

## Mt. Shasta Regular Planning Commission Meeting Minutes

City Park Upper Lodge 1315 Nixon Rd.  
Mt. Shasta Tuesday, February 18, 2020; 6:00 p.m.

### Item

### STANDING AGENDA ITEMS

**1. Call to Order and Flag Salute** – Chair Findling called to order at 6:01PM

**2. Roll call**

**Present:** Chair Findling and Commissioners Higuera, Beck, Saryon, and Pardee

**Absent:** Commissioners Kirby and McDowell

**3. Public Comment:**

Johanna Altorfer: Discussion on December Meeting Minutes.

**4. Meeting Minutes:**

a. Approval of Regular Planning Commission Meeting Minutes for December 17, 2019

Minor spelling correction of “low lighting” and removal of public comment requested by Johanna Altorfer.

COMMISSION ACTION: Motion to approve with corrections

MOVED: Commissioner Higuera

SECOND: Commissioner Saryon

AYES: Chair Findling and Commissioners Saryon, Pardee, and Higuera

NAYS:

ABSTAIN: Commissioner Beck

ABSENT: Commissioner McDowell and Kirby

b. Approval of Regular Planning Commission Meeting Minutes for January 21, 2020

Typo on Item 9 Future Agenda Items “Bush Street” should be “Brush”

COMMISSION ACTION: Motion to approve with corrections

MOVED: Commissioner Beck

SECOND: Commissioner Saryon

AYES: Chair Findling and Commissioners Saryon, Pardee, and Beck

NAYS:

ABSTAIN: Commissioner Higuera

ABSENT: Commissioner McDowell and Kirby

**Chair Findling moves Item 5: Planning Commission Chair and Vice-Chair Selection 2020 Term to Item 7**

## **5. 2020.01 Brush Street Variance Application: Public Hearing**

City Staff: Presentation of Staff Report

Clarifying questions on safety access, public comment received, alley maintenance, and snow removal.

### **Public Hearing Opened at 6:28 PM**

Jim Mathwig, Project Applicant: Summary of request. Presentation of second option and amicable to compromise.

Megan Tracey: Neighbor in favor of project.

### **Public Hearing Closed at 6:29 PM**

Commissioner Pardee: Discussion on setbacks and in favor of granting variance.

Commissioner Saryon: In favor of reduced setback on northern lot line.

Commissioner Higuera: Discussion on variance and support for compromise on setbacks.

Chair Findling: Discussion on findings. Can make findings A, B, and E based on lot orientation and proximity to Union Pacific. Lot is mainly landlocked and variance request would not impact neighboring lots.

**COMMISSION ACTION:** Motion to approve Class 5 exemption from CEQA

**MOVED:** Commissioner Higuera

**SECOND:** Commissioner Saryon

**AYES:** Chair Findling and Commissioners Saryon, Higuera, Pardee, and Beck

**NAYS:**

**ABSTAIN:**

**ABSENT:** Commissioner McDowell and Kirby

**COMMISSION ACTION:** Motion to approve variance application to consider the west lot line as the front of the lot and modify the setbacks as follows: Northside Setback: 10 feet, Eastside Setback: 10 feet, Southside Setback: 12 feet, Westside Setback: 20 feet

**MOVED:** Commissioner Higuera

**SECOND:** Commissioner Beck

**AYES:** Chair Findling and Commissioners Saryon, Higuera, Pardee, and Beck

**NAYS:**

**ABSTAIN:**

**ABSENT:** Commissioner McDowell and Kirby

## **6. Accessory Dwelling Unit Ordinance Amendments**

City Staff: Presentation of Staff Report

Clarifying Questions

**Public Comment: None**

COMMISSION ACTION: Motion to approve amendments to Chapter 18.22 as presented

MOVED: Commissioner Pardee

SECOND: Commissioner Saryon

AYES: Chair Findling and Commissioners Saryon, Higuera, Pardee, and Beck

NAYS:

ABSTAIN:

ABSENT: Commissioner McDowell and Kirby

### **7. Planning Commission Chair and Vice-Chair Selection 2020 Term**

COMMISSION ACTION: Motion to appoint Melanie Findling as Chair and Paul Beck as Vice-Chair

MOVED: Commissioner Higuera

SECOND: Commissioner Saryon

AYES: Chair Findling and Commissioners Saryon, Higuera, Pardee, and Beck

NAYS:

ABSTAIN:

ABSENT: Commissioner McDowell and Kirby

### **8. Commission and Staff Comments**

Commissioner Beck: Questions and Discussion on Eugene Hospital property and Nest.

Commissioner Saryon: Question on sewer plant funding and project status.

City Staff: Update on Farmer's Market location voting. Update on previous meeting questions.

Comment on Outdoor Recreation event. Announcement of Mt. Shasta participation at State Cannabis Control Summit.

### **9. Future Agenda Items – Future items are topics brought to the Planning Commission from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level. **Items that are bolded correlate with the General Plan Revision Process****

- a. Short-Term Rental Ordinance – 3/17/2020
- b. Midtown Trail Discussion – 3/17/2020
- c. Graphic Ordinance: Projecting Graphic Discussion – 3/17/2020
- d. Outdoor Recreation Forum – 5/28/2020**
- e. Golden Eagle Charter School Parcel Map, Conditional Use Permit, and Architectural Design – TBD
- f. Library Expansion Project: Rotary Trail Re-Route – TBD

### **10. Adjourn – Adjourned at 7:33 PM**