

Mt. Shasta City Council Regular Planning Commission Meeting Approved Minutes

Mt. Shasta Community Center, 629 Alder Street
Tuesday, September 20, 2016; 6:00 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 6:00 p.m. Commissioner Findling called the meeting to order and led the audience in the Pledge of Allegiance.

2. Roll Call:
Commissioners Present: Commissioner Beck, Findling, Clure, Wagner, Acord, and Pardee
Commissioners Absent: Chair Higuera

3. Approval of Minutes Tuesday, August, 16, 2016 Planning Commission General Meeting Minutes
Commissioner Wagner: Amendment minutes to clarify where public comment is for item 7
Moved to Approve – 1st Commissioner Clue, 2nd – Commissioner Beck
AYE: Commissioners Beck, Clure, Wagner, and Commissioner Findling
NO:
ABSTAIN: Commissioner Acord, Pardee, and Chair Higuera

4. Public Comment: N/A

5. Consent Agenda: N/A

6. 2016.02: Rezoning Application for 403 Orem St, APN #057-382-020
City Staff: Overview of application and attachments. City Staff recommends approval
Commissioner
Commissioner Wagner: Discussion on where structure is and the size of the lot.
Commissioner Findling: Discussion on the purpose of the R-1-U zoning
Commissioner Wagner: Discussion on utilities and public hook-ups
Commissioner Pardee: Discussion on other lots in neighborhood
Public Hearing
Applicant, Carol Coho: Clarification that there is no vacant lot. There exist one large lot with a home on one half of the lot.
Commissioner Pardee and Wagner: Clarification on tax lot orientation and possible Boundary Line Adjustment
Carol Coho: Discussion on Boundary Line intent
Public Hearing Closed
Action Taken: Planning Commission recommends approval of the Rezoning Application to the City Council of the City of Mt. Shasta and approval of CEQA process Infill categorical exemption 1st – Commissioner Pardee, 2nd – Commissioner Clure

AYE: Commissioner Pardee, Clure, Acord, Wagner, Findling, and Beck
NO
ABSENT:

7. 2016.07 Amendment of Municipal Code Chapter 18.96 "Medical Marijuana Dispensaries"

City Staff: Discussion on staff report and ordinance.

Commissioner Wagner: Discussion on attachments. Clerical errors on Attachment 3 and the Attachment 4 is correct when tracked changes are accepted.

Commissioner Pardee: Discussion on dispensary plan and what is considered adequate security.

Commissioner Acord: Discussion on adding the downtown district to the prohibited areas.

City Staff: Clarification to the type of decision which are in the purview of the Planning Commission.

Commissioner Wagner: Discussion on where the downtown district is located.

City Staff: Clarification of where the downtown district is located

Commissioner Acord: Discussion on leaving the decision to City Council over adding the downtown district

Commissioner Pardee: Disapproved of adding the downtown district

Commissioner Acord: Discussion on business interest in not allowing cannabis dispensaries in the downtown

Public Hearing

Betty Keeger: Voiced opinion against allowing cannabis based businesses in the downtown area

Jennifer Merritt: Voiced opinion in favor of cannabis businesses in the downtown area

Elizabeth Tabor: Discussed with the commission if they have visited or know what the aesthetics of possible dispensaries. Voiced opinion in favor of dispensaries downtown.

Commissioner Pardee: Discussion on aesthetics and what are dispensaries able to do in our city currently

Public Hearing Closed

Commissioner Wagner: Discussion on ordinance changes and notifications to businesses

Commissioner Acord: Discussion on including daycares in the ordinance

Commissioner Findling: Discussion on business environment and dispensaries

Commissioner Wagner: Discussion on business over vacant storefronts

Action Taken: Planning Commission confirms 2nd reading and approves recommendation to City Council as per the amendments in Attachment 4. 1st – Commissioner Wagner, 2nd – Commissioner Beck

AYE: Commissioners Pardee, Beck, Clure, Wagner, and Findling

NO: Commissioner Acord

ABSENT: Chair Higuera

8. 2016.16 Open Discussion: Smoking Limitations in City Limits

City Staff: Presented Staff report about common practices and the background of the smoke-free campaign

Commissioner Pardee: Discussion on smoking downtown and changes in behavior

Commissioner Beck: Discussion on enforcement and no smoking areas

Commissioner Acord: Discussion on leaving alleyways available to smokers

Commissioner Findling: Discussion on the smoker going to different places

Commissioner Pardee: Discussion on if business and building now could enforcement no smoking areas

Commissioner Clure: Discussion and voiced favor over phasing of different areas as smoking and non-smoking areas

Commissioner Wagner: Discussion on parking lots and private businesses allowing smoking

Commissioner Acord: Discussion on a timeframe where smoking isn't allowed.

Commissioner Pardee: Discussion on current practices and covering the downtown district

Commissioner Findling: Discussion and voiced opinion in favor of phasing. Discussion on petition and full city limits

Public Hearing

Betty Kreeger: Founder of the petition and discussion on reasoning behind asking for an ordinance

Elizabeth Tabor: Voiced opinion against phasing because it would push smoking toward other business that are not in the downtown area.

Peggy Risch: Voiced opinion against allowing smokers in the alley because some people liked walking in the alleyways.

Public Hearing Closed

Commissioner Pardee: Discussion and request to have enforcements issues

Commissioner Wagner: Discussion and request for maps looking at the areas that would be effected. (Zoning P, C-1, C-2)

Commissioner Clure: Discussion on looking at the feasibility of the different no-smoking options

Commissioner Findling: Discussion on phasing in the ordinance and offering a smoking section

Commissioner Wagner: Discussion on smoking sections and pushing out smoking into other areas of the city

Action Taken: Consensus request for information related to enforcement, mapping no-smoking possibilities, and feasibility in terms of program deployment and enforcement.

9. Commission and Staff Comments:

A. Recycling Program Update

City Staff: Discussion on submitted Staff report related to recycling progress

B. Animal Hospital Concerns

City Staff: All questions and concerns were addressed and resolved for the animal hospital complaint received at the last public comment.

Commissioner Pardee: Wondered about architectural design results from Ambulance Project. City Staff will report back

C. Vacant and Nuisance Housing Report

City Staff: Update and brief discussion on City's intent to look into short- and long-term vacant and housing rehabilitation programs.

10. Future Agenda Items – Future items are topics brought to the Planning Commission

from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level.

- a. Sign Ordinance – 10/18/2016
- b. Lighting Ordinance – 11/15/2016
- c. Broadband Plan – 12/20/2016
- d. Orchard Annexation – 12/20/2016
- e. Off-Street Parking Requirements – 1/17/2017
- f. General Plan Progress Report – 1/17/2017

11. Adjourn: There being no further business, the meeting was adjourned at 8:00 p.m.

Respectfully Submitted by: Juliana Lucchesi, City Planner