

Mt. Shasta City Council Regular City Council Meeting Minutes

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta

Monday, April 9, 2018; 5:30 p.m.

Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:34 p.m. Mayor Kathy Morter called the meeting to order and led the audience in the Pledge of Allegiance.
2. Roll Call: Council Members Present: Stearns, Wagner, Stackfleth, Engstrom, Morter Council Members Absent: None
3. Special Presentations & Announcements: Mayor Morter read two proclamations declaring special occasions within the City of Mt. Shasta: Earth Day and Boys & Girls Club Week Mayor Morter recommended a change to the agenda to combine items regarding the Fire Department and the salary survey. Council agreed.
4. Public Comment: <u>Marcus Christian</u> – Complaints regarding residence in Mt. Shasta. <u>Bruce Pope, City Manager</u> – Response to complaint.
5. Meeting Recess: None
6. Council and Staff Comments: <u>Bruce Pope, City Manager</u> – Crystal Geyser wastewater discharge permit, mural on wall below Parker Plaza, development companies. Review of event permits received by the City. Signing of USDA grant and loan documents. <u>Juliana Lucchesi, City Planner</u> – Solid waste, housing, murals, draft lighting ordinance, proposed developments. <u>Kathy Morter, Mayor</u> – Review of Earth Day events.
CITY COUNCIL BUSINESS
7. Consent Agenda: <u>COUNCIL ACTION:</u> Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived. <ol style="list-style-type: none">Approval of Minutes: March 26, 2018 Regular City Council MeetingAcceptance of Brown Act Committee Minutes: Downtown Enhancement Advisory Committee February 28, 2018Approval of Resolution of Support for Clean and Safe Mt. ShastaApproval of Resolution opposing the Tax Fairness, Transparency, and Accountability Act of 2018 <u>MOTION TO APPROVE:</u> Councilmember Stearns with correction to the City Council minutes.

SECOND: Mayor Pro Tem Wagner
AYES: Stearns, Wagner, Stackfleth, Engstrom, Morter
NOES: None
ABSENT: None
ABSTAIN: None

8. Library Architectural and Engineering Agreement
John Stackfleth, Councilmember and Paul Engstrom, Councilmember – Review of ad hoc committee meetings, committee recommendation to repeat Request for Proposal process.
Bruce Pope, City Manager – Review of staff recommendation, options.
Clarifying questions from Council.
Dennis Johnson, Library Tax Advisory Committee Chair – Review of LTAC recommendations and suggestions.
Merle Anderson, LTAC – Review of current progress and suggestions.
Nicholas Riddle, RFP Respondent – Review of RFP process, original bid and reduced scope.
Juliana Lucchesi – Public facility, community investment.
Council discussion.

COUNCIL ACTION: Continue the item to a later date.

MOTION TO APPROVE: Mayor Pro Tem Wagner

SECOND: Councilmember Stackfleth
AYES: Wagner, Engstrom, Stackfleth
NOES: Stearns, Morter
ABSENT: None
ABSTAIN: None

Council discussion. Staff directed to send monthly memos to keep Council updated on the library status.
Recess: 7:26 pm – 7:36 p.m.

Paul Engstrom, Councilmember – Request for reconsideration of the vote as a member of the voting majority.

COUNCIL ACTION: Approve the amended contract which eliminates the required LEED Evaluation and Programming, the Public Outreach requirement, and reduces the Architectural Design Task with Mt. Shasta Engineering negotiated by the City Council Ad Hoc Committee in the amount of \$199,500.

MOTION TO APPROVE: Councilmember Stearns

SECOND: Councilmember Engstrom
AYES: Stearns, Engstrom, Morter
NOES: Wagner, Stackfleth
ABSENT: None
ABSTAIN: None

Staff directed to make contact with Mt. Shasta Engineering and LTAC members as soon as possible and to designate a project manager.

9. Discussion and Possible Action: Fire Department Staffing and Compensation

10. Discussion and Possible Action: Salary Survey

Kathy Morter, Mayor – Suggested process for handling the item.

COUNCIL ACTION: Form ad hoc committee to work with staff to formulate packages for fire department compensation for City Council consideration.

MOTION TO APPROVE: Councilmember Stackfleth

SECOND: Councilmember Stearns
AYES: Wagner, Engstrom, Stackfleth, Stearns, Morter
NOES: None
ABSENT: None
ABSTAIN: None

Kathy Morter, Mayor – Appointed Councilmember Engstrom and Mayor Pro Tem Wagner.

Matt Melo, Fire Chief – Review of staff report.
Clarifying questions from Council.

Muriel Howarth Terrell – Review of salary and classification study, cost, disparity in salaries.
Clarifying questions from Council and Council discussion.

Ad hoc committee directed to investigate and report to Council: Historic ISO (Insurance Services Office) ratings, alternatives and combinations for various options suggested in the staff report, investigate housing alternatives and a sleeper program, alternatives to attracting and retaining volunteers utilizing financial and non-financial incentives, community wage or income survey.

Bob Ashworth, Mt. Shasta Fire Protection District Board Chair – Requested Board involvement on the committee.
Staff directed to include the Fire District Board Chair.

11. First Reading of Ordinance No. CCO-18-XX, Amendments to Special Events Ordinance

12. First Reading of Ordinance No. CCO-18-XX, Amendments to Sign Ordinance

John Kennedy Sr. – Comments regarding the sign ordinance.

COUNCIL ACTION: Continue the first readings of the two ordinances until the City Council is able to review copies with tracked changes.

MOTION TO APPROVE: Councilmember Stearns

SECOND: Councilmember Stackfleth

AYES: Wagner, Engstrom, Stackfleth, Stearns, Morter

NOES: None

ABSENT: None

ABSTAIN: None

CITY COUNCIL/STAFF REPORTING PERIOD

13. Council Reports on Attendance at Appointed/Outside Meetings:

John Stackfleth, Councilmember – Library ad hoc, Recreation and Parks District.

Tim Stearns, Councilmember – Broadband

Barbara Wagner, Mayor Pro Tem – Downtown Enhancement Advisory Committee, Board of Supervisors, USDA, Boys & Girls Club

Kathy Morter, Mayor – USDA/Rural Development, Trail Town Communications, child abuse pinwheel garden planting.

14. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed Items a through l.

- a. City Council Protocols Workshop – 4/18/18
- b. Cannabis Tax for the November Ballot – 4/23/18
- c. Climatech Report – 4/23/18
- d. Breast Cancer Prevention Partners Presentation – 5/2018
- e. Presentation: Residential Land Trust, Councilmember Stearns – 5/14/18
- f. Architectural Review Ordinance Amendments: Murals – 6/11/2018
- g. Non-Conforming Use Ordinance Amendment – 6/25/2018
- h. Tim Stearns Downtown Enhancement Advisory Committee Application – 6/2018
- i. Proclamation: Bike to School/Work – TBD
- j. Modification of the Landing Tax Sharing Agreement – TBD
- k. Community Enhancement Tax – TBD
- l. Presentation on Emergency Evacuation Plan – TBD

15. Closed Session: None

16. Adjourn: There being no further business, the meeting was adjourned at 8:53 p.m.

Respectfully Submitted by: Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk