

# Mt. Shasta Regular Planning Commission Meeting Minutes

City Park Upper Lodge 1315 Nixon Rd.  
Mt. Shasta, CA  
Tuesday, March 20, 2018; 6:00 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	<b>1. Call to Order and Flag Salute</b>	– Chair Higuera called to order at 6:01PM
	<b>2. Roll call</b>	<b>Present:</b> , Chair Higuera and Commissioners Kirby, Acord, Findling, Saryon, and Beck <b>Absent:</b> Commissioner Pardee
	<b>3. Public Comment:</b>	None
	<b>4. Meeting Minutes</b>	<p>a. Approval of Minutes: Planning Commission Regular Meeting Minutes for Tuesday, October 17, 2017.</p> <p>COMMISSION ACTION: Moved to approve minutes as submitted. MOTION MADE BY: Commissioner Findling SECOND: Commissioner Beck AYE: Chair Higuera, Commissioners Kirby, Beck and Findling NOES: ABSTAIN: Commissioner Saryon and Acord ABSENT: Commissioner Pardee</p> <p>b. Approval of Minutes: Planning Commission Regular Meeting Minutes for Tuesday, February 20, 2018</p> <p>COMMISSION ACTION: Moved to approve minutes as submitted. MOTION MADE BY: Commissioner Beck SECOND: Commissioner Acord AYE: Chair Higuera, Commissioners Kirby, Beck and Acord NOES: ABSTAIN: Commissioner Saryon and Findling ABSENT: Commissioner Pardee</p>

**5. Mercy Medical Architectural Design Application**

Juliana Lucchesi, City Planner: Presentation of staff report on location of project and proposed MRI facility.

Questions on vacant south facing wall and possible solutions.

Public Comment:

Billy Gansel, Project Applicant: Address questions posed by Commissioners regarding trailer removal and replacement with parking, tree removal and vegetation, roofing, lighting, and possible remediation of large vacant wall.

Public Comment Closed

Discussion regarding use of murals, vegetation, or mixed construction materials to break up the large wall.

COMMISSION ACTION: Moved to approve the architectural design application with the amendments that the large, vacant wall employ murals, vegetation, or mixed construction materials to break up the space.

MOTION MADE BY: Commissioner Findling

SECOND: Commissioner Saryon

AYE: Chair Higuera, Commissioners Kirby, Acord, Findling, Saryon, and Beck

NOES:

ABSTAIN:

ABSENT: Commissioner Pardee

	<p><b>6. Special Events Ordinance Amendments</b> City Planner: Presentation of staff report and ordinance amendments</p> <p>Questions on timing of application and events and exemptions.</p> <p><u>Public Comment:</u> None</p> <p>Commission Saryon motion to amendment in an exemption for “Activities with less than 100 people using park district facilities that is not open to the public with park district approval.” Examples made were weddings, retirement parties, or company parties. Commission in unanimous agreement.</p> <p>Commissioner Acord stress to include school district exemption to permit fee in fee resolution to council.</p> <p>Commission amendment to ordinance to change 48 hours to 10 days in “Spontaneous event” definition.</p> <p><b>COMMISSION ACTION:</b> Approve the proposed amendments to Chapter 7.30 “Special Events” with amendments for City Council consideration</p> <p><b>MOTION MADE BY:</b> Commissioner Findling <b>SECOND:</b> Commissioner Acord <b>AYE:</b> Chair Higuera, Commissioners Kirby, Acord, Saryon, Beck, and Findling <b>NOES:</b> <b>ABSTAIN:</b> <b>ABSENT:</b> Commissioners Pardee</p>
	<p><b>7. Commission and Staff Comments –</b></p> <p>Commissioner Saryon: Discussion on Washington Avenue and McCloud Avenue intersection safety. Discussion on Mt. Shasta Shopping Center Sign on commercial way and new development at the corner of Lake Street and Mt. Shasta Blvd.</p> <p>Commissioner Acord: Discussion on railroad regulations, speed limit of Washington Avenue and safety.</p> <p>Chair Higuera: Discussion of off-premise sign on Piedmont.</p> <p>Commissioner Beck: Request for update on cannabis ordinance; license numbers, operation status, state compliance, and how other things are going. Discussion on non-smoking ordinance and Vet’s Club compliance. Discussion on business reaction to Special Events in the downtown and the need for more information. Discussion on hazard workshop and volunteer corps.</p>

	<p><b>10. Future Agenda Items</b> – Future items are topics brought to the Planning Commission from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level.</p> <ul style="list-style-type: none"><li>a. Architectural Design Ordinance: Murals – 4/17/2018</li><li>b. General Plan Visioning Workshops – 3/2018 &amp; 4/2018</li><li>c. General Plan Scope Review – 4/17/2018</li><li>d. Recap of Disaster Resilience Workshops – 4/17/2018</li><li>e. Mt. Shasta Fitness Architectural Design Application – 4/17/2018</li><li>f. Nonconforming Use Ordinance Amendments – 5/15/2018</li></ul>
	<p><b>11. Adjourn</b> – Adjourned at 8:22 PM</p> <p>Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.</p> <p>The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.</p>

Any writings or documents provided to a majority of the Planning Commission after distribution of the meeting Agenda Packet regarding any open session item on this agenda will be made available for public inspection during normal business hours within the binder entitled “Agenda Packet for Front Counter” located at City Hall at the desk on the right-hand side inside the front door.

Projects heard at this Planning Commission meeting may be subject to appeal. Please contact the Planning Department for information. Appeals must be submitted to the City Clerk’s office together with the appeal fee. If you challenge the environmental review of the project proposal in court, you may be limited to raising only those issues raised at the public hearing or in written correspondence delivered to the Planning Department on, or prior to, closing of the public comment period.