

City of Mt. Shasta Master Fee Schedule
Fiscal Year 2020-2021

Type of Fee or Service Charge	2020-21 Proposed Fee	Additional Information	Last Changed Resolution or Ordinance	Legal Authority
Planning Department				
Public cation and Documents:				
General Printing, Black and White	\$ 0.15	per page side	Reso. 2020-XX	M.S.M.C. 2.64.020
General Printing, Color	\$ 0.28	per page side	Reso. 2020-XX	
Large Scale Copies	\$ 5.00	Per page side	Reso. 2020-XX	
Mailing Services	\$ 0.85	per mailer	Reso. 2020-XX	
Address List for Mailing	\$ 12.00	per request	Reso. 2020-XX	
Cost for copies of documents and maps not specified above shall be established by the Deputy City Clerk			Reso. 2020-XX	
Parcel Maps / Property Line Adjustment				
Administrative Parcel Map - exempt from CEQA	\$902.29		Reso. 2020-XX	All Gov. Code § 66451.2 & §66451.33
Major 2 to 4 Parcel Split - Not exempt from CEQA	\$902.29 + Actual Cost		Reso. 2020-XX	
Boundary Line Adjustment	\$ 319.03		Reso. 2020-XX	
Subdivisions				
Subdivision and Condominium Conversions:	\$ 902.29	Deposit Minimum	Reso. 2020-XX	All Gov. Code §66451.2
Four or Less Lots	\$902.29 + Actual Cost	Actual Cost	Reso. 2020-XX	
Five or More Lots	\$902.29 + Actual Cost	Actual Cost	Reso. 2020-XX	
Extension	\$902.29 + Actual Cost	Actual Cost	Reso. 2020-XX	
Annexation	\$902.29 + Actual Cost	Actual Cost (Does not include LAFCO & State Fees)	Reso. 2020-XX	
Use Permits/Site Development Permits & Planned Development Plans				
Conditional Use Permit	\$902.29 + Actual Cost		Reso. 2020-XX	Gov. Code §65104
Accessory Dwelling Unit Permit	\$ 230.00		Reso. 2017-64	M.S.M.C. 18.22
Architectural Design Review	\$902.29 + Actual Cost		Reso. 2020-XX	M.S.M.C. 18.60.060
Home Occupation Permit	\$ 124.87		Reso. 2020-XX	M.S.M.C. 18.40.020
Public Mural Review	\$ 293.43		Reso. 2020-XX	M.S.M.C. 18.65.090
Graphic Permits				
Permanent	\$ 135.00		Reso. 2018-36	Gov. Code §65104
Temporary	\$ 45.00		Reso. 2018-36	Gov. Code §65104
Resurfacing	\$ 90.00		Reso. 2018-36	Gov. Code §65104
General Plan Amendments/Specific Plans	\$902.29 + Actual Cost	Actual Cost	Reso. 2020-XX	All of Gov. Code §65104 and §65456(b)
General Plan Text Amendment	\$902.29 + Actual Cost	Actual Cost	Reso. 2020-XX	All of Gov. Code §65104 and §65456(b)
Ordinance Creation or Amendment	\$902.29 + Actual Cost		Reso. 2020-XX	Gov. Code §65104
Rezoning	\$902.29 + Actual Cost	Actual Cost	Reso. 2020-XX	Gov. Code §65104
Variance	\$902.29 + Actual Cost	Actual Cost	Reso. 2020-XX	Gov. Code §65104
Cannabis Licensing				
Application Fee	\$ 80.00		Reso. 2017-63	M.S.M.C. 5.70.150 & 5.80.160
Regulatory Fee	\$ 1,000.00		Reso. 2019-24	M.S.M.C. 5.70.150 & 5.80.161
Delivery Driver Registration	\$ 70.00		Reso. 2017-63	M.S.M.C. 5.70.150
Personal Garden Tag	\$ 20.00		Reso. 2017-63	M.S.M.C. 18.91.050
Special Event Permit				
Minor	\$ 130.00		Reso. 2018-36	M.S.M.C. 7.30.150
Major	\$ 375.00		Reso. 2018-36	M.S.M.C. 7.30.150
Environmental Review				
Notice of Exemption	\$115.00	Covers cost to prepare and County filing	Reso. 2020-XX	All Pub. Resources Code §21089(a)
Initial Study Preparation	Actual Cost + 10% Admin Fee	Covers cost to prepare, file, and state fees	Reso. 2020-XX	All Pub. Resources Code §21089(a)
Environmental Impact Report	Actual Cost + 10% Admin Fee	Covers cost to prepare, file, and state fees	Reso. 2020-XX	All Pub. Resources Code §21089(a)
Mitigation Monitoring and Reporting Program	Actual Cost + 10% Admin Fee	Covers cost to prepare, file, and state fees	Reso. 2020-XX	All Pub. Resources Code §21089(a)
Appeals	50% of permit fee for fixed permits and 15% of Project Cost for deposit based projects		Reso. 2020-XX	Gov. Code §65104
Custom Mapping or GIS Analysis	\$ 43.88	Per hour	Reso. 2020-XX	Gov. Code §65104
Fees for documents, data reports, specialty mapping and GIS services not specified shall be based on cost and established by Planning Department				
Fire Department				
Fire & Life Plan Check and Inspection Commercial and Residential Sprinkler Plan Check Fee				
Total Value				
\$1 to \$500	\$ 3.00		Reso. 2020-XX	Fire Code Section 113.2 (2016)
\$501 to \$2,000	\$ 3.00	Plus \$0.38 for each additional \$100 over the first \$500	Reso. 2020-XX	
\$2,001 to \$25,000	\$ 8.70	Plus \$1.79 for each additional \$1000 over the first \$2,000	Reso. 2020-XX	
\$25,001 to \$50,000	\$ 49.80	Plus \$1.24 for each additional \$1,000 over the first \$25,000	Reso. 2020-XX	
\$50,001 to \$100,000	\$ 80.90	Plus \$0.87 for each additional \$1,000 over the first \$50,000	Reso. 2020-XX	
\$100,001 to \$500,000	\$ 124.60	Plus \$0.66 for each additional \$1,000 over the first \$100,000	Reso. 2020-XX	
\$500,001 to \$1,000,000	\$ 387.60	Plus \$0.55 for each additional \$1,000 over the first \$500,000	Reso. 2020-XX	

