

Mt. Shasta Special Planning Commission DRAFT Meeting Minutes

City Park Upper Lodge 1315 Nixon Rd.

Mt. Shasta, CA

Tuesday, September 19, 2017; 6:00 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	1. Call to Order and Flag Salute	– Chair Higuera called to order at 6:02PM
	2. Roll call	Present: , Commissioners Acord, Saryon, Kirby, Beck, Pardee, and Findling Absent: None
	3. Public Comment:	Gina Munday: Discussion on sidewalk conditions
	4. Meeting Minutes	<p>a. Approval of Minutes: Planning Commission Regular Meeting Minutes for Tuesday, January 17, 2017</p> <p>COMMISSION ACTION: Moved to approve January 17, 2017 Meeting Minutes as submitted MOTION TO APPROVE: Commissioner Findling SECOND: Commissioner Acord AYES: Commissioners Pardee, Findling, Acord, and Chair Higuera NOES: None ABSTAIN: Commissioners Beck, Saryon, and Kirby</p> <p>b. Approval of Minutes: Planning Commission Regular Meeting Minutes for Tuesday, August 15, 2017</p> <p>COMMISSION ACTION: Moved to approve August 15, 2017 Meeting Minutes as submitted MOTION TO APPROVE: Commissioner Findling SECOND: Commissioner Beck AYES: Commissioners Pardee, Saryon, Findling, Acord, Kirby, and Beck NOES: None ABSTAIN: Chair Higuera</p>

	<p>5. Cannabis Industry Zoning Amendment</p> <p>Juliana Lucchesi, City Planner: Presentation of staff report on Cannabis Zoning Amendment and prohibited</p> <p>Questions on opening more zoning in C-1 and prohibiting cannabis in the downtown area.</p> <p><u>Public Comment:</u> None</p> <p>Discussion on changing zoning, developing setback exemptions for Personal Gardens, and prohibiting cannabis in downtown district.</p> <p>COMMISSION ACTION: Approve proposed Zoning Amendment for City Council consideration. MOTION TO APPROVE: Commissioner Beck SECOND: Commissioner Pardee AYES: Chair Higuera, Commissioners Pardee, Saryon, Findling, Acord, Kirby, and Beck NOES: None ABSTAIN: None</p>
	<p>6. Cannabis Retail License and Standards Ordinance</p> <p>Juliana Lucchesi, City Planner: Presentation of staff report on retail licenses and delivery language</p> <p>Questions on delivery operations and retail requirements.</p> <p><u>Public Comment:</u> Elizabeth Tabor: Discussion on retail licensing and operating. Gina Munday: Questions on delivery process</p> <p>No additional discussion on retail ordinance.</p> <p>COMMISSION ACTION: Approve proposed Retail License and Standards for City Council consideration. MOTION TO APPROVE: Commissioner Findling SECOND: Commissioner Beck AYES: Commissioners Pardee, Saryon, Findling, Acord, Kirby, and Beck NOES: None ABSTAIN: None</p>

7. Cannabis Industry License and Standards Ordinance

Juliana Lucchesi, City Planner: Presentation of Cannabis industry licenses and volatile manufacturing

Questions and discussion concerning number of licenses, monopoly of licenses, and defining what is volatile ethanol.

Public Comment:

Andrew Strat: Discussion on cultivation licenses and measuring square footage. Discussion on nursery and cultivation.

Micah Dobish: Discussion on nursery license and retail license.

Elizabeth Tabor: Discussion on cannabis plant stages and recreational cannabis use.

Ali Taghavi: Discussion on volatile manufacturing and use of ethanol.

Commission discussion on the use of ethanol in manufacturing and discussion on number of permits.

COMMISSION ACTION: Rescind vote for Planning Commission Action item 5 and table to next meeting.

MOTION TO APPROVE: Commissioner Findling

SECOND: Commissioner Pardee

AYES: Commissioners Pardee, Saryon, Findling, Acord, Kirby, and Beck

NOES: None

ABSTAIN: None

COMMISSION ACTION: Table item number 7 to next meeting.

8. General Plan Outreach Plan

Juliana Lucchesi, City Planner: Presentation of draft outreach strategies to gather public input.

Questions and discussion concerning funding for planning operations, training program for Planning Commissioners

Public Comment: None

COMMISSION ACTION: Discussion on types of engagement for outreach. Stress involvement of youth and families. Ensure there are events at other places that people like to gather.

	<p>11. Commission and Staff Comments – City Planner: Discussion on Special Meeting first week of October to confirm Cannabis Ordinance package.</p>
	<p>12. Future Agenda Items – Future items are topics brought to the Planning Commission from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level.</p> <ul style="list-style-type: none">a. Street Graphics Ordinance – 10/17/2017b. Special Event Permits – 12/19/2017c. Lighting Ordinance – 2/20/2018
	<p>13. Adjourn – Adjourned at 8:32 PM</p> <p>Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.</p> <p>The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.</p>

Any writings or documents provided to a majority of the Planning Commission after distribution of the meeting Agenda Packet regarding any open session item on this agenda will be made available for public inspection during normal business hours within the binder entitled “Agenda Packet for Front Counter” located at City Hall at the desk on the right-hand side inside the front door.

Projects heard at this Planning Commission meeting may be subject to appeal. Please contact the Planning Department for information. Appeals must be submitted to the City Clerk’s office together with the appeal fee. If you challenge the environmental review of the project proposal in court, you may be limited to raising only those issues raised at the public hearing or in written correspondence delivered to the Planning Department on, or prior to, closing of the public comment period.