

Mt. Shasta Regular Planning Commission Meeting Agenda

City Park Upper Lodge 1315 Nixon Rd.

Mt. Shasta Tuesday, January 18, 2020; 6:00 p.m.

Page	Item	STANDING AGENDA ITEMS
	1. Call to Order and Flag Salute	
	2. Roll call	
	3. Public Comment:	<p>This time is set aside for residents to address the Planning Commission on matters listed on items not included on the Regular Agenda. If your comments concern an agenda item noted on the regular agenda, please address the Commission when that item is open for public comment. Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time. Comments should be limited to matters within the jurisdiction of the City. Commission discussion or action cannot be taken on items not listed on the agenda other than to receive comments. If you have documents to present to members of Commission, please provide a minimum of seven (8) copies to the note taker.</p>
	4. Meeting Minutes	<p>a. Approval of Regular Planning Commission Meeting Minutes for December 17, 2019</p>
	5. General Plan: Economic Development Element Roundtable	<p>Background: The purpose of the Economic Development round table is to review current economic data for the City of Mt. Shasta, discuss future projections, and gain public input on future direction for the City's Economy.</p> <p>Commission Action: Give input and direction</p>
	6. Commission and Staff Comment	
	7. Future Agenda Items	<p>– Future items are topics brought to the Planning Commission from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level. Items that are bolded correlate with the General Plan Revision Process</p> <p>a. Golden Eagle Charter School Parcel Map, Conditional Use Permit, and Architectural Design – TBD</p> <p>b. Outdoor Recreation Forum – 2/6/2020</p> <p>c. Accessory Dwelling Unit Ordinance Amendments – 2/18/2020</p> <p>d. Variance Application Bush Street – 2/18/2020</p>

8. Adjourn – Next meeting scheduled for Tuesday, February 18, 2020 at 6:00pm

Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.

The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

Any writings or documents provided to a majority of the Planning Commission after distribution of the meeting Agenda Packet regarding any open session item on this agenda will be made available for public inspection during normal business hours within the binder entitled “Agenda Packet for Front Counter” located at City Hall at the desk on the right-hand side inside the front door.

Projects heard at this Planning Commission meeting may be subject to appeal. Please contact the Planning Department for information. Appeals must be submitted to the City Clerk’s office together with the appeal fee. If you challenge the environmental review of the project proposal in court, you may be limited to raising only those issues raised at the public hearing or in written correspondence delivered to the Planning Department on, or prior to, closing of the public comment period.

Mt. Shasta Regular Planning Commission Meeting Minutes

City Park Upper Lodge 1315 Nixon Rd.
Mt. Shasta Tuesday, December 17, 2019; 6:00 p.m.

Item

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute – Chair Findling called to order at 6:01PM

2. Roll call

Present: Chair Findling and Commissioners Kirby, McDowell, Higuera, Saryon, and Pardee

Absent: Commissioner Beck

3. Public Comment: None

4. Meeting Minutes:

A. Meeting Minutes for Regular Meeting November 17, 2019

Chair Findling edits to clarify on pages 4, 5, & 7

Commissioner Pardee: Misspelling of façade on page 7

COMMISSION ACTION: Motion to approve with corrections

MOVED: Commissioner Higuera

SECOND: Commissioner Kirby

AYES: Chair Findling and Commissioners Saryon, Kirby, and Higuera

NAYS:

ABSTAIN: Commissioner McDowell

ABSENT: Commissioner Beck

5. 2019 Annual Progress Report

City Staff: Presentation of Staff Report

Clarifying questions on building permits, General Plan progress, and draft Hazardous Vegetation Ordinance progress.

Public Comment: None

COMMISSION ACTION: Motion to approve 2019 Annual Progress Report with typo corrections

MOVED: Commissioner Kirby

SECOND: Commissioner Pardee

AYES: Chair Findling and Commissioners McDowell, Saryon, Pardee, Kirby, and Higuera

NAYS:

ABSTAIN:

ABSENT: Commissioner Beck

6. General Plan Land Use: Urban Design Workshop

City Staff: Presentation of public engagement results

Discussion and general comments:

- Encourage integration of nature and outdoors into urban design including public spaces
- Views from town of special features should be respected
- Low lighting features to encourage night sky viewing
- Event areas to host more small scale events
- Good quality trees over a plethora of trees
- Water as a decorative feature
- Interactive spaces for kids and people to experience nature
- Kids playground at parker plaza or near downtown
- City needs to bleed onto the streets with activity
- Use of parklets and strategic removal of parking spaces for seating and activities
- Outdoor seating
- Areas and design to focus on socializing
- Accessibility of places for all people
- Castle Street parking lot revision to support downtown activity

Public Comment:

Johanna Altorfer: Comments regarding events in public spaces, water features as urban design features, play-off train theme, and installation of fairy gardens throughout the City.

Public Comment Closed

Discussion on Parking Study for downtown and other areas would be important if we aimed to remove some spaces for public places.

Input given for future agenda item

7. Commission and Staff Comments

City Staff: Clarification on Farmer's Market location and possible alternatives. Will work with applicant on location. Update on 218 process for solid waste.

Commissioner Higuera: Discussion on LOGE architecture update and impressed with the new business. Autopay option at the City is wonderful.

Commissioner McDowell: Plowing was great this year for the storm in November. Thank you to Public Works.

Commissioner Kirby: Request not to locate generators near door of his shop for Winter Magic Event.

Chair Findling: Discussion on Library piecemeal and desire for more organized project.

9. Future Agenda Items – Future items are topics brought to the Planning Commission from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level. **Items that are bolded correlate with the General Plan Revision Process**

- a. **General Plan: Economic Development Element – 1/21/2020**
- b. Golden Eagle Charter School Parcel Map, Conditional Use Permit, and Architectural Design – 2/18/2020

Chair Findling: Request for invitations to the January meeting be sent to economic development agencies to receive input and feedback.

10. Adjourn – Adjourned at 8:02 PM