

Mt. Shasta Regular Planning Commission Meeting Minutes

City Park Upper Lodge 1315 Nixon Rd.
Mt. Shasta Tuesday, December 17, 2019; 6:00 p.m.

Item	STANDING AGENDA ITEMS
1. Call to Order and Flag Salute	– Chair Findling called to order at 6:01PM
2. Roll call	Present: Chair Findling and Commissioners Kirby, McDowell, Higuera, Saryon, and Pardee Absent: Commissioner Beck
3. Public Comment:	None
4. Meeting Minutes:	A. Meeting Minutes for Regular Meeting November 17, 2019 Chair Findling edits to clarify on pages 4, 5, & 7 Commissioner Pardee: Misspelling of façade on page 7 COMMISSION ACTION: Motion to approve with corrections MOVED: Commissioner Higuera SECOND: Commissioner Kirby AYES: Chair Findling and Commissioners Saryon, Kirby, and Higuera NAYS: ABSTAIN: Commissioner McDowell ABSENT: Commissioner Beck
5. 2019 Annual Progress Report	City Staff: Presentation of Staff Report Clarifying questions on building permits, General Plan progress, and draft Hazardous Vegetation Ordinance progress. Public Comment: None COMMISSION ACTION: Motion to approve 2019 Annual Progress Report with typo corrections MOVED: Commissioner Kirby SECOND: Commissioner Pardee AYES: Chair Findling and Commissioners McDowell, Saryon, Pardee, Kirby, and Higuera NAYS: ABSTAIN: ABSENT: Commissioner Beck
6. General Plan Land Use: Urban Design Workshop	

City Staff: Presentation of public engagement results

Discussion and general comments:

- Encourage integration of nature and outdoors into urban design including public spaces
- Views from town of special features should be respected
- Low lighting features to encourage night sky viewing
- Event areas to host more small scale events
- Good quality trees over a plethora of trees
- Water as a decorative feature
- Interactive spaces for kids and people to experience nature
- Kids playground at parker plaza or near downtown
- City needs to bleed onto the streets with activity
- Use of parklets and strategic removal of parking spaces for seating and activities
- Outdoor seating
- Areas and design to focus on socializing
- Accessibility of places for all people
- Castle Street parking lot revision to support downtown activity

Public Comment:

Johanna Altorfer: Comments regarding improvements to Mt. Shasta.

Public Comment Closed

Discussion on Parking Study for downtown and other areas would be important if we aimed to remove some spaces for public places.

Input given for future agenda item

7. Commission and Staff Comments

City Staff: Clarification on Farmer's Market location and possible alternatives. Will work with applicant on location. Update on 218 process for solid waste.

Commissioner Higuera: Discussion on LOGE architecture update and impressed with the new business. Autopay option at the City is wonderful.

Commissioner McDowell: Plowing was great this year for the storm in November. Thank you to Public Works.

Commissioner Kirby: Request not to locate generators near door of his shop for Winter Magic Event.

Chair Findling: Discussion on Library piecemeal and desire for more organized project.

9. Future Agenda Items – Future items are topics brought to the Planning Commission from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level. **Items that are bolded correlate with the General Plan Revision Process**

- a. **General Plan: Economic Development Element – 1/21/2020**
- b. Golden Eagle Charter School Parcel Map, Conditional Use Permit, and Architectural Design – 2/18/2020

Chair Findling: Request for invitations to the January meeting be sent to economic development agencies to receive input and feedback.

10. Adjourn – Adjourned at 8:02 PM