

Mt. Shasta City Council Special Meeting Minutes

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta
Monday, February 11, 2019; 5:30 p.m.
Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:30 p.m. Mayor Barbara Wagner called the meeting to order and led the audience in the Pledge of Allegiance.

2. Roll Call: Council Members Present: Engstrom, Redmond, Collings, Wagner. Stackfleth arrived at 5:49 p.m.
Council Members Absent: None

3. Special Presentations & Announcements: None

4. Public Comment:

Nion Sheppard – Comments regarding new Mt. Shasta businesses.

Aiden – Comments regarding cannabis buffer zone.

Shelly Blomburg – Comments regarding I Am school and cannabis buffer zones.

Michael Hoffman – Comments regarding cannabis issue.

5. Meeting Recess: None

6. Council and Staff Comments:

Bruce Pope, City Manager – Review of Economic Development Commission Meeting, Library Design Team Meeting, Mechanics Bank Meeting.

CITY COUNCIL BUSINESS

7. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

a. Approval of Minutes: January 28, 2019 Regular and Special City Council Meetings

b. Acceptance of Brown Act Committee Minutes: Downtown Enhancement Advisory Committee, December 12, 2018

c. Approval of Disbursements: Accounts Payable, 1/17, 1/31, and 2/4/2019; Total Gross Payroll and Taxes: For Period Ending 1/27/2019

d. January Police Department Report

MOTION TO APPROVE: Engstrom

SECOND: Collings

AYES: Engstrom, Redmond, Collings, Wagner

NOES: None
ABSENT: Stackfleth
ABSTAIN: None

8. Public Hearing: Johnson Controls Energy Services Contract and Appointment of Bond Counsel
Bruce Pope, City Manager – Staff report, review of process to current time. Review of Johnson Controls study and report, review of possible financing plan.

Clarifying questions from Council.

Brian LaBrie, Johnson Controls – Review of Johnson Controls contract, project proposal.

Clarifying questions from Council.

Cameron Weist, Weist Law – Review of process for municipal bond counsel services.

Public Hearing Open: 6:30 p.m.

Public Hearing Closed: 6:30 p.m.

Council discussion.

COUNCIL ACTION: Approve Resolution No. CCR-19-05

MOTION TO APPROVE: Stackfleth

SECOND: Redmond

AYES: Engstrom, Stackfleth, Redmond, Collings, Wagner

NOES: None

ABSENT: None

ABSTAIN: None

9. Connection Fees

Rod Bryan, Public Works Director – Review of Development Impact Fees, definition and use, history of.

Clarifying questions from Council.

Rod Bryan, Public Works Director – Review of user rates, definition and use.

Clarifying questions from Council.

Muriel Howarth-Terrell, Finance Director – Review of funds.

Clarifying questions from Council.

Paul Reuter, PACE Engineering – Comments regarding rate studies.

Council discussion and clarifying questions.

Nion Sheppard – Comments regarding commercial connection fees and small businesses.

Council discussion.

COUNCIL ACTION: Direct staff to come up with a Resolution for a moratorium on the collection of more than 25% of the appropriate connection fee for commercial properties.

MOTION TO APPROVE: Engstrom

SECOND: Stackfleth

AYES: Engstrom, Stackfleth, Redmond, Collings

NOES: Wagner

ABSENT: None

ABSTAIN: None

Break: 8:03 p.m.- 8:09 p.m.

Councilmember Collings left the meeting at 8:09 p.m.

10. Pacific Power Franchise Agreement

Muriel Howarth-Terrell, Finance Director – Review of item, increase in franchise fee collected by City.

Clarifying questions from Council.

MOTION TO APPROVE: Stackfleth

SECOND: Redmond

AYES: Engstrom, Stackfleth, Redmond, Wagner

NOES: None

| |
|--|
| ABSENT: Collings ABSTAIN: None |
| 11. Set Date for City Council Member Training Workshop Council discussion, date for workshop set for March 6, 2019 at 3:00 p.m. |
| CITY COUNCIL/STAFF REPORTING PERIOD |
| 12. Council Reports on Attendance at Appointed/Outside Meetings: <u>COUNCIL ACTION:</u> None. No reports from council. |
| 13. Future Agenda Items (Appearing on the agenda within 60-90 days): <u>COUNCIL ACTION:</u> Reviewed Items a through i. <ul style="list-style-type: none">a. Discussion and Possible Action: Police Department Dispatch Services Options – 2/25/2019b. Mid-Year Budget – 2/25/2019c. Approval of 2017/18 Audit – 2/25/2019d. Nuisance Abatement – 2/25/2019e. First Reading: Amended Cannabis Ordinances – 3/11/2019f. Wildfire Planning Update - TBDg. Modification of the Landing Tax Sharing Agreement – TBDh. Vacant Buildings Ordinance – TBDi. Solid Waste Franchise Agreement – TBD |
| 14. Closed Session: None |
| 15. Adjourn: There being no further business, the meeting was adjourned at 8:16 p.m. |
| Respectfully Submitted by: Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk |