

Mt. Shasta City Council Regular Meeting Minutes

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta
Monday, February 24, 2020; 5:30 p.m.
Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

- 1. Call to Order and Flag Salute:** At the hour of 5:31 p.m. Mayor John Stackfleth called the meeting to order and led the audience in the Pledge of Allegiance.
- 2. Roll Call:** Council Members Present: Wagner, Engstrom, Redmond, Collings, Stackfleth
Council Members Absent: None
- 3. Special Presentations & Announcements:** None
- 4. Public Comment:**
Larry Auxter – Comments regarding sewer issues as Shadow Mountain Mobile Home Park, park under new ownership.
- 5. Meeting Recess:** None
- 6. Council and Staff Comments:**
Bruce Pope, City Manager – Fire resilience workshop dates, Pacific Power actions in relation to wildfire and upcoming meeting.
Barbara Wagner, Councilmember – Ice rink, Regional Water Action Group meeting, CivicSpark outreach meetings, Continuum of Care homeless group.
Jeffrey Collings, Councilmember – Pacific Power powerline maintenance.
Paul Engstrom, Mayor Pro Tem – Mt. Shasta High School basketball playoffs, College of the Siskiyous basketball teams.
John Stackfleth, Mayor – Ice rink season.

CITY COUNCIL BUSINESS

- 7. Consent Agenda:**
COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.
 - a. Approval of Minutes: February 10, 2020 City Council Special and Regular Meetings
 - b. Approval of Disbursements: Accounts Payable, 2/6 and 2/14/2020; Total Gross Payroll and Taxes: For Period Ending 2/9/2020.
 - c. Monthly Financial/Investment Report
 - d. Claiming the City’s Apportionment of Local Transportation Funds, Resolution No. CCR-20-06
- MOTION TO APPROVE: Redmond
SECOND: Collings

AYES: Wagner, Engstrom, Redmond, Collings, Stackfleth
NOES: None
ABSENT: None
ABSTAIN: None

8. Approval of Memorandums of Understanding: Dispatch, Miscellaneous, and Unrepresented Employees
Muriel Howarth Terrell, Finance Director – Review of MOU’s with bargaining units.

Clarifying questions from Council.

No public comment.

COUNCIL ACTION: Adopt Resolutions CCR-20-07, 08, and 09.

MOTION TO APPROVE: Wagner

SECOND: Redmond

AYES: Wagner, Engstrom, Redmond, Collings, Stackfleth

NOES: None

ABSENT: None

ABSTAIN: None

9. 2019-2020 Mid -Year (2nd Quarter) Budget Revisions

Muriel Howarth Terrell, Finance Director – Review of mid-year budget report, changes made from original budget.

Clarifying questions from Council.

MOTION TO CONTINUE TO NEXT MEETING FOR CORRECTION TO NUMBERS: Collings

SECOND: Engstrom

AYES: Wagner, Engstrom, Redmond, Collings, Stackfleth

NOES: None

ABSENT: None

ABSTAIN: None

10. Discussion and Possible Action: Review of no smoking signage

Rod Bryan, Public Works Director – Review of staff report, total number of signs needed to meet Council recommendation, total project cost.

Clarifying questions from Council.

Glenn Mix – Comments regarding visual pollution in relation to excess signage.

Council discussion.

Parish Cross, Chief of Police – Comments regarding police response to smoking, no current code enforcement position in the City. Responded to Council’s clarifying questions.

Council discussion regarding reducing the total number of signs to eight on Chestnut Street and eight on Mt. Shasta Boulevard.

COUNCIL ACTION: Continue to the march 9th meeting, Mayor Pro Tem Engstrom to investigate funding.

MOTION: Collings

SECOND: Redmond

AYES: Wagner, Engstrom, Redmond, Collings, Stackfleth

NOES: None

ABSENT: None

ABSTAIN: None

11. Active Transportation Committee Recommended Sidewalk Maintenance Plan

Bruce Pope, City Manager – Review of ATC report, sidewalk maintenance plan.

Tim Stearns, ATC Chair – Review of maintenance and repair program, City potential litigation, need for action plan.

Clarifying questions and discussion.

Mike Quinn – Comments regarding the need for sidewalk repairs.

Rod Bryan, Public Works Director – Review of estimated cost to repair sidewalks and ramp, bid process, prevailing wage. Review of sidewalk work already completed and in process of being completed. Council and staff discussion.

Tim Stearns, ATC Chair – Comments regarding the creation of a plan to be funded within the City’s capacity. Discussion regarding the creation of a sidewalk repair plan and funding.

COUNCIL ACTION: Refer the item to the Public Works department to develop a program for implementation of improvements along with funding sources and/or programs.

MOTION TO APPROVE: Stackfleth

SECOND: Collings

AYES: Wagner, Engstrom, Collings, Stackfleth

NOES: Redmond

ABSENT: None

ABSTAIN: None

CITY COUNCIL/STAFF REPORTING PERIOD

12. Council Reports on Attendance at Appointed/Outside Meetings:

Jeffrey Collings, Councilmember – Review of Siskiyou County Air Pollution Control Board Meeting.

13. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed Items a through f. Items added: Single-use plastic policy for events, sales tax for library construction.

- a. Public Hearing: Community Development Block Grant Infrastructure Funding – 3/9/2020
- b. Amendment to the Accessory Dwelling Unit Ordinance – 3/9/2020
- c. Public Hearing: Master Fee Schedule – 3/9/2020
- d. First Reading of Ordinance CCO-20-XX, Enforcement – 3/2020
- e. Solid Waste Utility Ordinance Amendments – TBD
- f. Presentation by Summit Disposal - TBD

14. Closed Session: None

15. Adjourn: There being no further business, the meeting was adjourned at 7:49 p.m.

Respectfully Submitted by: Kathy Joyce, Administrative Assistant/Deputy City Clerk