

**Mt. Shasta City Council Regular Meeting Minutes**

October 26, 2020

Please note that this meeting was held to allow Council Members, Staff, and the public to participate via ZOOM, pursuant to the Governor’s Executive Order N-29-20.

Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

**STANDING AGENDA ITEMS**

**1. Call to Order and Roll Call:** At the hour of 5:30 p.m. Mayor John Stackfleth called the meeting to order.  
Council Members Present: Redmond, Collings, Stackfleth, Wagner, Engstrom  
Council Members Absent: None

**2. Public Comment:**  
Sandra Haugen – Comments regarding an issue with transient occupancy tax and a vacation rental; concerns regarding the City process and request for waiver of fees.

**3. Council and Staff Comments:**  
Bruce Pope, City Manager – Comments regarding the wastewater treatment plant and interceptor line funding. Review of ongoing negotiations with Riverwatch. Clarifying questions from Council.  
Barbara Wagner, Councilmember – Concerns regarding election day, zoom meetings and connections. Review of webinars attended.

**CITY COUNCIL BUSINESS**

**4. Consent Agenda:**  
COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: October 12, 2020 Regular City Council Meeting
- b. Approval of Disbursements: Accounts Payable, 10/7 and 10/13/2020; Total Gross Payroll and Taxes: For Period Ending 10/4/2020.
- c. Monthly Financial/Investment Report
- d. COPS resolution and budget adjustment increase for \$56,726.58 for 20-21, CCR-20-45
- e. Budget Adjustment for Stormwater Preliminary Engineering and Cost Report
- f. Authorizing the Director of Finance to Certify to the County Auditor the City’s Maintenance of Effort for Proposition 172 Public Safety Funds, CCR-20-46

MOTION TO APPROVE: Stackfleth

SECOND: Wagner

AYES: Redmond, Collings, Stackfleth, Wagner, Engstrom

NOES: None

ABSENT: None  
ABSTAIN: None

**5. Discussion and Possible Action: Goals and Priorities of the City**  
Bruce Pope, City Manager – Review of City goal update.  
Clarifying questions from Council and Council discussion.  
COUNCIL ACTION: Add digitization of City processes and forms as a long-term, low priority goal.  
MOTION: Wagner  
SECOND: Stackfleth  
AYES: Stackfleth, Collings, Redmond, Wagner, Engstrom  
NOES: None  
ABSENT: None  
ABSTAIN: None  
COUNCIL ACTION: Accept goal statement as amended.  
MOTION: Stackfleth  
SECOND: Collings  
AYES: Stackfleth, Collings, Redmond, Wagner, Engstrom  
NOES: None  
ABSENT: None  
ABSTAIN: None

**6. Crisis Management: City’s Approach**  
Bruce Pope, City Manager – Review of staff report, leadership team in the process of reorganization.  
Clarifying questions from Council.  
COUNCIL ACTION: Accept the staff report regarding the City’s plan to improve the methodologies and programs currently in place.  
MOTION: Stackfleth  
SECOND: Engstrom  
AYES: Stackfleth, Collings, Redmond, Wagner, Engstrom  
NOES: None  
ABSENT: None  
ABSTAIN: None

**CITY COUNCIL/STAFF REPORTING PERIOD**

**7. Future Agenda Items (Appearing on the agenda within 60-90 days):**

COUNCIL ACTION: Reviewed Items a through f.

- a. City Manager Performance Evaluation, Closed Session: 11/9/2020
- b. Golden Eagle Charter School: City Street and Alleyway Abandonment – 11/2020
- c. Short-Term Rental Ordinance – 11/2020
- d. Drone Ordinance: First Reading – 11/2020
- e. No Smoking Signage Funding Options – 11/2020
- f. Presentation by Summit Disposal – TBD

**8. Adjourn:** There being no further business, the meeting was adjourned at 6:42 p.m.

**Respectfully Submitted by:** Kathryn M. Joyce, Administrative Assistant/Deputy City Clerk