

## Mt. Shasta Regular Planning Commission Meeting Minutes

City Park Upper Lodge 1315 Nixon Rd.  
Mt. Shasta Tuesday, February 19, 2019; 6:00 p.m.

Item	STANDING AGENDA ITEMS
1.	<b>Call to Order and Flag Salute</b> – Chair Higuera called to order at 6:06PM
2.	<b>Roll call</b> <b>Present:</b> Chair Higuera, Commissioners Saryon, Beck, Kirby, McDowell, Pardee, and Findling <b>Absent:</b>
3.	<b>Public Comment:</b> a. Geneva Omann: Question on if Planning Commission has reviewed reduction in commercial utilities hook-up fees.
4.	<b>Meeting Minutes</b> Approval of Minutes: Planning Commission Regular Meeting Minutes for Tuesday, January 15, 2018  Commissioner Findling: Amendments to the voting record to remove Commissioner Pardee from voting record due to absence. Clarification on Item 5 discussion.  COMMISSION ACTION: Moved to approve minutes with amendments MOTION MADE BY: Commissioner Findling SECOND: Commissioner Beck AYE: Chair Higuera and Commissioners Findling, Saryon, Kirby, and Beck NOES: ABSTAIN: Commissioners Pardee and McDowell ABSENT:
5.	<b>Planning Commission Training</b> Juliana Lucchesi, City Planner: Presentation of Planning Commission training including the Brown Act, California Environmental Quality Act (CEQA), and Rosenberg’s Rules of Order.  Clarifying Questions  COMMISSION ACTION: Received presentation. No action
6.	<b>Chair and Vice-Chair 2019 Appointments</b> Juliana Lucchesi, City Planner: Discussion on chair appointments and timeline for appointment of new Planning Commission member.  <b>Public Comment: None</b>  COMMISSION ACTION: Nomination of Commissioner Melanie Findling for the position of Chair for the 2019 Calendar year. MOTION: Chair Higuera SECOND: Commissioner Saryon AYES: Chair Higuera, Commissioners Pardee, McDowell, Saryon, Kirby, and Beck NOES: ABSTAIN: Commissioner Findling

Mt. Shasta Regular Planning Commission Meeting Agenda

COMMISSION ACTION: Nomination of Commissioner Paul Beck for the position of Vice-Chair for the 2019 calendar year.

MOTION:

SECOND:

AYES: Chair Higuera, Commissioners Pardee, Kirby, Saryon, Findling, and McDowell

NOES:

ABSTAIN: Commissioner Beck

**7. Large Infrastructure Projects**

City Planner: Discussion and presentation on large infrastructure projects for Springhill Development and Roseburg Development

Clarifying questions. Request for future agenda item related to Roseburg housing options.

COMMISSION ACTION: Accept report. No Action Taken

**8. Commission and Staff Comments**

Commissioner Higuera: Appreciation to the Commission for the time she spent as the Chair.

Commissioner Beck: Discussion on enforcement of the No Smoking District

Chair Findling: Discussion and request for item related to the revision of the Planning Commission interview questions. Discussion on interest

City Planner: Discussion on new development downtown and throughout the City.

**9. Future Agenda Items** – Future items are topics brought to the Planning Commission from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level. **Items that are bolded correlate with the General Plan Revision Process**

- a. Off-Street Parking Requirements – 3/19/2019
- b. Golden Eagle School Development CUP, Parcel Map, and CEQA Public Hearing –3/19/2019 (Tentative)
- c. Water Efficient Landscaping Ordinance – 4/16/2019
- d. Freeze Mini-Storage and Car Wash Project CUP and CEQA – TBD

**10. Adjourn** – Adjourned at 8:24 PM