

Mt. Shasta City Council Regular Planning Commission Meeting Approved Minutes

Mt. Shasta Community Center, 629 Alder Street
Tuesday, November 15, 2016

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 6:01 p.m. Chair Higuera called the meeting to order and led the audience in the Pledge of Allegiance.

2. Roll Call:
Commissioners Present: Chair Higuera, Commissioners Beck, Findling, Acord, and Wagner
Commissioners Absent: Commissioner Pardee and Commissioner Clure

3. Approval of Minutes
A) Planning Commission Regular Meeting Minutes for Tuesday, September 20, 2016
Commissioner Beck: Amend agenda to show Commissioner Beck “AYE” for item 6 and correct year on future agenda items. Amend item 7 to illustrate Commissioner Pardee discussion on inclusion of dispensary exclusion in downtown area.
Commissioner Wagner: Amend minutes to correct spelling of Peggy Risch on page 5
Approved as amended by Commissioner Findling, 2nd Commissioner Beck
AYE: Commissioners Findling, Acord, Wagner, and Beck
NO:
ABSTAIN: Chair Higuera
ABSENT: Commissioners Clure and Pardee

B) Planning Commission Regular Meeting Minutes for Tuesday, October 18, 2016
Commissioner Beck: Amend future agenda items to correct year from 2016 to 2017
Approved as amended by Commissioner Findling, 2nd Commissioner Acord
AYE: Chair Higuera, Commissioners Clure, Findling, Acord, Pardee, and Beck
NO:
ABSTAIN: Commissioner Wagner
ABSENT: Commissioners Clure and Pardee

4. Public Comment: N/A

5. Consent Agenda: N/A

6. 2016.16: Secondhand Smoke Ordinance First Reading
City Staff: Presentation of staff report in the agenda packet
Chair Higuera: Discussion on Chapter 6.20 amendments and
Commissioner Acord: Discussion on Chapter 6.40 disillusion and adding public places prohibition of cannabis smoking.
Chair Higuera: Discussion on cannabis smoking and how to regulate after Prop 64 change
Commissioner Findling: Discussion of smoking and mixing substances
Commissioner Beck: Discussion on smoking in vehicles with minors
Commissioner Wagner: Discussion on enforcement and smoking on private property within a smoke-free district.
Commissioner Findling: Discussion on ticketing for burning instead of smoking offenses

Chair Higuera: Discussion on the goal of the ordinance being cultural change rather than enforcement
Commissioner Wagner: Discussion on warning prior to ticketing, location of businesses related to tobacco smoking, and ticketing price
Commissioner Acord: Discussion ticketing amount and distance from school zones.
Commissioner Wagner: Discussion on smoking in parking lots.
Commissioner Findling: Discussion on making parking lots and recreational areas separate points in the ordinance. Additional discussion on special event approval and cannabis smoking.
Commissioner Wagner: Discussion on smoke free district rules and alleyway inclusion.

Public Comment Opened

Ken Ryan: Discussion on the inclusion of ashtrays.

Public Comment Closed

Commissioner Acord: Discussion of littering and ashtrays
Chair Higuera: Discussion on littering and cigarette smoking
Commissioner Findling: Discussion on types of tobacco.

Motion to approve the first reading of the Amendments to Chapter 6.20 "SMOKING CONTROL" and striking Chapters 6.30 and 6.40 by Commissioner Findling, 2nd Commissioner Beck

AYE: Chair Higuera, Commissioners Findling, Acord, Wagner, and Beck

NO:

ABSENT: Commissioners Clure and Pardee

7. 2016.10: Sign Ordinance Graphic Type Discussion

City Staff: Presentation of staff report in agenda packet
Commissioner Wagner: Discussion on number of walls on Castle Street Building
Commissioner Acord: Discussion on how murals fit into the ordinance
Chair Higuera: Discussion on maximum height of signage and history of decision
Commissioner Wagner: Discussion on temporary banners and public buildings
Chair Higuera: Discussion on temporary banner enforcement
Commissioner Findling: Discussion on an illustration of applying the percentage of signable area to buildings with photo mock-ups. Additional discussion on nonconforming signs.
Commissioner Acord: Discussion on the location of nonconforming signs
Chair Higuera: Discussion on Caltrans signs on highway instead of pole signs
Commissioner Findling: Discussion on the goals of the ordinance:
 Goal 1: regulate the commercial landscape to not diminish the natural landscape and view shed
 Goal 2: encourage unique, artistic signage

Public Comment Opened & Closed Without Comment

8. 2016.19: Broadband & Telecommunications Plan Discussion

City Staff: Presentation of staff report in agenda packet
Commissioner Wagner: Discussion on broadband and "dig once" policy
Commissioner Acord: Discussion on fiber-optic in the area that is available but too costly for businesses
Chair Higuera: Discussion on preparing for the network and expenses related to future development
Commissioner Acord: The network is needed now and at an affordable rate to keep businesses in the area
Chair Higuera: Discussion on public utility and cost to the city to create a fiber-optic network
Commissioner Findling: Discussion on general plan amendment prioritization and making broadband a high priority. Additional discussion on survey deployment methods.
Chair Higuera: Discussion on visioning session and surveys and targeting businesses
Commissioner Findling: Discussion on gaining more survey results and answering visioning questions in staff report

Chair Higuera: Discussion on public forum for visioning feedback
Commissioner Findling: Discussion on second home owner possible need for internet service that meets their needs.
Commissioner Acord: Discussion on network expenses and available funding
Commissioner Findling: Discussion on barriers to development and environmental impact
Commissioner Wagner: Discussion on individuals who do not wish to pay for another city service as a barrier
Chair Higuera: Discussion on low-income access to broadband
Commissioner Findling: Discussion on Columbia Technology Commission (CTC) proposal
Chair Higuera: Discussion on adding the broadband integration into the General Plan as a priority

Public Comment Open

Ken Ryan: Discussion on results of survey in final report and coordination with CTC Technology contract

Public Comment Closed

Chair Higuera: Planning Commission recommends moving forward with topic to City Council

9. Commission and Staff Comments:

Commissioner Wagner: Discussion on her move to City Council.
City Staff: Announcement that all city meeting will be moved to the City Park in January 2017. Discussion on Joint meeting with City Council in late January/early February to review and discuss the General Plan.
Commissioner Acord: Request for monthly reports sent to the Planning Commission
Commissioner Beck: Discussion on vacant property on Eugene and Sheldon
Commissioner Wagner: Discussion on property on Alma and Alder
Commissioner Findling: Discussion on DMV and possible dealership operating on Chestnut Street

10. Future Agenda Items – Future items are topics brought to the Planning Commission from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level.

- a. Lighting Ordinance – 12/13/2016
- b. Orchard Annexation Pre-zoning – 12/13/2016
- c. General Plan Progress Report – 1/17/2017
- d. Off-Street Parking Requirements – 2/21/2017

11. Adjourn: There being no further business, the meeting was adjourned at 8:18 p.m.

Respectfully Submitted by: Juliana Lucchesi, City Planner