

Mt. Shasta City Council Regular Meeting Minutes

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta
Monday, March 9, 2020; 5:30 p.m.
Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

- 1. Call to Order and Flag Salute:** At the hour of 5:30 p.m. Mayor John Stackfleth called the meeting to order and led the audience in the Pledge of Allegiance.
- 2. Roll Call:** Council Members Present: Engstrom, Redmond, Collings, Stackfleth
Council Members Absent: Wagner
- 3. Special Presentations & Announcements:**
 - a. Tim Stearns: Active Transportation Committee Report
- 4. Public Comment:** No public comment.
- 5. Meeting Recess:** None
- 6. Council and Staff Comments:**
Bruce Pope, City Manager – Coronavirus protocols. Wastewater treatment plant, interceptor line, and Tank 1 funding discussions with the State. Review of cost of projects and shortfall in funding.

CITY COUNCIL BUSINESS

- 7. Consent Agenda:**
COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.
 - a. Approval of Minutes: February 24, 2020 Regular and Special City Council Meetings
 - b. Acceptance of Brown Act Committee Minutes: Active Transportation Committee January 30, 2020; Downtown Enhancement Advisory Committee January 22, 2020
 - c. Approval of Disbursements: Accounts Payable 2/26/2020; Total Gross Payroll and Taxes: For Period Ending 2/23/2020
 - d. Approval of 2019/2020 Mid-Year Budget Revisions, Resolution No. CCR-20-10

MOTION TO APPROVE: Redmond
SECOND: Collings
AYES: Engstrom, Redmond, Collings, Stackfleth
NOES: None
ABSENT: Wagner
ABSTAIN: None

8. Public Hearing: Adoption of the Master Fee Schedule

Juliana Lucchesi, City Planner – Review of cost recovery, development of master fee schedule.

Clarifying questions from Council.

Public Hearing Open: 5:10 p.m.

Public Hearing Closed: 5:10 p.m.

Clarifying questions and Council discussion.

COUNCIL ACTION: Approve Resolution No. CCR-20-11, adoption of 2020-2021 Master Fee Schedule

MOTION TO APPROVE: Redmond

SECOND: Engstrom

AYES: Engstrom, Redmond, Collings, Stackfleth

NOES: None

ABSENT: Wagner

ABSTAIN: None

9. Discussion and Adoption of Resolution No. CCR-20-12, Community Development Block Grant Infrastructure Funding

Muriel Howarth Terrell, Finance Director – Staff report, review of CDBG application for waterline replacement.

Clarifying questions from Council.

No public comment.

COUNCIL ACTION: Approve Resolution No. CCR-20-12, approving the application of funding through the Community Development and Economic Development allocations of the State CDBG Program for the proposed infrastructure funding of a water line in the Pine Street area of Mt. Shasta.

MOTION TO APPROVE: Redmond

SECOND: Collings

AYES: Engstrom, Redmond, Collings, Stackfleth

NOES: None

ABSENT: Wagner

ABSTAIN: None

10. First Reading of Ordinance No. CCO-20-XX Regulating Garbage, Refuse, and Solid Waste

Muriel Howarth Terrell, Finance Director – Review of updated Ordinances.

Clarifying questions from Council.

John Kenny, City Attorney – Response to questions from Council.

No public comment.

Council discussion.

COUNCIL ACTION: Approve first reading of the ordinance by title only and move to a second reading.

MOTION TO APPROVE: Redmond

SECOND: Collings

AYES: Engstrom, Redmond, Collings, Stackfleth

NOES: None

ABSENT: Wagner

ABSTAIN: None

11. Amendment to Ordinance No. CCO-20-XX, Accessory Dwelling Units

Juliana Lucchesi, City Planner – Review of State mandated amendment to code, review of language and other changes.

Clarifying questions from Council.

Public Hearing Open: 6:35 p.m.

Public Hearing Closes: 6:35 p.m.

COUNCIL ACTION: Approve first reading of the ordinance by title only and move to a second reading.

MOTION TO APPROVE: Redmond

SECOND: Collings

AYES: Engstrom, Redmond, Collings, Stackfleth
NOES: None
ABSENT: Wagner
ABSTAIN: None

CITY COUNCIL/STAFF REPORTING PERIOD

12. Council Reports on Attendance at Appointed/Outside Meetings: None

13. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed Items a through g.

- a. No Smoking Signage Funding Options – 3/23/2020
- b. Downtown Enhancement Advisory Committee Shuttle Project – 3/23/2020
- c. First Reading of Ordinance CCO-20-XX, Enforcement – 4/13/2020
- d. Presentation by Summit Disposal – TBD
- e. City of Mt. Shasta Sidewalk Maintenance and Improvement Program – TBD
- f. Policy Regarding Use of Single Use Plastics During Special Events – TBD
- g. Sales Tax for Library Construction - TBD

14. Closed Session: None

15. Adjourn: There being no further business, the meeting was adjourned at 6:37 p.m.

Respectfully Submitted by: Kathy Joyce, Administrative Assistant/Deputy City Clerk