

Mt. Shasta Regular Planning Commission Meeting Minutes

City Park Upper Lodge 1315 Nixon Rd.
Mt. Shasta, CA
Tuesday, February 20, 2018; 6:00 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	1. Call to Order and Flag Salute	– Chair Higuera called to order at 6:01PM
	2. Roll call	Present: , Chair Higuera and Commissioners Kirby, Acord, Beck, and Pardee Absent: Commissioner Findling and Saryon
	3. Public Comment:	None
	4. Meeting Minutes	a. Approval of Minutes: Planning Commission Regular Meeting Minutes for Tuesday, October 17, 2017. Tabled to next meeting due to no quorum for present members. b. Approval of Minutes: Planning Commission Regular Meeting Minutes for Tuesday, January 16, 2018 COMMISSION ACTION: Moved to approve minutes as submitted. MOTION MADE BY: Commissioner Beck SECOND: Commissioner Kirby AYE: Chair Higuera, Commissioners Kirby, Beck and Pardee NOES: ABSTAIN: Commissioner Acord ABSENT: Commissioners Findling and Saryon

5. Sacred Medicinal Conditional Use Permit

Juliana Lucchesi, City Planner: Presentation of staff report on location of project and operations. Presentation of public comment regarding the permit.

Questions on state regulations and requirements, allowable products, total cannabis material onsite, nuisance process, and parking on City streets.

Public Comment:

Merav Daon, Project Applicant: Presentation of operations and addressing questions about parking, dehydration process, product drop-off and pick-up, and storage of materials. Clarification that both employees are residents.

Public Comment Closed

Discussion regarding dehydration process and noise of machines. Discussion on lack of public against proponents at the meeting.

COMMISSION ACTION: Moved to approve the conditional use permit to produce cannabis based food products at 306 Smith Street with the following conditions:

1. The Conditional Use Permit will have an expiration date of 1/1/2020
2. The project applicant shall store no more than 8 pounds of raw cannabis material at one time on the premises
3. The project applicant successfully obtain a cannabis industry license to produce food-based products and maintain the license for the entirety of the operation
4. Applicant shall employ no more than 2 employees at one time
5. All parking for residents and employees will be onsite. On-street parking will only be allowed on days in which deliveries occur
6. The project applicant shall maintain all required state cannabis licensing
7. There will be no outdoor growing or storage of cannabis or cannabis products

MOTION MADE BY: Commissioner Acord

SECOND: Commissioner Beck

AYE: Chair Higuera, Commissioners Kirby, Acord, Beck, and Pardee

NOES:

ABSTAIN:

ABSENT: Commissioners Findling and Saryon

	<p>6. 2017 General Plan Annual Report City Planner: Presentation of 2017 General Plan Annual Report.</p> <p>Discussion on minor edits to spelling and process of report approval.</p> <p><u>Public Comment:</u> None</p> <p>COMMISSION ACTION: Approve the 2017 General Plan Annual Report for transmission to the City Council.</p> <p>MOTION MADE BY: Commissioner Pardee SECOND: Commissioner Kirby AYE: Chair Higuera, Commissioners Kirby, Acord, Beck, and Pardee NOES: ABSTAIN: ABSENT: Commissioners Findling and Saryon</p>
	<p>7. Public Art and Mural Ordinance City Planner: Presentation of staff report and possible options for public art and mural programs.</p> <p>Questions on context of separating murals from signs. Questions and discussion on subjects of art.</p> <p><u>Public Comment:</u></p> <p><u>Rachel:</u> Discussion on topic areas for murals and having some requirements. Discussion on process for review to ensure art that matches the community.</p> <p><u>Barbara Wagner:</u> Discussion on improvised art and beautification of blank space like alleys.</p> <p><u>Public Comment Closed</u></p> <p>Discussion on artwork topic areas and including projecting or lighted artwork.</p> <p>COMMISSION ACTION: General Consensus to move forward with amendments to the Architectural Design ordinance to include provisions similar to Redwood City.</p>

	<p>8. Special Event Ordinance Revision City Planner: Presentation of staff report.</p> <p>Questions regarding terminology of events, sudden improvised events, animal prohibition at events, and regulations around permitting.</p> <p><u>Public Comment:</u> <u>Barbara Wagner:</u> Discussion on heckling at events, animal prohibition at events, and special event application guidance for new event hosts. Discussion on late night events and noise.</p> <p>Discussion on late night music and overlap with future noise standards and ordinance.</p> <p>COMMISSION ACTION: Move to table to next meeting.</p> <p>MOTION MADE BY: Commissioner Pardee SECOND: Commissioner Beck AYE: Chair Higuera, Commissioners Kirby, Acord, Beck, and Pardee NOES: ABSTAIN: ABSENT: Commissioners Findling and Saryon</p>
	<p>9. Commission and Staff Comments – Commissioner Beck: Discussion and question on nuisance abatement. City Planner: Discussion on upcoming safety workshops</p>
	<p>10. Future Agenda Items – Future items are topics brought to the Planning Commission from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level.</p> <ul style="list-style-type: none"> a. Special Event Permits – 2/20/2018 b. General Plan Safety Workshops – 3/7/2018 & 3/8/2018 c. General Plan Visioning Workshops – 3/2018
	<p>11. Adjourn – Adjourned at 8:01 PM</p> <p>Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.</p> <p>The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.</p>

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Any writings or documents provided to a majority of the Planning Commission after distribution of the meeting Agenda Packet regarding any open session item on this agenda will be made available for public inspection during normal business hours within the binder entitled "Agenda Packet for Front Counter" located at City Hall at the desk on the right-hand side inside the front door.

Projects heard at this Planning Commission meeting may be subject to appeal. Please contact the Planning Department for information. Appeals must be submitted to the City Clerk's office together with the appeal fee. If you challenge the environmental review of the project proposal in court, you may be limited to raising only those issues raised at the public hearing or in written correspondence delivered to the Planning Department on, or prior to, closing of the public comment period.