

# Mt. Shasta Special Planning Commission DRAFT Meeting Minutes

City Park Upper Lodge 1315 Nixon Rd.

Mt. Shasta, CA

Tuesday, December 5, 2017; 6:00 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	<b>1. Call to Order and Flag Salute</b>	– Chair Higuera called to order at 6:01PM
	<b>2. Roll call</b>	<b>Present:</b> , Chair Higuera and Commissioners Kirby, Acord, Saryon, Pardee, and Findling <b>Absent:</b> Commissioner Beck
	<b>3. Public Comment:</b>	None
	<b>4. Meeting Minutes</b>	Approval of Minutes: Planning Commission Regular Meeting Minutes for Tuesday, October 17, 2017.  Tabled to next meeting due to no quorum for present members.
	<b>5. Street Graphics Ordinance Amendments</b>	Juliana Lucchesi, City Planner: Presentation of staff report on Street Graphic proposed ordinance.  Questions on definitions of different graphics, the need for changes in regulation, and zoning linked sign policies.  <u>Public Comment: None</u>  Discussion on waiting to associate signs with zoning code until after new General Plan is approved. Community character could change and have an impact on the sign ordinance. Community character could be changed through the General Plan process.  Discussion on what interpretation and enforcement of sign ordinance in mean time would look like. Request for other City ordinances to model.

	<p><b>6. General Plan Outreach Phase 2</b> Juliana Lucchesi, City Planner: Discussion on public outreach and education pertaining to the General Plan process.</p> <p>Discussion on need for more educational events and moving back visioning survey.</p> <p>Discussion of upcoming EPA and FEMA sponsored disaster resiliency workshops. Planning Commission recommendation to include large land holders in wildfire prevention planning.</p>
	<p><b>7. Commission and Staff Comments –</b> City Planner: Cannabis license application period opened on Monday. The City has received approximately 20 applications. Commissioner Findling: Discussion on enforcement follow-up from previous meeting.</p>
	<p><b>12. Future Agenda Items –</b> Future items are topics brought to the Planning Commission from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level.</p> <ul style="list-style-type: none"><li>a. Special Event Permits – 12/19/2017</li><li>b. Lighting Ordinance – 2/20/2018</li></ul> <p><b>Additional item for future agenda based on Planning Commission concern over continuation of Active Transportation Committee.</b></p>
	<p><b>13. Adjourn –</b> Adjourned at 8:24 PM</p> <p>Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.</p> <p>The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.</p>

Any writings or documents provided to a majority of the Planning Commission after distribution of the meeting Agenda Packet regarding any open session item on this agenda will be made available for public inspection during normal business hours within the binder entitled “Agenda Packet for Front Counter” located at City Hall at the desk on the right-hand side inside the front door.

Projects heard at this Planning Commission meeting may be subject to appeal. Please contact the Planning Department for information. Appeals must be submitted to the City Clerk’s office together with the appeal fee. If you challenge the environmental review of the project proposal in court, you

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may be limited to raising only those issues raised at the public hearing or in written correspondence delivered to the Planning Department on, or prior to, closing of the public comment period.