

Mt. Shasta City Council Regular Meeting Minutes

September 14, 2020

Please note that this meeting was held to allow Council Members, Staff, and the public to participate via ZOOM, pursuant to the Governor’s Executive Order N-29-20.

Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Roll Call: At the hour of 5:30 p.m. Mayor John Stackfleth called the meeting to order.
Council Members Present: Redmond, Collings, Stackfleth, Engstrom, Wagner
Council Members Absent: None

2. Public Comment:
Dawn Snure – Comments regarding salary survey recently completed by the City, lack of salary increases. Concern regarding dispatcher’s current wage range and required skill set.
Peter Kilkens – Concern regarding police vehicles running in front of the station.

3. Council and Staff Comments:
Juliana Lucchesi, City Planner – Comments regarding the Golden Eagle charter school project, participation in the Cannabis Control Summit, SB2 funding project, and groundwater meeting. Clarifying questions from Council.
Barbara Wagner, Councilmember – Comments regarding the City Council meeting process, questions regarding the undergrounding of power lines.

CITY COUNCIL BUSINESS

4. Consent Agenda:
COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.
a. Approval of Minutes: August 24, 2020 Regular City Council Meeting
b. Approval of Disbursements: Accounts Payable, 8/19, 8/26, and 9/8/2020; Total Gross Payroll and Taxes: For Period Ending 8/23/2020.
c. Police Department Report: August 2020

MOTION TO APPROVE: Stackfleth
SECOND: Collings
AYES: Redmond, Collings, Stackfleth, Engstrom, Wagner
NOES: None
ABSENT: None
ABSTAIN: None (Councilmember Wagner abstained from the vote on the August 24, 2020 minutes due to absence.)

<p>5. Public Hearing: Parking Citations and Fees Adoption <u>Juliana Lucchesi, City Planner</u> – Review of staff report, development of fee schedule. Clarifying questions from Council. Public Hearing Open: 5:57 p.m. <u>Betty Kreeger</u> – Comments regarding handicapped parking areas, wrong way parking, other suggestions. <u>Dawn Snure, Dispatch Supervisor</u> – Comments clarifying the ticketing process. Public Hearing Closed: 6:01 p.m. First Reading of CCO-20-XX “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MT. SHASTA RESCINDING MUNICIPAL CODE CHAPTER 10.45 REGULATING PARKING VIOLATIONS”</p>
<p>6. Fire Department Standby Pay and Update of Memorandum of Understanding <u>Muriel Howarth Terrell</u> – Review of staff report, original MOU, standby pay for fire personnel. Review of clarification of MOU language and payment to personnel owed. Clarifying questions from Council and Council discussion. COUNCIL ACTION: Update the Memorandum of Understanding related to standby pay for fire department personnel to correctly reflect the intent of the agreement and the required number of personnel for standby duty. MOTION TO APPROVE: Wagner SECOND: Redmond AYES: Redmond, Collings, Stackfleth, Engstrom, Wagner NOES: None ABSENT: None ABSTAIN: None COUNCIL ACTION: Pay fire personnel retroactively for underpayment in relation to standby pay. MOTION TO APPROVE: Engstrom SECOND: Redmond AYES: Redmond, Collings, Stackfleth, Engstrom, Wagner NOES: None ABSENT: None ABSTAIN: None</p>
<p>7. First Reading of CCO-20-XX “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MT. SHASTA RESCINDING MUNICIPAL CODE CHAPTER 10.45 REGULATING PARKING VIOLATIONS” <u>Juliana Lucchesi, City Planner</u> – Review of staff report, rescinding Municipal Code chapter. COUNCIL ACTION: Approve first reading of Ordinance by title only. MOTION TO APPROVE: Redmond SECOND: Wagner AYES: Redmond, Collings, Stackfleth, Engstrom, Wagner NOES: None ABSENT: None ABSTAIN: None</p>
<p>8. 2019-2020 COVID End of Year Budget Report <u>Muriel Howarth Terrell, Finance Director</u> – Review of budget numbers, request that hiring freeze be lifted in order to replace two public works positions and to dispatch positions. Clarifying questions from Council, Council discussion. <u>Dawn Snure, Dispatch Supervisor</u> – Comments regarding shortage of personnel in dispatch. COUNCIL ACTION: Reverse hiring freeze and begin hiring of vacant positions. MOTION TO APPROVE: Redmond SECOND: Engstrom AYES: Redmond, Collings, Stackfleth, Engstrom, Wagner</p>

NOES: None
ABSENT: None
ABSTAIN: None

CITY COUNCIL/STAFF REPORTING PERIOD

9. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed Items a through j. Item added for a report regarding the undergrounding of power lines and the Lassen Substation project.

- a. Update MOU with Mt. Shasta Fire – 9/28/2020
- b. Discussion and Possible Action: Future of the City Library – 9/28/2020
- c. Discussion and Possible Action: Goals and Priorities of the City – 9/28/2020
- d. Discussion and Possible Action: 1220 Mt. Shasta Boulevard Water Meters – 9/28/2020
- e. Golden Eagle Charter School: City Street and Alleyway Abandonment – 10/12/2020
- f. Short-Term Rental Ordinance – 11/2020
- g. Drone Ordinance: First Reading – 11/2020
- h. Crisis Management: City’s Approach - TBD
- i. No Smoking Signage Funding Options - TBD
- j. Presentation by Summit Disposal – TBD

10. Adjourn: There being no further business, the meeting was adjourned at 7:05 p.m.

Respectfully Submitted by: Kathryn M. Joyce, Administrative Assistant/Deputy City Clerk