

Mt. Shasta City Council Regular Meeting Minutes

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta
Monday, February 10, 2020; 5:30 p.m.
Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

- 1. Call to Order and Flag Salute:** At the hour of 5:31 p.m. Mayor John Stackfleth called the meeting to order and led the audience in the Pledge of Allegiance.
- 2. Roll Call:** Council Members Present: Wagner, Engstrom, Redmond, Collings, Stackfleth
Council Members Absent: None
- 3. Special Presentations & Announcements:** None
- 4. Public Comment:** No public comment.
- 5. Meeting Recess:** None
- 6. Council and Staff Comments:**
Bruce Pope, City Manager – Provided information regarding Mt. Shasta Bioregional Ecology Center working in conjunction with Mt. Shasta Fire on community resiliency project. Review of EDA grant for Housing and Community Development to be utilized for the Housing Element of the General Plan. Comments regarding ongoing infrastructure issues.
Barbara Wagner, Councilmember – Comments regarding the outdoor recreation forum, homeless point-in-time count, poetry out loud competition.

CITY COUNCIL BUSINESS

- 7. Consent Agenda:**
COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.
 - a. Approval of Minutes: January 27, 2020 Special and Regular City Council Meetings
 - b. Acceptance of Brown Act Committee Minutes: Downtown Enhancement Advisory Committee November 13, 2019; Active Transportation Committee December 19, 2019
 - c. Approval of Disbursements: Accounts Payable, 1/27/2020; Total Gross Payroll and Taxes: For Period Ending 1/26/2020.
 - d. Approval of required program guidelines for Community Development Block Grant fundingMOTION TO APPROVE: Collings
SECOND: Redmond
AYES: Wagner, Engstrom, Redmond, Collings, Stackfleth

NOES: None
ABSENT: None
ABSTAIN: None

8. Independent Audit Report for Fiscal Year 2018/19

Muriel Howarth Terrell, Finance Director – Staff report, review of financial statement.

Clarifying questions from Council, report from Finance Committee.

COUNCIL ACTION: Approve Resolution CCR-20-04, A Resolution of the City Council of the City of Mt. Shasta Accepting the Independent Audit Report for Fiscal Year 2018-2019

MOTION TO APPROVE: Redmond

SECOND: Collings

AYES: Wagner, Engstrom, Redmond, Collings, Stackfleth

NOES: None

ABSENT: None

ABSTAIN: None

9. Resolution CCR-20-XX, Clarifying roles, responsibilities, and duties of the Library Tax Advisory Committee
Bruce Pope, City Manager – Staff report, review of proposed new duties of the LTAC, operational responsibilities and meeting schedule.

Clarifying questions from Council.

Dennis Johnson, LTAC Chair – Review of LTAC history with library, existing ordinance and creation of the Committee. Expressed opposition to proposed changes.

Clarifying questions from Council and discussion.

Courtney Laverty, Library Director – Comments regarding needed library expansion in order to provide additional services. Review of personal education and professional development.

Council discussion.

COUNCIL ACTION: Amend Resolution to include quarterly meetings for the Committee rather than monthly

MOTION TO APPROVE: Wagner

SECOND: Collings

AYES: Wagner, Collings, Stackfleth

NOES: Engstrom, Redmond

ABSENT: None

ABSTAIN: None

COUNCIL ACTION: Amend Resolution by striking eh last sentence on agenda page 61 regarding working with the County Librarian

MOTION TO APPROVE: Engstrom

SECOND: Redmond

AYES: Engstrom, Redmond, Collings

NOES: Wagner, Stackfleth

ABSENT: None

ABSTAIN: None

COUNCIL ACTION: Amend Resolution to include a due-by date of April 30th each year for the annual fiscal year report

MOTION TO APPROVE: Wagner

SECOND: Collings

AYES: Wagner, Engstrom, Redmond, Collings, Stackfleth

NOES: None

ABSENT: None

ABSTAIN: None

COUNCIL ACTION: Approve Resolution CCR-20-05 Amending the Library Tax Advisory Committees Duties, Responsibilities, and Membership as Amended

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| <p>MOTION TO APPROVE: Redmond SECOND: Engstrom AYES: Wagner, Engstrom, Redmond, Collings, Stackfleth NOES: None ABSENT: None ABSTAIN: None</p> |
| <p>10. Meeting Recess: 6:53 p.m. – 6:59 p.m.</p> |
| <p>CITY COUNCIL/STAFF REPORTING PERIOD</p> |
| <p>11. Council Reports on Attendance at Appointed/Outside Meetings: None</p> |
| <p>12. Future Agenda Items (Appearing on the agenda within 60-90 days): COUNCIL ACTION: Reviewed Items a through g. Item added: Committee development of specific interview questions for applicants.</p> <ul style="list-style-type: none">a. Public Hearing: Master Fee Schedule – 2/24/2020b. Public Hearing: CDBG Infrastructure Fundingc. Discussion and Possible Action: Review of no smoking signaged. Amendment to the Municipal Code: Enforcement Ordinance – 2/24/2020e. Mid-year Budget – 2/24/2020f. Amendment to the Accessory Dwelling Unit Ordinance – 3/9/2020g. Presentation by Summit Disposal – TBD |
| <p>13. Closed Session: Council did not adjourn to Closed Session.</p> |
| <p>14. Adjourn: There being no further business, the meeting was adjourned at 7:12 p.m.</p> |
| <p>Respectfully Submitted by: Kathy Joyce, Administrative Assistant/Deputy City Clerk</p> |