Company. Review of meetings regarding the item, staff recommendation of denial. Review of recent 218 rate increase process. Review of possible options to assist the Water Company.

John Kenny, City Attorney – Review of previous State Mandated Wastewater Treatment Plant Project bid process, loss of bid, and re-bid in relation to the 218 process and State funding; increase of City contribution in order to receive funding from the State. Review of possible options to work with the Water Company.

Bruce Pope, City Manager – Review of the City’s financing system, analysis of City’s budget by the Regional Water Quality Control Board.

Rod Bryan, Public Works Director – Explanation that any changes in City revenue could jeopardize the Project. Clarifying questions from Council and discussion.

Mark Russell, Lake Siskiyou Mutual Water Company Board Member – Comments regarding the lengthy issue, request for fair and appropriate rates for Water Company system users.

Steve Thorne – Request for fair rate as a homeowner in the Holiday Subdivision. Concern regarding paying for the maintenance of the City’s wastewater system.

Tom Cohen – Comments in support of a contract with the City, in support of a metered system.

Richard Dye – Concern about inequity, rates that include the cost of maintenance of the City’s system. Council discussion.

COUNCIL ACTION: Table the item until after the State approves funding and the SMWWTP project contract is approved; after that time period, revisit the item for further consideration.

MOTION: Stearns

SECOND: Collings

AYES: Redmond, Collings, Stackfleth, Montgomery, Stearns

NOES: None

ABSENT: None

ABSTAIN: None

7. State-Mandated Wastewater Treatment and Disposal Improvement Project Bid Award

Rod Bryan, Public Works Director – Review of staff report, bid process, cost of project, required and additive elements.

Clarifying questions from Council.

COUNCIL ACTION: Approve Resolution CCR-21-01 awarding the bid for the State-Mandated Wastewater Treatment and Disposal Improvement Project to Clark Bros., Inc. contingent upon State funding.

MOTION: Stackfleth

SECOND: Stearns

AYES: Redmond, Collings, Stackfleth, Montgomery, Stearns

NOES: None

ABSENT: None

ABSTAIN: None

8. Discussion and Possible Action: Downtown Enhancement Advisory Committee Building Façade Improvement Program

Bruce Pope, City Manager – Review of the DEAC proposed façade improvement project.
Greg Messer and Heather Watkins, DEAC – Presentation of proposed program, review of purpose and objectives, process and research, funding solutions.
Clarifying questions from Council and Council discussion.
COUNCIL ACTION: Authorize DEAC to spend its own funds up to \$10,000 for the project without any commitment of City funds.
MOTION: Stearns
SECOND: Stackfleth
AYES: Redmond, Collings, Stackfleth, Montgomery, Stearns
NOES: None
ABSENT: None
ABSTAIN: None

9. Mayoral Appointment of an Ad Hoc Committee to Investigate Alternative Police and Dispatch
Bruce Pope, City Manager – Review of staff report, creation of ad hoc committee to work with adjacent communities to discuss public service alternatives.

Clarifying questions from Council.
Mayor Redmond appointed Councilmember Collings and Mayor Redmond.

10. 2019-2020 Audited Financial Statements City of Mt. Shasta and Mount Shasta Public Financing Authority, and Single Audit Reports

Muriel Howarth Terrell, Finance Director – Staff report, review of audit committee meetings.
Tessa Montgomery, Councilmember – Review of audit committee findings, clean audit report.
COUNCIL ACTION: Approve Resolution CCR-21-02, Accepting the Independent Audit Reports for Fiscal Year 2019-2020.
MOTION: Montgomery
SECOND: Stearns
AYES: Stearns, Collings, Montgomery, Stackfleth, Redmond
NOES: None
ABSENT: None
ABSTAIN: None

CITY COUNCIL/STAFF REPORTING PERIOD

11. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed Items a through f. Items added to future agendas: Review of the Sidewalk Maintenance Plan, monthly status on enforcement of blight properties, the sharing of code enforcement services with other cities.

- a. Appeal of Planning Commission Decision: Golden Eagle Project – 1/25/2021
- b. Golden Eagle Charter School Street Tentative Parcel Map – 1/25/2021
- c. Appoint Commissioners and Committee Members: Special Meeting – 2/8/2021
- d. Mt. Shasta Region Transformative Transportation Study RFP Award – 2/8/2021
- e. Environmental Cleanup of the Roseburg Commerce Park – Box Factory Site Award – 2/22/2021
- f. Presentation by Summit Disposal – TBD

12. Adjourn: There being no further business, the meeting was adjourned at 7:38 p.m.

Respectfully Submitted by: Kathryn M. Joyce, Administrative Assistant/Deputy City Clerk

