

Mt. Shasta Special Planning Commission DRAFT Meeting Minutes

City Park Upper Lodge 1315 Nixon Rd.

Mt. Shasta, CA

Tuesday, August 15, 2017; 6:00 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	1. Call to Order and Flag Salute – Vice Chair Findling called to order at 6:04pm	
	2. Roll call Present: , Commissioners Acord, Saryon, Kirby, Beck, Pardee, and Findling Absent: Chair Higuera	
	3. Public Comment: None	

	<p>4. Meeting Minutes</p> <p>a. Approval of Minutes: Planning Commission Regular Meeting Minutes for Tuesday, January 17, 2017</p> <p style="padding-left: 40px;">No Quorum. Tabled to next meeting</p> <p>b. Approval of Minutes: Planning Commission Regular Meeting Minutes for Tuesday, May 16, 2017</p> <p>COMMISSION ACTION: Moved to approve May 16, 2017 Meeting Minutes as submitted MOTION TO APPROVE: Commissioner Beck SECOND: Commissioner Acord AYES: Commissioners Findling, Saryon, Kirby, and Acord NOES: None ABSTAIN: Commissioner Pardee ABSENT: Chair Higuera</p> <p>c. Approval of Minutes: Planning Commission Special Meeting Minutes for Tuesday, June 27, 2017</p> <p>COMMISSION ACTION: Moved to approve June 27, 2017 Special Meeting Minutes MOTION TO APPROVE: Commissioner Kirby SECOND: Commissioner Saryon AYES: Commissioners Saryon, Findling, Kirby, and Pardee NOES: None ABSTAIN: Commissioner Acord ABSENT: Chair Higuera</p>
	<p>5. Cannabis Industry Zoning Amendment</p> <p>Juliana Lucchesi, City Planner: Presentation of staff report on Cannabis Zoning Amendment Questions and discussion regarding zoning map with school facilities and increasing available zoning</p> <p><u>Public Comment:</u></p> <p>Elizabeth Tabor: Support for C-I Downtown zoning and discussion on financial difficulties of cannabis industry Andrew Strat: Discussion on local provisions to allow locals first</p> <p>COMMISSION ACTION: View maps with 600 buffer around schools. Table to next meeting</p>

	<p>6. Cannabis Retail License and Standards Ordinance</p> <p>Juliana Lucchesi, City Planner: Presentation of staff report on retail licenses</p> <p>Questions and discussion on local priority for permits and need for a record of minimum training standards. Request for Police Chief input.</p> <p><u>Public Comment:</u> Elizabeth Tabor: Discussion on state regulations around training protocols and support for medical delivery service Andrew Strat: Discussion on land use options</p> <p>Discussion on tying delivery to state regulations.</p> <p>COMMISSION ACTION: Amend in delivery services language and discuss options for local priority with City Attorney. Table to next meeting</p>
	<p>7. Cannabis Industry License and Standards Ordinance</p> <p>Juliana Lucchesi, City Planner: Presentation of Cannabis industry licenses</p> <p>Questions and discussion concerning local preference for applicants, defining local, waitlist option in ordinance.</p> <p><u>Public Comment:</u> Elizabeth Tabor: Discussion on area restriction on licenses</p> <p>Commission discussion on number of licenses and locational restrictions</p> <p>COMMISSION ACTION: Discussion local preference with City Attorney. Table to next meeting</p>
	<p>8. Resilience Dialogue Program</p> <p>Juliana Lucchesi, City Planner: Presentation of Resilience Dialogue Synthesis Report and General Plan revision proposal</p> <p>Questions and discussion concerning funding for planning operations, training program for Planning Commissioners</p> <p><u>Public Comment</u> None</p> <p>COMMISSION ACTION: Moved to recommend approval of scoping document for General Plan 2040 as presented to the City Council MOTION TO TABLE: Commissioner Pardee SECOND: Commissioner Acord AYES: Commissioners Findling, Saryon, Acord, Kirby, Beck, and Pardee NOES: None ABSTAIN: None ABSENT: Chair Higuera</p>

	<p>9. Planning Department Priorities Update</p> <p>Juliana Lucchesi, City Planner: Presentation of 2017 Planning Priority progress and recommendation to amend</p> <p>Questions and discussion on current projects and ordinances</p> <p><u>Public Comment:</u></p> <p>None</p> <p>COMMISSION ACTION: Moved to recommend City Council reprioritize Planning Department priorities MOTION TO TABLE: Commissioner Beck SECOND: Commissioner Kirby AYES: Commissioners Findling, Acord, Saryon, Kirby, and Pardee NOES: None ABSTAIN: None ABSENT: Chair Higuera</p>
	<p>11. Commission and Staff Comments –</p> <p>Commissioner Acord: KARE upcoming event and CEQA training Commissioner Beck: Discussion on sidewalks and Active Transportation Committee priorities Commissioner Pardee: Discussion on damaged curb and sidewalk Commissioner Saryon: Discussion on cannabis gardens and complaints City Planner: Discussion on Smoking Control Ordinance</p>
	<p>12. Future Agenda Items – Future items are topics brought to the Planning Commission from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level.</p> <ul style="list-style-type: none">a. Freeze Mini-Storage and Car Wash – 8/29/2017b. Special Event Ordinance – 7/18/2017c. Hazard Mitigation Plan Workshop – 9/2017

13. Adjourn – Adjourned at 9:15 PM

Next meeting scheduled for Tuesday, July 18, 2017, at 6:00pm

Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.

The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

Any writings or documents provided to a majority of the Planning Commission after distribution of the meeting Agenda Packet regarding any open session item on this agenda will be made available for public inspection during normal business hours within the binder entitled “Agenda Packet for Front Counter” located at City Hall at the desk on the right-hand side inside the front door.

Projects heard at this Planning Commission meeting may be subject to appeal. Please contact the Planning Department for information. Appeals must be submitted to the City Clerk’s office together with the appeal fee. If you challenge the environmental review of the project proposal in court, you may be limited to raising only those issues raised at the public hearing or in written correspondence delivered to the Planning Department on, or prior to, closing of the public comment period.