

# Mt. Shasta Regular Planning Commission Meeting Minutes

City Park Upper Lodge 1315 Nixon Rd.  
Mt. Shasta Tuesday December 18, 2018; 6:00 p.m.

## Item

## STANDING AGENDA ITEMS

**1. Call to Order and Flag Salute** – Chair Higuera called to order at 6:00PM

**2. Roll call**

**Present:** Chair Higuera, Commissioners Saryon, Beck, Pardee, and Findling

**Absent:** Commissioners Kirby and Acord

**3. Public Comment:**

- a. Michael Huffman: Question to postpone vote on buffer zones. Discussion on proposed cannabis ordinance changes.
- b. Shelly Blomberg: Discussion on proposed cannabis ordinance changes. Request for postponement of item to March
- c. Carol Kim: Against reduction of the buffer zone for proposed cannabis ordinance.

**4. Meeting Minutes**

Approval of Minutes: Planning Commission Regular Meeting Minutes for Tuesday, September 20, 2018

COMMISSION ACTION: Moved to approve minutes with the correction of Chair Higuera's name spelling

MOTION MADE BY: Commissioner Findling

SECOND: Commissioner Pardee

AYE: Commissioners Findling, Pardee, Beck

NOES:

ABSTAIN: Chair Higuera and Commissioner Saryon

ABSENT: Commissioners Kirby and Acord

**5. Water Resource Element Update**

Frank Lyles and Derek Cheung, CivicSpark Fellows: Presentation on CivicSpark program and Water Resource Element Project and progress

Commissioner Pardee: Discussion on water leak data and public access to end product

Derek Cheung: End goal is to make the information open to the public once complete. No idea where the water leak data came from

Commissioner Beck: Discussion and suggestion on groundwater and water bottling facility historical aspects

Chair Higuera: Discussion and question on public outreach and water resource topics

Frank Lyles: A majority of tools and opportunities will be public

Commissioner Findling: Question on volunteer aspect

Frank Lyles: Explanation of volunteer requirement and objectives with Trails Association

Commissioner Pardee: Question on limited data and reasoning

Derek Cheung: Limited studies and data collection will need to be looked at and added to

Commissioner Pardee: Question on wetland mapping and detail of data

Derek Cheung: Translate older data and define more clearly for future planning projects

Commissioner Findling: Discussion on wetland delineation for specific projects that can be used for mapping

**Public Comment:**

Raven Stevens: Thank you to Frank and Derek. Discussion on mandate to look at city limits and question about sphere of limits. Discussion on age of water, snow melt, and previous studies. Discussion on leach field for bottling plant as a source of contamination.

Timmy McCollough: Discussion of radio-isotopes and questions about how long it takes water to flow from snow to groundwater

Michael Huffman: Discussion on practices in State of Florida and quasi-control of sphere of influence.

**Public Comment Closed**

Commissioner Saryon: Question on obvious flaws with the GIS mapping

Derek Cheung: Discovered a leak in the field and have public works address the issue. Feel that the data is not accurate, but they have not encountered any at the time.

Frank Lyles: Inflow infiltration occurrences in the system. There is overall data that shows infiltration but there is no point data to address where the infiltration is happening. Discussion on small scale projects that are cost effective and address the infiltration.

Derek Cheung: Water outside of the city limits there is no model or data, but we will be working on outside the city limits.

Frank Lyles: Discussion on radio-isotope use and how it is being used in other projects. Discussion on boundaries and authority

Planning Commission took no action.

**6. General Plan Update and Scope**

Juliana Lucchesi, City Planner: Presentation of approved vision and scope. Presentation of upcoming events and actions.

General questions and discussion on next steps.

**Public Comment: None**

Planning Commission took no action

**8. Centennial Park Concept Discussion**

City Planner: Presentation of Beautification Committee proposed goals and concept. Presentation on public input gathered to date

Commissioner Saryon: Discussion on safety elements and removal of vegetation. Discussion on Commissioner Findling: Request that the trail is sited in a way that is up to standards (Class I). Walking area that is not paved would be ideal.

Commissioner Pardee: Would like to see historical elements like China camp and historical site. Discussion on historical aspects.

Commissioner Pardee: Question and discussion on permits and requirements for property. Safety is a concern

Chari Higuera: Concern on trail throughout the park. Desire for permeable pavement

**Public Comment: None**

COMMISSION ACTION: Motion to move forward with Centennial Park concept with notes on Planning Commission input.

MOTION MADE BY: Commissioner Pardee

SECOND: Commissioner Beck

AYE: Chair Higuera, Commissioners Findling, Saryon, Pardee, and Beck

NOES:

ABSENT: Commissioner Acord and Kirby

**8. Commission and Staff Comments**

- Chair Higuera: Discussion on cannabis smoking at Vet’s Club out front. (Signage outside Vet’s Club)
- Commissioner Beck: Discussion on smoking out front of the Vet’s Club. Question on Crave and the Nest updates. Question on Eugene hospital property.
- Commissioner Saryon: Discussion on use of signage.
- Commissioner Pardee: Wildfire safety concern and leaf pick-up.
- City Planner: Discussion on Gateway Phase 2, Large Development Meeting, and Solar Assessments

**9. Future Agenda Items –** Future items are topics brought to the Planning Commission from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level. **Items that are bolded correlate with the General Plan Revision Process**

- a. Cannabis Ordinance Amendments Chapters 5.70, 5.80, & 18.91 – 1/15/2018
- b. b. General Plan: Urban Design Open House – 2/19/2019**
- c. Off-Street Parking Requirements – 2/19/2018
- d. Golden Eagle School Development CUP, Parcel Map, and CEQA Public Hearing –2/19/2019 (Tentative)
- e. Freeze Mini-Storage and Car Wash Project CUP and CEQA – TBD

Discussion on adding Short-term rental agenda item in response to Carla Showalter Letter. Planning Commission advised Staff to communicate rezoning options that have been previously communicated.

**10. Adjourn –** Adjourned at 7:46 PM

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Projects heard at this Planning Commission meeting may be subject to appeal. Please contact the Planning Department for information. Appeals must be submitted to the City Clerk’s office together with the appeal fee. If you challenge the environmental review of the project proposal in court, you may be limited to raising only those issues raised at the public hearing or in written correspondence delivered to the Planning Department on, or prior to, closing of the public comment period.