

## Mt. Shasta City Council Regular City Council Meeting Minutes

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta  
Monday, August 13, 2018; 5:30 p.m.  
Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

### STANDING AGENDA ITEMS

- 1. Call to Order and Flag Salute:** At the hour of 5:34 p.m. Mayor Kathy Morter called the meeting to order and led the audience in the Pledge of Allegiance.
- 2. Roll Call:** Council Members Present: Stearns, Wagner, Engstrom, Morter. Stackfleth arrived at 5:41 pm.  
Council Members Absent: None
- 3. Special Presentations & Announcements:**
  - a. Tonya Dowse and Bethany Mueller of Siskiyou Economic Development Council gave their annual report. Clarifying questions from Council.
- 4. Public Comment:**

Vicki Gold – Regarding videos presented by EDC, Pacific Power franchise agreement.  
Paul Beck – Comments regarding resiliency.  
Melinda Willy – Comments regarding emergency evacuation.  
Mike Brown – Comments in support of the Fire Department.  
Betty Kreeger – Comments regarding smart meters.  
Brian Witherall – Comments in support of the Fire Department.
- 5. Meeting Recess:** None
- 6. Council and Staff Comments:**

Bruce Pope, City Manager – Comments regarding the candidate filing period, AmeriCorp fellows, General Plan visioning survey, USDA grant/loan funding.  
Parish Cross, Chief of Police – Review of July report.  
Clarifying questions from Council.  
Matt Melo, Fire Chief – Review of local incidents.  
Clarifying questions from Council.  
Kathy Morter, Mayor – Comments regarding fire incident and agency cooperation. Moment of silence for those suffering from loss due to fires.  
Paul Engstrom, Councilmember – Thanks to emergency personnel.  
Barbara Wagner, Mayor Pro Tem – Comments regarding electromagnetic radiation.  
Kathy Morter, Mayor – Comments regarding wildfire safety guide.  
Matt Melo, Fire Chief – Comments regarding emergency evacuation, grants, siren.  
Clarifying questions from Council.

### CITY COUNCIL BUSINESS

- 7. Consent Agenda:**

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof

is hereby waived.

- a. Approval of Minutes: July 23, 2018 Regular and Special City Council Meetings, July 24, 2018 Special City Council Meeting
- b. Acceptance of Brown Act Committee Minutes: Downtown Enhancement Advisory Committee Minutes, May 23, 2018
- c. Approval of Disbursements: Accounts Payable, 7/19, 7/24, and 8/2/18; Total Gross Payroll and Taxes: For Period Ending 7/15/18. (Finance Director)
- d. Second Reading and Adoption of CCO-18-04, Nonconforming Uses
- e. Approval of Memorandum of Understanding between the City of Mt. Shasta and the Mt. Shasta Fire Department, and Resolution CCR-18-XX, a Resolution of the City Council of the City of Mt. Shasta Outlining Volunteer Firefighter Reimbursement And Station Coverage Pay.
- f. Receive Police Department July 2018 Report

Councilmember Stearns requested the removal of item e for discussion.

MOTION TO APPROVE CONSENT AGENDA A-D AND F: Engstrom

SECOND: Stackfleth

AYES: Stearns, Wagner, Stackfleth, Engstrom, Morter

NOES: None

ABSENT: None

ABSTAIN: None

- e. Approval of Memorandum of Understanding between the City of Mt. Shasta and the Mt. Shasta Fire Department, and Resolution CCR-18-44, a Resolution of the City Council of the City of Mt. Shasta Outlining Volunteer Firefighter Reimbursement And Station Coverage Pay.

Council discussion.

COUNCIL ACTION: Approve Resolution and MOU with amendment

MOTION: Stearns

SECOND: Engstrom

AYES: Stearns, Wagner, Stackfleth, Engstrom, Morter

NOES: None

ABSENT: None

ABSTAIN: None

**8. Request for Qualifications/Proposals Regarding Solar Energy for City Facilities**

Bruce Pope, City Manager – Review of staff report.

Clarifying questions from Council and Council discussion.

COUNCIL ACTION: Authorize staff to issue RFQ with corrections and implementation of recommendations.

MOTION TO APPROVE: Stearns

SECOND: Stackfleth

AYES: Stearns, Wagner, Stackfleth, Engstrom, Morter

NOES: None

ABSENT: None

ABSTAIN: None

**9. League of California Cities Annual Conference Resolutions**

Kathy Wilson, Deputy City Clerk – Review of item.

Council discussion.

COUNCIL ACTION: Direct Mayor Morter to vote in favor of both Resolutions.

MOTION TO APPROVE: Stearns

SECOND: Engstrom

AYES: Stearns, Wagner, Stackfleth, Engstrom, Morter

NOES: None

ABSENT: None

ABSTAIN: None

**CITY COUNCIL/STAFF REPORTING PERIOD**

**10. Council Reports on Attendance at Appointed/Outside Meetings:**

Kathy Morter, Mayor – Review of emailed report.

**11. Future Agenda Items (Appearing on the agenda within 60-90 days):**

COUNCIL ACTION: Reviewed Items a through i.

- a. Crosswalks – 8/27/18
- b. Award of City Hall Window Replacement Project – 8/27/18
- c. Request for Proposal for Solid Waste Franchise – 8/27/ 18
- d. Discussion and Possible Action: Orchard Property Annexation – 9/10/18
- e. Mural Ordinance – 9/10/18
- f. General Plan Draft Scope – 10/8/18
- g. General Plan Draft Vision Statement – 10/8/18
- h. Modification of the Landing Tax Sharing Agreement – TBD
- i. Discussion and Possible Action: Active Transportation Committee Membership and Purpose/Scope - TBD

**12. Closed Session:** None

**13. Adjourn:** There being no further business, the meeting was adjourned at 7:29 p.m.

**Respectfully Submitted by:** Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk