

Mt. Shasta City Council Regular City Council Meeting Minutes

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta
Monday, June 11, 2018; 5:30 p.m.
Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

- 1. Call to Order and Flag Salute:** At the hour of 5:33 p.m. Mayor Kathy Morter called the meeting to order and led the audience in the Pledge of Allegiance.
- 2. Roll Call:** Council Members Present: Stearns, Wagner, Engstrom, Morter. Stackfleth arrived at 5:42 p.m.
Council Members Absent: None
- 3. Special Presentations & Announcements:**
 - a. Dave Meurer, Klamath River Renewal Corporation
- 4. Public Comment:**
Melinda Willy – Lassen Substation, smart meters, advertising money.
- 5. Meeting Recess:** None
- 6. Council and Staff Comments:**
Bruce Pope, City Manager – Development possibilities in the City.
Parish Cross, Chief of Police – Police department report for the month of May. Responded to questions from Council.
Paul Engstrom, Councilmember - Comments about recent wire fraud cases.
Bruce Pope, City Manager – Update on The Nest and the old hospital properties.
John Stackfleth, Councilmember – Questions regarding Public Works projects.

CITY COUNCIL BUSINESS

- 7. Consent Agenda:**
COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.
 - a. Approval of Minutes: May 29, 2018 Regular City Council Meeting and Special City Council Meeting
 - b. Approval of Disbursements: Accounts Payable, 5/23/18; Total Gross Payroll and Taxes: For Period Ending 5/20/18. (Finance Director)
 - c. Approval of Resolution CCR-18-XX Calling And Giving Notice Of A General Municipal Election To Be Held On November 6, 2018 And Requesting Consolidation Of This Election With The Statewide Direct Election

MOTION TO APPROVE: Wagner

SECOND: Stackfleth

AYES: Stearns, Wagner, Stackfleth, Engstrom, Morter

NOES: None

ABSENT: None

ABSTAIN: None
8. Columbia Telecommunications Corporation (CTC) Report Due to technical issues, the item was tabled for a future meeting.
9. Fire Department Ad Hoc Committee Report <u>Bruce Pope, City Manager</u> – Introduction of the item, process taken by ad hoc committee. <u>Paul Engstrom, Councilmember</u> – Review of ad hoc committee report and recommendations. <u>Barbara Wagner, Mayor Pro Tem</u> – Review of additional research outside of committee meetings. <u>Muriel Howarth-Terrell, Finance Director</u> – Review of financial recommendations for paid and volunteer fire personnel. Review of total budget, fire district share. Clarifying questions from Council. <u>Patrick Titus</u> – Comments regarding volunteer shortage and paid personnel. Expressed support for the recommendations. Council discussion. COUNCIL ACTION: Approve recommendations 2 and 3 in the staff report (Drafting of an MOU and financial recommendations) to begin July 1 st , 2018 MOTION TO APPROVE: Engstrom SECOND: Stackfleth AYES: Stearns, Stackfleth, Engstrom, Morter NOES: Wagner ABSENT: None ABSTAIN: None COUNCIL ACTION: Direct staff to define a strategy to place a sales tax initiative on the November 2020 ballot, and to come back to Council with a recommendation as to the scope of the initiative. MOTION TO APPROVE: Stearns SECOND: Stackfleth AYES: Stearns, Wagner, Stackfleth, Engstrom, Morter NOES: None ABSENT: None ABSTAIN: None <u>Bob Ashworth, Fire District Chair</u> – Reviewed revenue earned by the Fire Department.
10. Budget Review and Discussion <u>Muriel Howarth-Terrell, Finance Director</u> – Review of proposed 2018/19 budget. Clarifying questions from Council and Council discussion.
11. Request for Qualifications for Energy Contracting Services <u>Bruce Pope, City Manager</u> – Review of staff report, potential savings based on energy and solar retrofit, possible request for qualifications. Clarifying questions from Council and Council discussion. COUNCIL ACTION: Direct the City Manager to prepare a two-phase RFQ and to bring it back to Council for consideration.
CITY COUNCIL/STAFF REPORTING PERIOD
12. Council Reports on Attendance at Appointed/Outside Meetings: COUNCIL ACTION: None.
13. Future Agenda Items (Appearing on the agenda within 60-90 days): COUNCIL ACTION: Reviewed Items a through l. a. 2018/19 Fiscal Year Budget Adoption – 6/25/18 b. Change Order for Library Architectural and Engineering Agreement – 6/25/18 c. Approval of City Council Protocols – 6/25/18

- d. Public Hearing for Setting Application Fees for Special Events – 6/25/18
- e. Public Hearing for Setting Application Fees for Graphics – 6/25/18
- f. Biennial Conflict of Interest Review – 6/25/18
- g. Designation of Voting Delegates for League of California Cities Annual Conference – 6/25/18
- h. Mural Review Ordinance – 7/11/2018
- i. Non-Conforming Use Ordinance Amendment – 7/11/2018
- j. Discussion and Possible Action: Orchard Property Annexation – 8/27/18
- k. Modification of the Landing Tax Sharing Agreement – TBD
- l. Presentation on Emergency Evacuation Plan – TBD

14. Closed Session: None

15. Adjourn: There being no further business, the meeting was adjourned at 8:34 p.m.

Respectfully Submitted by: Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk