

**Mt. Shasta City Council Regular Meeting Minutes**

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta  
Monday, June 10, 2019; 5:30 p.m.  
Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

**STANDING AGENDA ITEMS**

- 1. Call to Order and Flag Salute:** At the hour of 5:30 p.m. Mayor Barbara Wagner called the meeting to order and led the audience in the Pledge of Allegiance.
- 2. Roll Call:** Council Members Present: Engstrom, Stackfleth, Redmond, Collings, Wagner  
Council Members Absent: None
- 3. Special Presentations & Announcements:**
  - a. Wildfire Preparedness – Matt Melo, Fire Chief
- 4. Public Comment:**  
Tim Stearns – Comments regarding consent agenda item, comments regarding internships with the City.
- 5. Meeting Recess:**
- 6. Council and Staff Comments:**  
Bruce Pope, City Manager – Emphasis on wildfire preparation, review of Fire Department inspections and work with property owners. Review of pre-construction meeting for downtown projects. Review of undergraduate and internship programs.  
Clarifying questions from Council.  
Paul Engstrom, Councilmember – Comments recognizing local volunteer organizations.  
Barbara Wagner, Mayor – Recommended moving up closed session on the agenda, Council agreed.

**CITY COUNCIL BUSINESS**

- 7. Consent Agenda:**  
COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.
  - a. Approval of Minutes: May 28, 2019 Council Meeting
  - b. Approval of Disbursements: Accounts Payable, 5/28/2019; Total Gross Payroll and Taxes: For Period Ending 5/19/2019
  - c. Amendment to Professional Services Agreement with Mt. Shasta Engineering
  - d. Police Department Monthly Report: May 2019

Councilmember Stackfleth requested the removal of the item “Award of Contract to TRC for Contract Planning Services” for more clarification.  
MOTION TO APPROVE: Stackfleth  
SECOND: Collings

AYES: Engstrom, Stackfleth, Redmond, Collings, Wagner  
NOES: None  
ABSENT: None  
ABSTAIN: None

**8. Discussion and Possible Action Regarding CCO-19-02: An Ordinance Amending Chapters 5.70, 5.80, and 18.91 of the Mt. Shasta Municipal Code Regulating Cannabis Industry**

Councilmember Engstrom recused himself from the discussion.

Kathy Wilson, Deputy City Clerk – Staff report, review of referendum petition and verification of signatures. Clarifying questions from Council.

Renny Townsend – Comments regarding compromise, support in repealing the sections referred to in the referendum petition.

Tom Scovill – Comments supporting repeal.

Michael Huffman – Comments regarding referendum petition, distance of I AM school to Mr. Townsend’s building.

Ed Miller – Comments in regard to the nature of cannabis.

Jimmy McCullough – Comments regarding buffer zones.

Elizabeth Tabor – Comments regarding cannabis businesses, in support of the 600’ buffer zone.

Council discussion and clarifying questions.

**COUNCIL ACTION:** Repeal 18.91.030 B) Sensitive Use Restrictions. Commercial cannabis cultivation, retail, nursery uses, and facilities with access to the public shall maintain a distance of 600 feet from all schools, daycares, and youth centers. Commercial cannabis food-based production, nonvolatile manufacturing, and distribution uses with no access to the public shall maintain a sensitive use buffer of 450 feet from all schools, daycares, and youth centers.

(C) The distance specified in section (B) shall be the horizontal distance measured in a straight line from the property line of the sensitive use to the closest property line of the lot on which the cannabis facility is to be located without regard to intervening structures or lots.

**MOTION TO APPROVE:** Stackfleth

SECOND: Redmond

AYES: Stackfleth, Redmond, Collings, Wagner

NOES: None

ABSENT: None

ABSTAIN: Engstrom

**9. Closed Session: Council adjourned to Closed Session at 7:12 p.m. and reconvened at 7:35 p.m.**

Conference with legal counsel:

1. Government Code 54956.9(a) WATER v. City of Mt Shasta Siskiyou County Superior Court SC CV PT 18-0531  
Report on Closed Session: Council received summary.

2. Government Code 54956.9 (b) (1), threatened litigation, one case

Report on Closed Session: Staff authorized to begin negotiations with the Regional Water Quality Control Board.

**10. Discussion and Possible Action: 2019/20 Budget**

Muriel Howarth-Terrell, Finance Director – Staff report. Review of budget committee meetings, classification study and salary survey.

Clarifying questions from Council and discussion.

Muriel Howarth-Terrell, Finance Director – Review of 2019/20 proposed budget, existing and proposed funds. Clarifying questions from Council and Council discussion.

**COUNCIL ACTION:** Approve the Final Operating Budget for fiscal year 2019-2020, CCR-19-27

**MOTION TO APPROVE:** Stackfleth

SECOND: Engstrom

AYES: Engstrom, Stackfleth, Redmond, Collings, Wagner

NOES: None ABSENT: None ABSTAIN: None
<b>11. Establishment of Appropriations Limits for 2019-2020 Fiscal Year</b> <u>Muriel Howarth-Terrell, Finance Director</u> – Review of appropriations limits. Clarifying questions from Council. <b>COUNCIL ACTION:</b> Adopt Resolution CCR-19-28, A Resolution of the City Council of the City of Mt. Shasta Establishing an Appropriations Limit for Fiscal Year 2019-2020. <b>MOTION TO APPROVE:</b> Redmond <b>SECOND:</b> Stackfleth <b>AYES:</b> Engstrom, Stackfleth, Redmond, Collings, Wagner <b>NOES:</b> None <b>ABSENT:</b> None <b>ABSTAIN:</b> None
<b>CITY COUNCIL/STAFF REPORTING PERIOD</b>
<b>12. Council Reports on Attendance at Appointed/Outside Meetings:</b> None
<b>13. Future Agenda Items (Appearing on the agenda within 60-90 days):</b> <b>COUNCIL ACTION:</b> Reviewed Items a through e. Future items added: Connectivity report by Councilmember Collings, request for local volunteer groups to present to Council, appoint solid waste ad hoc committee.  a. Chamber of Commerce Presentation – 6/24/2019 b. 2019/20 Budget Approval – 6/24/2019 c. Johnson Controls Contract Amendment - TBD d. Siskiyou Economic Development Council Report – TBD e. Presentation by Burney Disposal - TBD
<b>14. Adjourn:</b> There being no further business, the meeting was adjourned at 8:38 p.m.
<b>Respectfully Submitted by:</b> Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk