

**Mt. Shasta City Council Regular Meeting Minutes**

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta  
Monday, May 13, 2019; 5:30 p.m.  
Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

**STANDING AGENDA ITEMS**

**1. Call to Order and Flag Salute:** At the hour of 5:30 p.m. Mayor Pro Tem Stackfleth called the meeting to order and led the audience in the Pledge of Allegiance.

**2. Roll Call:** Council Members Present: Engstrom, Redmond, Collings, Stackfleth  
Council Members Absent: Wagner

**3. Special Presentations & Announcements:** None

**4. Public Comment:**

Tom Hastings – Review of fundraising process and seeking contributions for annual fireworks display.  
Kyle Foster, CHP – Review of local agency meeting, review of ability to perform during large scale evacuation, contingency plans in place.

**5. Meeting Recess:** None

**6. Council and Staff Comments:**

Bruce Pope, City Manager – Review of meeting with fire officials, public education in regard to being fire safe. USDA financing for sewer project, fireworks donation request, Chamber of Commerce contract.  
John Stackfleth, Mayor Pro Tem – Move item No. 11 to Item No. 8.

**CITY COUNCIL BUSINESS**

**7. Consent Agenda:**

**COUNCIL ACTION:** Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: April 22, 2019 Regular City Council Meeting
- b. Acceptance of Brown Act Committee Minutes: Downtown Enhancement Advisory Committee March 27, 2019, Active Transportation Committee March 21, 2019
- c. Approval of Disbursements: Accounts Payable, 4/9, 4/10, 4/15, and 4/24/2019; Total Gross Payroll and Taxes: For Period Ending 4/7/2019.
- d. Monthly Financial/Investment Report (March)
- e. Approval of Additional COPS Expenditures

**MOTION TO APPROVE:** Engstrom

**SECOND:** Redmond

**AYES:** Engstrom, Redmond, Collings, Stackfleth

NOES: None  
ABSENT: Wagner  
ABSTAIN: None

**8. Discussion and Possible Action: Mt. Shasta Trail Partners (MSTP): Update and Allocation Request**

Kathy Morter – Review of Trail Town and Trail Partners group, goals and plans.

Clarifying questions from Council.

**COUNCIL ACTION:** Approval of \$2000 donation from the 2018/19 City of Mt. Shasta budget to the Mt. Shasta Trail Partners.

**MOTION TO APPROVE:** Engstrom

SECOND: Redmond

AYES: Engstrom, Redmond, Collings, Stackfleth

NOES: None

ABSENT: Wagner

ABSTAIN: None

**9. Public Hearing: Sewer Interceptor California Environmental Quality Act (CEQA)**

Juliana Luccesi, City Planner – Staff report. Review of location of the project, previous damage, repairs needed.

Carla Thompson, ENPLAN – Review of extension to public comment period. Review of Initial Study/Mitigated Negative Declaration, review of comments received, mitigation measures, response to comments.

**Public Hearing Open: 6:24 p.m.**

Peggy Risch – Comments regarding Crystal Geyser effluent and connection with the City sewer system.

Dale LaForest – Comments regarding opportunity to review response to comments, concern regarding noise.

Melinda Willy – Comments regarding 2014 sewer project.

Vicki Gold – Comments regarding Crystal Geyser and reimbursement by them to the City.

**Public Hearing Closed: 6:36 p.m.**

Clarifying questions by Council, brief discussion.

**COUNCIL ACTION:** Approve Resolution No. CCR-19-16, A Resolution of the City Council of the City of Mt. Shasta Adopting a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Sewer Interceptor Improvements Project

**MOTION TO APPROVE:** Redmond

SECOND: Engstrom

AYES: Engstrom, Redmond, Collings, Stackfleth

NOES: None

ABSENT: Wagner

ABSTAIN: None

**10. Recommendation of Award for Downtown Collection System Improvements Project**

Rod Bryan, Public Works Director – Staff report, review of bid process and bids received, funding, recommendation of award.

Peggy Risch – Comments in support of the project.

**COUNCIL ACTION:** Adopt Resolution No. CCR-19-17, awarding the bid for the 2019 Downtown Collection System Improvements Project (Project) to Cox and Cox Construction Inc.

**MOTION TO APPROVE:** Redmond

SECOND: Engstrom

AYES: Engstrom, Redmond, Collings, Stackfleth

NOES: None

ABSENT: Wagner

ABSTAIN: None

<p><b>11.</b> Recommendation of Award for Alma Street Signal Replacement Project. <u>Rod Bryan, Public Works Director</u> – Staff report, review of bid process and bids received, funding, recommendation of award. No public comment. <u>COUNCIL ACTION:</u> Adopt Resolution No. CCR-19-18, awarding the bid for the 2019 Alma Street Signal Replacement Project (Project) to Roll N Rock Construction, Inc. and approving Budget Adjustment <u>MOTION TO APPROVE:</u> Collings SECOND: Redmond AYES: Engstrom, Redmond, Collings, Stackfleth NOES: None ABSENT: Wagner ABSTAIN: None</p>
<p><b>12.</b> Adoption of Resolution authorizing and directing the execution and delivery of a Joint Exercise of Powers Agreement necessary for the creation of the Mount Shasta Public Financing Authority <u>Bruce Pope, City Manager</u> – Staff report, review of creation of Public Financing Authority <u>Cameron Weist, Bond Counsel</u> – Review of process of creation of PFA, process of. Clarifying questions from Council. No public comment. <u>COUNCIL ACTION:</u> Adopt Resolution CCR-19-19 authorizing and directing the execution and delivery of a Joint Exercise of Powers Agreement necessary for the creation of the Mount Shasta Public Financing Authority. <u>MOTION TO APPROVE:</u> Redmond SECOND: Engstrom AYES: Engstrom, Redmond, Collings, Stackfleth NOES: None ABSENT: Wagner ABSTAIN: None</p>
<p><b>13.</b> Adjourn to Public Financing Authority Meeting: 7:09 p.m.</p>
<p><b>14.</b> City Council Reconvene: 7:31 p.m.</p>
<p><b>15.</b> Adoption of Resolutions Pertaining to the Authorization, Sale and Delivery of Wastewater Revenue Bonds to USDA <u>Bruce Pope, City Manager</u> – Introduction of item <u>Cameron Weist, Bond Counsel</u> – Review of proposed Resolutions, agreements. No public comment. <u>COUNCIL ACTION:</u> Adopt Resolution No. CCR-19-20, adopting the USDA RUS Bulletin 1780-27 Loan Resolution <u>MOTION TO APPROVE:</u> Redmond SECOND: Collings AYES: Engstrom, Redmond, Collings, Stackfleth NOES: None ABSENT: Wagner ABSTAIN: None <u>COUNCIL ACTION:</u> Adopt Resolution No. CCR-19-21, Approving a Trust Agreement, Installment Sale Agreement and Grant agreement and Certain Other Documents in Connection with the Authorization, Preparation, Sale and Delivery of Mount Shasta Public Financing Authority, Series 2019 Wastewater Enterprise Revenue Bonds, and Authorizing and Directing Certain Actions with Respect thereto. <u>MOTION TO APPROVE:</u> Redmond SECOND: Engstrom</p>

AYES: Engstrom, Redmond, Collings, Stackfleth  
NOES: None  
ABSENT: Wagner  
ABSTAIN: None

**CITY COUNCIL/STAFF REPORTING PERIOD**

**16. Council Reports on Attendance at Appointed/Outside Meetings:** None

**17. Future Agenda Items (Appearing on the agenda within 60-90 days):**

**COUNCIL ACTION:** Reviewed Items a through f.

- a. Public Hearing: Amending Cannabis Regulatory Fees – 5/28/2019
- b. 2018 General Plan Annual Report – 5/28/2019
- c. Johnson Controls Contract Amendment – 5/28/2019
- d. Chamber of Commerce Contract Extension – 5/28/2019
- e. Recreation and Parks District Board Appointment – 6/2019
- f. Siskiyou Economic Development Council Report - TBD

**18. Closed Session:** None

**19. Adjourn:** There being no further business, the meeting was adjourned at 7:40 p.m.

**Respectfully Submitted by:** Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk