

## Mt. Shasta City Council Regular City Council Meeting Minutes

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta  
Monday, January 22, 2018; 5:30 p.m.  
Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

### STANDING AGENDA ITEMS

- 1. Call to Order and Flag Salute:** At the hour of 5:32 p.m. Mayor Kathy Morter called the meeting to order and led the audience in the Pledge of Allegiance.
- 2. Roll Call:** Council Members Present: Engstrom, Stearns, Stackfleth, Wagner, Morter  
Council Members Absent: None
- 3. Special Presentations & Announcements:** None
- 4. Public Comment:**  
Kyle Foster, California Highway Patrol – Introduced himself as the new commander for the Mt. Shasta area.  
Kevin Luntey, California Highway Patrol – Introduced himself as the new commander for the Dunsmuir area.
- 5. Meeting Recess:** None
- 6. Council and Staff Comments:**  
Bruce Pope, City Manager – Housing and economic development, December monthly report, Climatec report.  
Tim Stearns, Councilmember – Conference details, housing crisis, Women’s March.  
Kathy Morter, Mayor – Event support, cannabis license preparation and completion, coffee with the Mayor.

### CITY COUNCIL BUSINESS

- 7. Consent Agenda:**  
COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.
  - a. Approval of Minutes: January 8, 2018 Regular City Council Meeting
  - b. Approval of Disbursements: Accounts Payable, 1/4/18 and 1/8/18; Total Gross Payroll and Taxes: For Period Ending 12/31/17. (Finance Director)
  - c. Monthly Financial/Investment Report (Finance Director)
  - d. CDBG Program Income Reuse Agreement
  - e. AB 2788 Maintenance of Effort-Public Safety
  - f. Continuum of Care Memorandum of UnderstandingMOTION TO APPROVE: Councilmember Stackfleth  
SECOND: Councilmember Stearns  
AYES: Engstrom, Stearns, Stackfleth, Wagner, Morter  
NOES: None

ABSENT: None  
ABSTAIN: None

**8. Council Approval of Resolution authorizing PACE to begin work on Drinking Water State Revolving Fund (DWSRF) Planning Grant activities**  
Rod Bryan, Public Works Director – Review of staff report.  
Clarifying questions from Council.  
Paul Reuter, PACE Engineering – Review of construction costs, planning process.  
Clarifying questions.  
**COUNCIL ACTION:** Adopt CCR-18-04  
**MOTION TO APPROVE:** Councilmember Stackfleth  
**SECOND:** Councilmember Stearns  
**AYES:** Engstrom, Stearns, Stackfleth, Wagner, Morter  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**9. Community Enhancement Tax**  
Bruce Pope, City Manager – Review of special tax versus general tax, costs of election, potential revenue.  
Clarifying questions from Council.  
John Kenny, City Attorney – Review of special tax limitations and sunset date.  
Council discussion.  
Geoff Harkness – Representing the museum, expressed support for tax on June ballot.  
Geneva Omann – Suggested using tax to support community members.  
Council discussion.  
**COUNCIL ACTION:** Adopt CCR-18-05 with the addition of language to include job programs.  
**MOTION TO APPROVE:** Councilmember Stearns  
**SECOND:** Councilmember Engstrom  
**AYES:** Engstrom, Stearns, Stackfleth, Wagner, Morter  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**10. Housing Ad Hoc Committee Report**  
Juliana Lucchesi, City Planner – Review of report and recommendations.  
Clarifying questions from Council and Council discussion.  
**COUNCIL ACTION:** Approve staff recommendations with the addition that staff assess City properties for opportunities and come up with solutions to the housing problem in Mt. Shasta.  
**MOTION TO APPROVE:** Councilmember Stackfleth  
**SECOND:** Mayor Morter  
**AYES:** Engstrom, Stearns, Stackfleth, Wagner, Morter  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**CITY COUNCIL/STAFF REPORTING PERIOD**

**11. Council Reports on Attendance at Appointed/Outside Meetings:**  
Barbara Wagner, Mayor Pro Tem – League of Local Agencies dinner

Kathy Morter, Mayor – Beautification Committee, Trail Town Committee, Homeless Coalition, Kamala Harris field rep Sydney Lewis

Tim Stearns, Councilmember – Economic Forecast Conference

**12. Future Agenda Items (Appearing on the agenda within 60-90 days):**

**COUNCIL ACTION:** Reviewed Items a through n.

- a. City Council Protocols Workshop – 2/7/18
- b. Police Department Surplus – 2/12/18
- c. Mid-Year Budget Review – 2/12/18
- d. Fire Department Staffing – 2/12/18
- e. Award of Library Architectural and Environmental Agreement – 2/12/18
- f. Council Responsibility as a Library Board – 2/12/18
- g. City Goals Workshop (Tentative) – 2/14/18
- h. City Council Protocols Workshop – 2/28/18
- i. Discussion Regarding Water Rates for Larger Connections – TBD
- j. Presentation on Emergency Evacuation Plan – TBD
- k. Pacific Power Presentation: Blue Sky Community Grants Program – TBD
- l. Americorp Special Projects Team - TBD
- m. Tax Sharing Agreement - TBD
- n. Crystal Geyser Industrial User Permit – TBD

Items added: Crystal Geyser Industrial Wastewater Permit, Housing, Police Department Negotiations, Draft Ordinance for proposed tax measure

**13. Closed Session:** None

**14. Adjourn:** There being no further business, the meeting was adjourned at 9:04 p.m.

**Respectfully Submitted by:** Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk