

Mt. Shasta Regular Planning Commission Meeting Minutes

City Park Upper Lodge 1315 Nixon Rd.
Mt. Shasta Tuesday, August 20, 2019; 6:00 p.m.

Item

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute – Chair Findling called to order at 6:00PM

2. Roll call

Present: Chair Findling, Commissioners, Beck, Higuera, Pardee, McDowell, and Kirby

Absent: Commissioner Saryon

3. Public Comment:

Tim Stearns: Discussion on General Plan revision and maximum building height limits. Discussion on residential use on Roseburg Commerce Park and other properties.

4. Meeting Minutes:

Meeting Minutes for Regular Meeting June 18, 2019

COMMISSION ACTION: Motion to approve minutes with minor spelling corrections

MOVED: Commissioner Beck

SECOND: Commissioner McDowell

AYES: Chair Findling, and Commissioners Beck, McDowell, and Kirby

NAYS

ABSTAIN: Commissioners Pardee and Higuera

ABSENT: Commissioner Saryon

Meeting Minutes for Regular Meeting July 16, 2019 postponed due to no agenda item.

5. Northern United Charter School Conditional Use Permit

City Staff: Presentation of project and recommended conditions

Commissioner Higuera: Discussion and Questions on drop-off/pick-up monitor condition

Commissioner Beck: Discussion and Questions on signage and changes to the building. CUP impact on other uses.

Commissioner Pardee: Question on monitor and ADA

Chair Findling: Question and discussion on drop-off/pick-up

Public Hearing Opened at 6:36 PM

Project Applicant: Discussion on sidewalk discussion, maximum number of students, and drop-off/pick-up of students

Public Hearing Closed at 6:42 PM

COMMISSION ACTION: Motion to approve conditional use permit for Northern United Charter School with the following conditions:

- Student population onsite will not exceed 30 students for the facility.
- Student drop-off and pick-up be confined to Alder Street. No drop-off and pick-up will occur on East Alma Street.
- A minimum of one paved handicap parking space shall be created onsite.

- Existing parking lot will be repaved and striped to improve broken sections and to identify parking spaces as indicated on the proposed parking plan.
- The project Applicant shall install bike parking on the property to accommodate a minimum of 6 adult bikes. The bike parking can be bike racks, covered bike parking, and/or bike lockers.
- The project Applicant shall improve the curb on Alder Street to meet City standards.

MOVED: Commissioner Pardee

SECOND: Commissioner Beck

AYES: Chair Findling, and Commissioners Beck, McDowell, Pardee, Higuera, and Kirby

NAYS

ABSTAIN:

ABSENT: Commissioner Saryon

6. Water Efficient Landscape Ordinance

Presentation of staff report

Clarifying questions

Public Comment: None

Discussion on shortening the ordinance

COMMISSION ACTION: Motion to approve proposed ordinance with abbreviated ordinance option and use City of Yreka Planting Guide with State Guide.

MOVED: Commissioner Higuera

SECOND: Commissioner Pardee

AYES: Chair Findling, and Commissioners Beck, McDowell, Pardee, Higuera, and Kirby

NAYS

ABSTAIN:

ABSENT: Commissioner Saryon

7. Hazardous Vegetation and Combustible Material Abatement Ordinance

Presentation of staff report.

Clarifying questions on inspections, county regulations, implementation and compliance

Public Comment: None

Discussion on getting a track changes version of the ordinance. Support for complimentary implementation programming like green waste days, services, and find a way to ensure compliance without too much cost.

COMMISSION ACTION: Motion to approve proposed ordinance as presented

MOVED: Commissioner Pardee

SECOND: Commissioner Kirby

AYES: Chair Findling, and Commissioners Beck, Pardee, Higuera, and Kirby

NAYS: Commissioner McDowell

ABSTAIN:

ABSENT: Commissioner Saryon

8. Commission and Staff Comments

Higuera: Discussion on crosswalks and vehicles stopping for pedestrians

McDowell: Question on future agenda item

Kirby: Discussion on missing sidewalks

Beck: Discussion of Sphere of Influence and annexation. Discussion on public comment letters

Finding: Valero graphic compliance. Discussion on adopting NOEs for projects.

Pardee: Discussion on Flowering Pear Trees at Valero.

City Staff: Discussion on new CivicSpark Fellow

9. Future Agenda Items – Future items are topics brought to the Planning Commission from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level. **Items that are bolded correlate with the General Plan Revision Process**

- a. Freeze Mini-Storage and Car Wash Project CUP and CEQA – 9/17/2019
- b. 1119 Ream Avenue Parcel Map – 9/2019
- c. Off-Street Parking Requirements – 10/15/2019
- d. Roseburg Specific Plan Revision – 10/15/2019
- e. Golden Eagle Charter School Parcel Map, Conditional Use Permit, and Architectural Design – TBD

10. Adjourn – Adjourned at 7:44 PM