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\$1,000,001 and above	\$ 665.00	Plus \$0.43 for each additional \$1,000 over the first \$1,000,000	Reso. 2020-XX	
Commercial Sprinkler Inspection and Test				
Per Sprinkler Riser or Floor Plus	\$107.34	Per sprinkler riser	Reso. 2020-XX	
Per Sprinkler Head	\$ 2.10	Per Sprinkler head	Reso. 2020-XX	
Fire Sprinkler Retest (After 3rd time & thereafter)	\$50.00		Reso. 2020-XX	
Hood & Duct Fire Suppression System Plan Review & Inspection	\$ 107.34		Reso. 2020-XX	
Review and Inspection of Fire Line	\$ 74.00		Reso. 2020-XX	
Review and Inspection of Fire Pump	\$ 74.00		Reso. 2020-XX	
Review and Inspection of Standpipe Systems	\$ 74.00		Reso. 2020-XX	
Fire Alarm Plan Check Fee	\$ 107.34		Reso. 2020-XX	
Fire Alarm Field Inspection and Test plus	\$ 67.00		Reso. 2020-XX	
Plus per device	\$ 1.20		Reso. 2020-XX	
False Alarm Fee	\$ 649.23		Reso. 2020-XX	
Fire Inspection Fee				
Fire Clearance Annual Inspection				
7-25 Occupants	\$ 74.00		Reso. 2020-XX	
26-50 Occupants	\$ 105.00		Reso. 2020-XX	
Over 50 Occupants	\$ 140.00		Reso. 2020-XX	
Annual Licensed Care Inspection				
7-25 Occupants	\$ 40.00		Reso. 2020-XX	
26-50 Occupants	\$ 105.00		Reso. 2020-XX	
Over 50 Occupants	\$ 140.00		Reso. 2020-XX	
Fire Safety Inspection				
Drinking/Dining - Over 50 Occupants	\$ 74.00		Reso. 2020-XX	
Hotel, Motel, Apartment House	\$ 107.34		Reso. 2020-XX	Health & Safety Code §13146.2
Hazardous Occupancy (High Risk Business)	\$ 107.34		Reso. 2020-XX	
Other State Required Inspections	\$ 74.00		Reso. 2020-XX	
Day Care				
Commercial	\$ 70.00		Reso. 2020-XX	
Residential (Large Family Daycare)	\$ 50.00		Reso. 2020-XX	Health and Safety Code §1597.46
Hospitals, Surgical Centers, I-Occupancies	\$ 107.34		Reso. 2020-XX	
City Clerk Office				
Notice of Intent to Circulate a Petition	\$ 200.00	Refunded to the filer if, within one year of the date of filing the notice of intent, the elections official certifies the sufficiency of the petition.	Reso. 2020-XX	Elections Code §9202(b)
Public Records Request				
General Request (≤1 hour)	\$ -		Reso. 2020-XX	
Extensive Request (>1 hour)	Actual Cost	Cost Estimate for extensive request shall be communicated to requestor prior to work commencing. Cost estimate shall include name of employee, estimated hours, and approved rate of pay	Reso. 2020-XX	M.S.M.C. 2.64.030
Public Works Department				
Water Efficient Landscaping Documentation Review	\$2,500.00	Deposit; Covers 2 Reviews	Reso. 2020-XX	M.S.M.C. 15.42.050(A)
Encroachment Permit				
One-Time Event/First Permit	\$ 180.52	First Time	Reso. 2020-XX	M.S.M.C. 12.34.060
Renewal of Graphic or Outdoor Merchandise	\$ 43.84	Annual Fee After Initial Permit Application	Reso. 2020-XX	M.S.M.C. 12.34.060