

Mt. Shasta City Council Regular City Council Meeting Minutes

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta
Monday, October 22, 2018; 5:30 p.m.
Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:32 p.m. Mayor Kathy Morter called the meeting to order and led the audience in the Pledge of Allegiance.

2. Roll Call: Council Members Present: Stearns, Wagner, Stackfleth, Engstrom, Morter
Council Members Absent: None

3. Special Presentations & Announcements: None

4. Public Comment:

Evelyn Callas – Presented letter from the Friends of the Library in regards to the preliminary library expansion plans.

Kyle Foster, Lieutenant Commander, CHP – Comments regarding the after action review of the Delta Fire.

Gloria Cooper – Letter read into the record regarding library expansion plans.

5. Meeting Recess: None

6. Council and Staff Comments:

Bruce Pope, City Manager – International Conference of Shopping Centers report, library expansion plans and recommendations.

Clarifying questions from Council and comments regarding the design process.

Tim Stearns, Councilmember – STAGE free ride days.

Barbara Wagner, Mayor Pro Tem – Comments regarding Measure P.

John Stackfleth, Councilmember – Comments regarding the Recreation and Parks District.

CITY COUNCIL BUSINESS

7. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: October 8, 2018 Regular City Council Meeting
- b. Acceptance of Brown Act Committee Minutes: Library Tax Advisory Committee April 26 and May 18, 2018, Beautification Committee September 12, 2018
- c. Approval of Disbursements: Accounts Payable 10/17/2018; Total Gross Payroll and Taxes: For Period Ending 9/23/2018 (Finance Director)
- d. Monthly Financial/Investment Report
- e. Authorization to Extend the Request for Proposal for a Franchise Agreement to Provide Solid Waste

Services

f. Approval of “Unexpected Bears” Mural Project

MOTION TO APPROVE WITH THE EXCEPTION OF THE BEAUTIFICATION COMMITTEE MINUTES: Stearns

SECOND: Stackfleth

AYES: Stearns, Wagner, Stackfleth, Engstrom, Morter

NOES: None

ABSENT: None

ABSTAIN: None

Councilmember Stearns had questions regarding the Beautification Committee minutes. Minutes to be taken back to the Beautification Committee for review.

8. Selection of Energy Services Company

Bruce Pope, City Manager – Review of staff report, RFQ process and review, recommended proposal from Johnson Control Company.

Clarifying questions and Council discussion.

COUNCIL ACTION: Approve CCR-18-52

MOTION TO APPROVE: Stearns

SECOND: Stackfleth

AYES: Stearns, Wagner, Stackfleth, Engstrom, Morter

NOES: None

ABSENT: None

ABSTAIN: None

9. Acceptance of Koff and Associates proposal for the classification study and salary survey.

Muriel Howarth-Terrell, Finance Director – Staff report, review of RFP process, financial impact.

Clarifying questions from Council.

COUNCIL ACTION: Approve CCR-18-53

MOTION TO APPROVE: Wagner

SECOND: Stearns

AYES: Stearns, Wagner, Stackfleth, Engstrom, Morter

NOES: None

ABSENT: None

ABSTAIN: None

10. General Plan Draft Scope

Juliana Lucchesi, City Planner – Review of scoping process, draft scope, mandatory elements.

Clarifying questions from Council.

Juliana Lucchesi, City Planner – Thorough review of each element. Clarifying questions from Council.

Raven Stevens – Comments regarding the Water Resource, Land Use, and Noise elements.

Roslyn McCoy – Comments regarding light pollution.

John Adamson – Comments in support of the scope as presented and in support of City staff.

COUNCIL ACTION: Approve the General Plan 2045 Scope.

MOTION TO APPROVE: Stearns

SECOND: Stackfleth

AYES: Stearns, Wagner, Stackfleth, Engstrom, Morter

NOES: None

ABSENT: None

ABSTAIN: None

11. General Plan Draft Vision Statement

Juliana Lucchesi, City Planner – Review of vision statement and process, including visioning survey and data collection process.

Clarifying questions from Council.

Alan Pardee, Planning Commissioner – Expressed support for the vision as presented.

John Adamson – Expressed support for the vision statement.

Clarifying questions from Council and extensive Council discussion.

COUNCIL ACTION: Approve the General Plan 2045 Vision as presented.

MOTION TO APPROVE: Engstrom

SECOND: Stackfleth

AYES: Wagner, Stackfleth, Engstrom, Morter

NOES: Stearns

ABSENT: None

ABSTAIN: None

CITY COUNCIL/STAFF REPORTING PERIOD

12. Council Reports on Attendance at Appointed/Outside Meetings: None

13. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed Items a through i. Items added: Vacant Building Ordinance

- a. First Reading: Nuisance Abatement Ordinance, CCO-18-XX – 11/13/18
- b. Discussion and Possible Action: Active Transportation Committee Membership and Purpose/Scope – 11/13/18
- c. Closed Session: City Manager Performance Review – 11/13/18
- d. Approval of Canvass of Election Results and Swearing in of New Council Members – 11/26/18
- e. Council Selection of Mayor and Mayor Pro-Tem – 11/26/18
- f. Annual Report from Chamber of Commerce – TBD
- g. Wildfire Planning Update - TBD
- h. Modification of the Landing Tax Sharing Agreement – TBD
- i. 'Dig Once' Ordinance - TBD

14. Closed Session: None

15. Adjourn: There being no further business, the meeting was adjourned at 8:25 p.m.

Respectfully Submitted by: Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk