

Mt. Shasta City Council Regular Meeting Minutes

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta
Monday, January 14, 2019; 5:30 p.m.
Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:35 p.m. Mayor Barbara Wagner called the meeting to order and led the audience in the Pledge of Allegiance.

2. Roll Call: Council Members Present: Engstrom, Stackfleth, Redmond, Collings, Wagner
Council Members Absent: None

3. Special Presentations & Announcements:
a. Maggie Shepard, Siskiyou Against Rx Addiction

4. Public Comment:
Sean Feil – Concerns regarding the traffic light at Mt. Shasta Blvd and Alma.
Nion Sheppard – Connection fees.

5. Meeting Recess: None

6. Council and Staff Comments:
Bruce Pope, City Manager – Bus service, photovoltaic contract, Thrive Hive marketing, EIFD grant.
Barbara Wagner, Mayor – Apologies to Tim Stearns and the City Council. Forest Service furlough, committee representatives, community recognition, proclamation process, City Council protocols, cannabis postcard, disaster preparedness.

CITY COUNCIL BUSINESS

7. Consent Agenda:
COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: December 10, 2018 Regular City Council Meeting
- b. Acceptance of Brown Act Committee Minutes: Downtown Enhancement Advisory Committee October 24, 2018
- c. Approval of Disbursements: Accounts Payable, 12/6, 12/11, and 12/20/2018, and 1/4/2019; Total Gross Payroll and Taxes: For Periods Ending 12/2, 12/6, and 12/30/2018. (Finance Director)
- d. Declaration of Surplus Equipment, Resolution No. CCR-19-01
- e. Receive Police Department Monthly Report, December 2018

MOTION TO APPROVE: Stackfleth

SECOND: Collings
AYES: Engstrom, Stackfleth, Redmond, Collings, Wagner
NOES: None
ABSENT: None
ABSTAIN: None

8. Public Hearing: Community Development Block Grant Notice of Funding Availability
Muriel Howarth-Terrell – Review of date of Public Hearing; moved to January 28th City Council meeting.
Clarifying questions from Council.
Nion Sheppard – Comments regarding CDBG funding.
Nancy Swift – Comments regarding creation of a competitive application.

9. Approval of Library Expansion 30% Drawings
Bruce Pope, City Manager – Review of process in regard to 30% drawings. Review of drawings and layout, Council options.
Clarifying questions from Council.
No public wished to comment.
Council discussion.
Courtney Laverty, Librarian – Responded to questions from Council.
Council discussion.
COUNCIL ACTION: Approve the Library Expansion Project 30% Drawings
MOTION: Engstrom
SECOND: Redmond
AYES: Engstrom, Stackfleth, Redmond, Collings
NAYS: Wagner
ABSENT: None
ABSTAIN: None

10. Roseburg East Wildfire Mitigation Project
Matt Melo, Fire Chief – Review of project.
Clarifying questions from Council.
Sarah Jewitt – Concerns regarding burning.
Council discussion.
COUNCIL ACTION: Approve Resolution CCR-19-02, approving the project and certifying California Environmental Quality Act exemption.
MOTION: Stackfleth
SECOND: Engstrom
AYES: Engstrom, Stackfleth, Redmond, Collings, Wagner
NAYS: None
ABSENT: None
ABSTAIN: None

11. Council Appointments to Committees
Bruce Pope, City Manager – Review of committees.
COUNCIL ACTION: Appoint Mayor Pro Tem Stackfleth and Mayor Wagner to the Audit ad hoc committee
MOTION: Wagner
SECOND: Stackfleth
AYES: Engstrom, Stackfleth, Redmond, Collings, Wagner
NAYS: None
ABSENT: None
ABSTAIN: None

COUNCIL ACTION: Appoint Councilmember Collings as alternate to the Regional Water Action Group.

MOTION: Wagner

SECOND: Stackfleth

AYES: Engstrom, Stackfleth, Redmond, Collings, Wagner

NAYS: None

ABSENT: None

ABSTAIN: None

12. Discussion and Possible Action: Setting a Date for Goal Review Workshop

Bruce Pope, City Manager – Review of item.

Council discussion, date set for workshop.

CITY COUNCIL/STAFF REPORTING PERIOD

13. Council Reports on Attendance at Appointed/Outside Meetings: None

14. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed Items a through l. Items added regarding connection fees.

- a. Special Meeting: Planning Commissioner Appointments – 1/28/2019
- b. Planning Services Request for Proposal – 1/28/2019
- c. Presentation from Civic Spark – 1/28/2019
- d. Johnson Controls Work Program and Contract – 1/28/2019
- e. Annual Report from Chamber of Commerce – 1/28/2019
- f. Nuisance Abatement Ordinance – 1/28/2019
- g. Mid-Year Budget – 2/25/2019
- h. Mid-Year Financial Report – 2/25/2019
- i. Wildfire Planning Update - TBD
- j. Modification of the Landing Tax Sharing Agreement – TBD
- k. Vacant Buildings Ordinance – TBD
- l. Solid Waste Franchise Agreement – TBD

15. Closed Session: None

16. Adjourn: There being no further business, the meeting was adjourned at 7: 59 p.m.

Respectfully Submitted by: Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk