

Mt. Shasta City Council Regular City Council Meeting Minutes

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta
Monday, March 12, 2018; 5:30 p.m.
Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:31 p.m. Mayor Kathy Morter called the meeting to order and led the audience in the Pledge of Allegiance.

2. Roll Call: Council Members Present: Stearns, Wagner, Stackfleth, Engstrom, Morter
Council Members Absent: None

3. Special Presentations & Announcements: None

4. Public Comment: None

5. Meeting Recess: None

6. Council and Staff Comments:

Bruce Pope, City Manager – Wildland fire in Lake Shastina, The Landing.

Barbara Wagner, Mayor Pro Tem – Comments regarding Council representation of all residents, Lion’s Luncheon date and time.

Tim Stearns, Councilmember – Comments in regards to the status of internship, Kingston Road exits, solar farms at City locations. Staff to respond with memo.

CITY COUNCIL BUSINESS

7. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: February 26, 2018 Special City Council Meeting, February 26, 2018 Regular City Council Meeting
- b. Acceptance of Brown Act Committee Minutes: Downtown Enhancement Advisory Committee January 24, 2018
- c. Approval of Disbursements: Accounts Payable, 2/28/18; Total Gross Payroll and Taxes: For Period Ending 2/25/18. (Finance Director)
- d. Resolution of Support for Proposition 68 Water and Parks Bond
- e. Approval of Surplus
- f. General Plan 2017 Annual Report
- g. Resolution No. CCR-18-14, Setting the Date and Time of the Downtown Enhancement Advisory Committee Meetings

Councilmember Stearns requested the removal of item f from the Consent Agenda for discussion.

Mayor Pro Tem Wagner suggested minor revisions to the minutes.
MOTION TO APPROVE A – E and G WITH AMENDMENTS TO THE MINUTES: Councilmember Stackfleth
SECOND: Councilmember Stearns
AYES: Stearns, Wagner, Stackfleth, Engstrom, Morter
NOES: None
ABSENT: None
ABSTAIN: None

8. Final Audit Report

Muriel Howarth-Terrell, Finance Director – Review of audit report.
COUNCIL ACTION: Approve Resolution CCR-18-15, accepting the independent audit report for fiscal year 2016-2017.
MOTION TO APPROVE: Mayor Pro Tem Wagner
SECOND: Councilmember Stackfleth
AYES: Stearns, Wagner, Stackfleth, Engstrom, Morter
NOES: None
ABSENT: None
ABSTAIN: None

9. Discussion and Possible Action: Fire Department Staffing and Salary

Bruce Pope, City Manager – Brief review.
Clarifying questions from Council and discussion.
COUNCIL ACTION: Continue the item to the first April meeting or an appropriate meeting thereafter.
MOTION: Councilmember Stackfleth
SECOND: Councilmember Stearns
AYES: Stearns, Wagner, Stackfleth, Engstrom, Morter
NOES: None
ABSENT: None
ABSTAIN: None

10. Award of Library Architectural and Environmental Agreement

Juliana Lucchesi, City Planner – Review of staff and committee recommendations.
Ad Hoc committee members, Councilmembers Stackfleth and Engstrom reviewed discussions and recommendations to Council.
Clarifying questions from Council and Council discussion.
Nick Riddle – Comments regarding concept drawings, need for licensed professionals to complete work, options.
Dennis Johnson, Library Tax Advisory Committee Chair – Comments regarding request for proposals and LTAC, public outreach, building design.
John Kennedy, Sr. – Comments regarding cost.
Council discussion.
Staff directed to meet with the ad hoc committee and LTAC.
COUNCIL ACTION: Continue the item to the April 9th City Council meeting.
MOTION: Councilmember Stackfleth
SECOND: Councilmember Stearns
AYES: Stearns, Stackfleth, Engstrom, Morter
NOES: Wagner
ABSENT: None
ABSTAIN: None

11. First Reading of Ordinance No. CCO-18-XX, City Council Compensation

Bruce Pope, City Manager – Review of staff report.
Clarifying questions from Council and discussion.

COUNCIL ACTION: Approve first reading by title only, move ordinance to second reading.

MOTION: Councilmember Stearns

SECOND: Councilmember Stackfleth

AYES: Stearns, Stackfleth, Engstrom, Morter

NOES: Wagner

ABSENT: None

ABSTAIN: None

12. Discussion and Possible Action: Columbia Telecommunications Corporation Ad Hoc Committee Presentation

Tim Stearns, Councilmember – Review of CTC’s final report, comments regarding meeting with representatives from Weed and Dunsmuir.

Barbara Wagner, Mayor Pro Tem – Review of report, options.

Council discussion.

Ad hoc committee to meet with Dunsmuir and Weed and return to Council with options for discussion and decision on next steps.

CITY COUNCIL/STAFF REPORTING PERIOD

13. Council Reports on Attendance at Appointed/Outside Meetings:

John Stackfleth, Councilmember – Library ad hoc committee, protocols workshop, Recreation and Parks District meeting, ice rink.

Barbara Wagner, Mayor Pro Tem – Downtown Enhancement Advisory Committee, protocols workshop, Kiwanis Club awards, resilience workshop and follow-up lunch.

Kathy Morter, Mayor – Resilience workshop.

14. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed Items a through l.

- a. Crystal Geyser Industrial User Permit – 3/26/18
- b. First Reading of Sign Ordinance – 3/26/18
- c. Discussion and Possible Action: Development Impact Fees – 3/26/18
- d. Extension Of The Water And Wastewater Connection Reduction Program – 3/26/18
- e. Special Events Ordinance – 4/9/18
- f. Proclamation: Earth Day – 4/9/ 18
- g. Breast Cancer Prevention Partners Presentation – 4/18
- h. Proclamation: Bike to School/Work - TBD
- i. Crystal Geyser Industrial User Permit - TBD
- j. Presentation: Residential Land Trust, Councilmember Stearns - TBD
- k. Discussion and Possible Action: Salary Survey – TBD
- l. Presentation on Emergency Evacuation Plan – TBD

Items added: The Landing Tax Sharing Agreement, Community Enhancement Tax, Tim Stearns DEAC Application, Cannabis Tax, Clean & Safe Mt. Shasta presentation

15. Closed Session: None

16. Adjourn: There being no further business, the meeting was adjourned at 8:02 p.m.

Respectfully Submitted by: Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk