

Mt. Shasta Special Planning Commission Meeting Minutes

City Park Upper Lodge 1315 Nixon Rd.
Mt. Shasta October 17, 2017; 6:00 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	1. Call to Order and Flag Salute	Chair Higuera called to order at 6:01PM
	2. Roll call	<p>Present:, Chair Higuera and Commissioners Kirby, Beck, and Findling</p> <p>Absent: Commissioners Pardee, Acord, and Saryon</p>
	3. Public Comment:	None
	4. Meeting Minutes	<p>a. Approval of Minutes: Planning Commission Regular Meeting Minutes for Tuesday, September 19, 2017</p> <p>COMMISSION ACTION: Moved to approve September 19, 2017 Meeting Minutes as submitted</p> <p>MOTION TO APPROVE: Commissioner Findling</p> <p>SECOND: Commissioner Beck</p> <p>AYES: Chair Higuera and Commissioners Kirby, Beck, and Findling</p> <p>NOES: None</p> <p>ABSTAIN: None</p> <p>ABSENT: Commissioners Pardee, Acord, and Saryon</p> <p>b. Approval of Minutes: Planning Commission Special Meeting Minutes for Tuesday, October 3, 2017</p> <p>COMMISSION ACTION: Moved to approve October 3, 2017 Meeting Minutes as submitted</p> <p>MOTION TO APPROVE: Commissioner Kirby</p> <p>SECOND: Commissioner Findling</p> <p>AYES: Chair Higuera and Commissioners Kirby, Beck, and Findling</p> <p>NOES: None</p> <p>ABSTAIN: None</p> <p>ABSENT: Commissioners Pardee, Acord, and Saryon</p>

	<p>5. Street Graphics Ordinance Amendments</p> <p>Juliana Lucchesi, City Planner: Presentation of staff report on Street Graphic proposed ordinance.</p> <p>Questions concerning setbacks, sign height, and calculating allowable graphic area.</p> <p><u>Public Comment:</u> Pam Nerona: Discussion and question on including other city committee discussion and Chamber of Commerce discussion on the proposed ordinance</p> <p><u>Public Comment Closed</u></p> <p>Discussion on presentation to Open for Business group and possibly Chamber of Commerce. Planning Commission request for visuals for future meeting to consider.</p>
	<p>6. Discussion on November and December Planning Commission Meetings</p> <p>Juliana Lucchesi, City Planner: Discussion on next two Planning Commission meetings being scheduled close to holidays.</p> <p>Discussion on possible Special meeting in early December.</p> <p>Commission agrees to poll over email and proper scheduling.</p>
	<p>7. Commission and Staff Comments –</p> <p>City Planner: Discussion on results of Cannabis ordinances</p> <p>City Planner: Discussion on upcoming workshops and training</p>
	<p>12. Future Agenda Items – Future items are topics brought to the Planning Commission from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level.</p> <ul style="list-style-type: none">a. Special Event Permits – 12/19/2017b. Lighting Ordinance – 2/20/2018

13. Adjourn – Adjourned at 7:30 PM

Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.

The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

Any writings or documents provided to a majority of the Planning Commission after distribution of the meeting Agenda Packet regarding any open session item on this agenda will be made available for public inspection during normal business hours within the binder entitled “Agenda Packet for Front Counter” located at City Hall at the desk on the right-hand side inside the front door.

Projects heard at this Planning Commission meeting may be subject to appeal. Please contact the Planning Department for information. Appeals must be submitted to the City Clerk’s office together with the appeal fee. If you challenge the environmental review of the project proposal in court, you may be limited to raising only those issues raised at the public hearing or in written correspondence delivered to the Planning Department on, or prior to, closing of the public comment period.