

Mt. Shasta City Council Regular Meeting Minutes

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta
Monday, October 14, 2019; 5:30 p.m.
Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

- 1. Call to Order and Flag Salute:** At the hour of 5:30 p.m. Mayor Barbara Wagner called the meeting to order and led the audience in the Pledge of Allegiance.
- 2. Roll Call:** Council Members Present: Engstrom, Stackfleth, Redmond, Wagner
Council Members Absent: Collings
- 3. Special Presentations & Announcements:**
 - a. Proclamation: October 2019 Women in Business Month
 - b. Kerry Molz, Cal Trans Project Manager: Review of proposed State Route 89 Operational Improvement Project
- 4. Public Comment:**

Dennis Milligan – Comments regarding campus parking policy and damage to the water system at the high school by the Police Department.

Wayne Huisman – Comments regarding car wash services and expenses.

Frances Mangels – Comments opposed to additional car washes in the City, attitude toward businesses.

Rick Demarest – Comments opposed to car wash project appeal, support for Planning Commission decision.

Betty Kreeger – Comments regarding noticing requirements, opposition to car wash project appeal.

Hilary Stewart – Comments in opposition to the Freeze car wash project, past actions, use of staff time and resources.
- 5. Meeting Recess:** None
- 6. Council and Staff Comments:**

CITY COUNCIL BUSINESS

- 7. Consent Agenda:**

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

 - a. Approval of Minutes: September 23, 2019 Regular City Council Meeting and October 2, 2019 Special Council Workshop
 - b. Acceptance of Brown Act Committee Minutes: Downtown Enhancement Advisory Committee August 28, 2019, Active Transportation Committee August 15, 2019
 - c. Approval of Disbursements: Accounts Payable, 9/18, 9/26, and 10/7/2019; Total Gross Payroll and Taxes: For Period Ending 9/22/2019

d. Letter of Support: Shastice Park Mountain Bike Track Phase 2 Project

e. Police Department September 2019 Report

MOTION TO APPROVE: Stackfleth

SECOND: Redmond

AYES: Engstrom, Stackfleth, Redmond, Wagner

NOES: None

ABSENT: Collings

ABSTAIN: None

8. State-Mandated Wastewater Treatment and Disposal Improvement Project Bid Award

Rod Bryan, Public Works Director – Review of staff report, bid process, grant and loan funding, and funding shortfalls. Review of increase in construction costs, recommendation of resolution approval contingent on receipt of funds.

Clarifying questions from Council.

No public comment.

COUNCIL ACTION: Approve amended Resolution No. CCR-19-42, awarding the state-mandated wastewater treatment and disposal improvement project to Clark Bros., Inc. and authorizing the City Manager to execute the agreement and issue notice of award.

MOTION TO APPROVE: Stackfleth

SECOND: Engstrom

AYES: Engstrom, Stackfleth, Redmond, Wagner

NOES: None

ABSENT: Collings

ABSTAIN: None

9. Discussion and Possible Action: Library Director’s Contract for Professional Services

Bruce Pope, City Manager – Review of staff report, Library Director’s contract.

Clarifying questions from Council.

Dennis Johnson, Library Tax Advisory Committee Chair – Committee support for contract, recommended approval.

COUNCIL ACTION: Approve Resolution No. CCR-19-43, approving the professional services agreement with Community Staffing Solutions

MOTION TO APPROVE: Engstrom

SECOND: Stackfleth

Council discussion.

AYES: Engstrom, Stackfleth, Redmond

NOES: Wagner

ABSENT: Collings

ABSTAIN: None

10. Discussion and Possible Action Regarding the Koff & Associates Compensation Study
Muriel Howarth Terrell, Finance Director – Review of compensation study, process of workshops. Review of salaries compared to market, comparator agencies. Recommended Council acceptance of study. Clarifying questions from Council.
Bruce Pope, City Manager – Review of compensation study as a benchmark to determine where the City falls within the marketplace.
Matt Melo, Fire Chief – Comments regarding confusion about Fire Department staffing levels. Clarifying questions from Council.
COUNCIL ACTION: Approve acceptance of the Koff & Associates Compensation Study.
MOTION TO APPROVE: Stackfleth
SECOND: Redmond
AYES: Stackfleth, Redmond, Wagner
NOES: Engstrom
ABSENT: Collings
ABSTAIN: None

CITY COUNCIL/STAFF REPORTING PERIOD

11. Council Reports on Attendance at Appointed/Outside Meetings: None

12. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed Items a through e.

- a. Civic Spark Presentation – 10/28/2019
- b. Freeze Mini Storage/Car Wash Planning Commission Decision Appeal – 10/28/2019
- c. Off-Street Parking Requirements Ordinance Revision – 11/2019
- d. Nuisance Ordinance/Garbage – TBD
- e. Presentation by Summit Disposal – TBD

13. Closed Session: None

14. Adjourn: There being no further business, the meeting was adjourned at 7:09 p.m.

Respectfully Submitted by: Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk