

Mt. Shasta Active Transportation Committee Meeting Agenda

Mt. Shasta City Hall, 305 North Mt. Shasta Blvd

Thursday, June 20, 2019; 4:00 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

ITEM	STANDING AGENDA ITEMS
1.	Call to Order & Roll Call
2.	Special Presentations & Announcements: None
3.	<p>Public Comment:</p> <p>This is an opportunity for members of the public to address the Committee. The Committee reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. For items which are on this agenda, speakers may request that their comments be heard instead at the time the item is to be acted upon by the Committee. The Committee may ask questions but may take no formal action on items addressed during the Public Comment period except to direct staff to prepare a report or place the item on a future agenda.</p>
COMMITTEE BUSINESS	
4.	Approval of Minutes: May 16, 2019 Regular Meeting
5.	Discussion and Possible Action: City Sidewalks
FUTURE AGENDA ITEMS	
6.	At this time, members of the Committee may ask questions of staff, request that reports be made at a later date, or ask to place an item on the agenda, on any subject within the Committee’s jurisdiction
7.	<p>Adjourn</p> <p>Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.</p> <p>The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk or Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.</p>

May 16, 2019 - minutes of ATC meeting

Persons Present - Muriel Terrell, Neil Jacobs, Mike Stojka, Ken Ryan, Tim Stearns, Glenn Mix

#3 - Public Comment - None

#4 - Approval of Minutes - Unanimous

#5 - Discussion and possible action regarding State and Federal Funding for ATC Programs.

No available funds in STIP, Local Transportation and Gas Tax funds. No concrete funding sources identified. Possibly check into County sources (LTC).

#6 - Discussion and possible action regarding recommendations to Planning Commission regarding criteria and policies for Bike and Pedestrian Trails. There was a question and discussion on whether there is a mechanism for getting ATC motions and recommendations brought to appropriate staff attention.

Action: Tim Stearns moved/Ken Ryan seconded that when ATC passes a motion that requires Staff action, Staff is requested to provide feedback to ATC on action taken regarding that ATC motion. The motion passed unanimously.

Action: Ken Ryan moved/Tim Stearns seconded that when Staff is considering the City's Capital Improvement Plan, ATC review and input be included in that consideration. The motion passed unanimously.

#7 - Discussion and possible action regarding sidewalk photos taken by Ken Ryan and Mike Quinn.
Item deferred to next meeting.

#8 - Discussion and possible action regarding Bike Racks in the Downtown area.
Discussed low cost options for providing anchor points for securing bicycles downtown so that riders may frequent businesses there.

Action: Tim Stearns moved/Ken Ryan seconded a recommendation that the City install "eye bolts/rings" as anchor points on lamp posts. The motion passed unanimously.

#9 - Discussion and possible action regarding ATC 2019-20 budget.
Discussed need to complete the mid-town Bike Trail.

Action: Tim Stearns moved/Glenn Mix seconded budget request of \$4,500 for installing Bicycle Route Signage, Sharrows and anchors to lamp posts along the mid-town bike trail. The motion passed unanimously.

To be included in next meeting's agenda: Discussion and possible action regarding sidewalk photos taken by Ken Ryan and Mike Quinn.

Active Transportation Committee Agenda Item

Staff Report

Meeting Date: November 13, 2017
To: Active Transportation Committee
From: City Planner
Subject: Sidewalk Priority Plan

<input checked="" type="checkbox"/>	Regular
<input type="checkbox"/>	Consent
<input type="checkbox"/>	Closed
<input type="checkbox"/>	Presentation
<input type="checkbox"/>	

Recommendation:

City Staff requests direction from the committee to draft a sidewalk priority plan. The first initial questions that need to be answered are:

1. Why are sidewalks important?
2. What do we need to know to achieve our goal(s) in the final plan?
3. What sidewalk conditions should be addressed to achieve our goal(s)?

Background:

The Active Transportation Committee (ATC) at the October meeting prioritized sidewalks as its number one quarterly priority. The committee specifically would like to begin the process of creating a sidewalk prioritization plan. This plan would record the condition of existing and missing sidewalks in the City Limits and identify priority areas for future development.

Plan Goals

To begin a prioritization plan, the committee should identify the goals of this plan. The overall goals of the plan will help the committee determine the criteria for prioritization. The goals should answer the question “**Why are sidewalks important?**”

Assessment Factors

Once goals are developed for the priority plan, we can look at factors to support the goals developed. For example, if the goal of the priority plan is “To create safe routes to school”, we would want to look at where education facilities and the majority of children are living in the City Limits. The question the group should answer is “**What do we need to know to achieve our goal(s) in the plan?**”

Mapping and Data

The factors that are identified will be used to record Geospatial data for mapping. The committee will view the data and the condition of the sidewalks to determine what conditions need to be prioritized. Some conditions the committee can consider are Americans with Disabilities Act (ADA requirements), sidewalk width, faults and cracks, vertical clearance, and if there are obstructions. The question we answer at this stage is “**What sidewalk conditions should be addressed to achieve our goal(s)?**”

Outcomes from the mapping and data will be a map of the condition and existence of sidewalks now and a map of proposed priority areas. The assessment and mapping will also result in photographic evidence of conditions of interest. For example, photos of obstructions to be addressed and what

Future Steps

After the committee has time to assess the factors and conditions of the sidewalks, the committee will focus on how to grade each section. Assigning grades to conditions the committee finds important will determine the final priority level.

The final grading will be communicated to the Planning Commission and City Council as recommendations for approval. In the report to Planning Commission and the City Council, the ATC should communicate the methodology, maps of existing facilities, proposed improvement areas, and a recommended timeline for completion. The timeline would request the City Council to prioritize some section per year to be included in the budget requests.