

**Mt. Shasta City Council Regular Meeting Minutes**

Tuesday, May 26, 2020; 5:30 p.m.  
Approved as Amended

Please note that this meeting was held to allow Council Members, Staff, and the public to participate via ZOOM, pursuant to the Governor’s Executive Order N-29-20.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

**STANDING AGENDA ITEMS**

**1. Call to Order and Roll Call:** At the hour of 5:30 p.m. Mayor John Stackfleth called the meeting to order.  
**Councilmembers Present:** Engstrom, Wagner, Collings, Redmond, Stackfleth  
**Councilmembers Absent:** None

**2. Public Comment:**  
Jim Miller and Carrie Lyen – Comments read into the record by Deputy City Clerk Joyce; comments supporting businesses and the cancellation of July 4<sup>th</sup> events.

**3. Council and Staff Comments:**  
Bruce Pope, City Manager – Comments regarding the reopening of Siskiyou County.  
Clarifying questions from Council.  
Comments regarding Zoom meetings.  
Barbara Wagner, Councilmember – Questions regarding missing man, search and rescue operations.  
Bruce Pope, City Manager – Response to questions, outlining steps taken by the police department.  
Clarifying questions from Council, brief discussion.

**CITY COUNCIL BUSINESS**

**4. Consent Agenda:**  
**COUNCIL ACTION:** Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: May 11, 2020 Regular City Council Meeting
- b. Approval of Disbursements: Accounts Payable, 5/7 and 5/11/2020; Total Gross Payroll and Taxes: For Period Ending 5/3/2020
- c. Monthly Financial/Investment Report: April 2020
- d. Local Transportation Fund Claim for FY 2019/2020
- e. Consolidation of Election with Siskiyou County
- f. Conflict of Interest Biennial Update

**MOTION TO APPROVE:** Stackfleth  
**SECOND:** Redmond  
**AYES:** Engstrom, Wagner, Collings, Redmond, Stackfleth  
**NOES:** None

ABSENT: None  
ABSTAIN: None

**5. Discussion and Possible Action: Municipal Code Enforcement Ordinance**

Juliana Lucchesi, City Planner – Staff report, review of enforcement protocols, review of code enforcement by various departments. Review of processes, Council options for ordinance.  
Clarifying questions from Council and discussion. Staff given direction.  
**COUNCIL ACTION:** Direct staff.

**6. Downtown Water Fountain Project**

Juliana Lucchesi, City Planner – Review of staff report, proposed privately funded project. Review of location, design, quotes, cost.  
Raven Stevens – Comments in support of project.  
Clarifying questions from Council and brief discussion.  
**COUNCIL ACTION:** Approval of purchase of the drinking fountain as proposed by staff.  
**MOTION:** Stackfleth  
**SECOND:** Redmond  
AYES: Engstrom, Wagner, Collings, Redmond, Stackfleth  
NOES: None  
ABSENT: None  
ABSTAIN: None

**7. COVID-19 2019/2020 End-of-Year Budget Revisions**

Muriel Howarth Terrell, Finance Director – Review of anticipated budget projections, possible State/Federal assistance, Transient Occupancy and Sales Tax projections.  
Clarifying questions from Council and discussion.  
Betty Kreeger – Comments regarding extensive amount of information available regarding COVID-19, against City expenditures for additional public information.  
City Council discussion, no action taken.

**8. Discussion and Possible Action: Siskiyou County Expanded Phase 2 Reopening Plan**

John Stackfleth, Mayor – Comments stating that the County is now in phase 3, the agenda item moot.  
Brief Council and staff discussion, no action taken.

**CITY COUNCIL/STAFF REPORTING PERIOD**

**9. Council Reports on Attendance at Appointed/Outside Meetings: None**

**10. Future Agenda Items (Appearing on the agenda within 60-90 days):**

**COUNCIL ACTION:** Reviewed Items a through i.

- a. Fiscal Year 2020/21 Budget – 6/2020
- b. Sales Tax for Library Construction – 6/8/2020
- c. Discussion and Possible Action: Expanded AI Fresco Dining – 6/8/2020
- d. Active Transportation Committee Presentation: Mid-Town Trail and Other Potential Bike Routes – 6/22/2020
- e. City’s Plan for Re-Opening Businesses – TBD
- f. Crisis Management: City’s General Approach - TBD
- g. No Smoking Signage Funding Options - TBD
- h. Presentation by Summit Disposal – TBD
- i. City of Mt. Shasta Sidewalk Maintenance and Improvement Program – TBD

**11. Closed Session: None**

<b>12. Adjourn:</b> There being no further business, the meeting was adjourned at 7:12 p.m.
<b>Respectfully Submitted by:</b> Kathy Joyce, Administrative Assistant/Deputy City Clerk