

Mt. Shasta City Council Regular Planning Commission Meeting Approved Minutes

Mt. Shasta Community Center, 629 Alder Street
Tuesday, October 18, 2016

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 6:00 p.m. Chair Higuera called the meeting to order and led the audience in the Pledge of Allegiance.

2. Roll Call:
Commissioners Present: Chair Higuera, Commissioners Beck, Findling, Clure, Acord, and Pardee
Commissioners Absent: Commissioner Wagner

3. Approval of Minutes Postponed to the November 15, 2016 Regular Meeting due to administrative error to include minutes in the agenda packet.

4. Public Comment:
City Staff: Introduction of Bruce Pope the new City Manager for the City of Mt. Shasta.

5. Consent Agenda: N/A

6. 2016.16: Secondhand Smoke Ordinance Open Discussion
City Planner: Discussion of staff report in packet. Park District going smoke free discussion.
Sargent Gibson, Mt. Shasta Police Department: Discussion on enforcement of smoking actions and how to enforce a city wide prohibition on smoking. No tickets have been issued for cannabis smoking due to the difficulty in catching someone in the act.
City Planner: Discussion on regulations in other cities.
Chair Higuera: Discussion on ticketing and enforcement
Commissioner Beck: Discussion on multiple ticketing for multiple offenses
Commissioner Pardee: Discussion on cannabis smoking ordinance in related to the smoking ordinance
Commissioner Findling: Discussion on how ordinance can encourage behavior change with a ticketing and warning system
Commissioner Beck: Discussion on Prop 64 and cannabis smoking
Commissioner Acord: Discussion on feasibility of enforcement of all of the commercially zoned parcels
Chair Higuera: Discussion on a no smoking district
Commissioner Acord: Would like to expand the no smoking area beyond the Downtown Enhancement District boundaries and include both sides of the street
Commissioner Findling: Discussion on signage and how people will know that we have a smoke free district
Chair Higuera: Discussion on schools and smoking around sport fields.
Commissioner Findling: Would like to add provisions to prohibit smoking within 20 feet of restaurant seating to cover Seven Suns.
Commissioner Pardee: Approves of the prohibition around restaurant seating for restaurants to use as tools
Commissioner Findling: Would like to keep the alleys open for those who do smoke.
Discussion closed

7. 2016.28: Farmer’s Insurance Sign Application

Background: Applicant would like to attain a sign permit to place a new sign on a freestanding sign at 305

Maple Street.

City Staff: Presentation of the application for a freestanding sign at 305 Maple Street.

Commissioner Pardee: Discussion on view triangle and traffic hazard definition

Commissioner Beck: Discussion on noncompliant signs

No public comment

Commissioner Beck: Discussion on the position of the sign where it sits on the freestanding frame.

Commissioner Pardee: Discussion on trim and design.

Commissioner Findling: Discussion on sign as a traffic hazard and addition of wood trim to match other signs

Commissioner Clure: Approves of the application as presented.

Chair Higuera: Discussion on trim to match

Commissioner Beck: Agrees that the trim should match

Action Taken: Planning Commission approve sign permit allowing a 16" x 72" aluminum sign to be affixed at 305 Maple Street with the addition of trim on the edges of the sign to match the existing signs. **1st** –

Commissioner Findling, 2nd – Commissioner Beck

AYE: Chair Higuera, Commissioners Clure, Findling, Acord, Pardee, and Beck

NO:

ABSENT:

8. 2016.10: Sign Ordinance Open Discussion

City Staff: Presentation of staff report

Commissioner Findling: Discussion on restrictive nature of ordinance

Commissioner Pardee: Discussion on what we can and cannot regulate. Discussion on sign types and aesthetics.

Commissioner Acord: Discussion on Mountain and Alpine theme.

Commissioner Findling: Discussion on public input and signage

Commissioner Pardee: Discussion on minimizing sign clutter and other sign ordinances in other communities

Commissioner Findling: Discussion on lighting and dynamic elements of signs

Commissioner Pardee: Approves of covering types of graphics first then lighting

Commissioner Findlings: Schedule seems good.

Schedule for sign ordinance:

11/15/2016 – Types of graphics

12/13/2016 – Illumination and dynamic elements

Discussion Closed

9. Commission and Staff Comments:

A. Cannabis Dispensary Ordinance

City Planner: The Cannabis Dispensary Ordinance was referred back to the Planning Commission based on Staff recommendation. The ordinance will be rescheduled after the November 2016 vote on cannabis.

City Manager: Introduction and discussion on open hours, city initiatives, Planning Commission as a critical partner with City Council, and "Alpine" design description.

Chair Higuera and Commissioner Acord: Discussion on what "Alpine" means

10. Future Agenda Items – Future items are topics brought to the Planning Commission from a public petition, city staff, Planning Commission member(s), and City Council for review and action. All dates refer to first introductions to the Planning Commission and can be altered due to time and priority level.

- a. Lighting Ordinance – ~~11/15/2016~~ Changed to 12/20/2016
- b. Broadband Plan – ~~12/20/2016~~ Changed to 11/15/2016
- c. General Plan Progress Report – 1/17/2016
- d. Off-Street Parking Requirements – 2/21/2016
- e. Orchard Annexation Pre-zoning – ~~2/21/2016~~ Changed to 12/13/2016

11. Adjourn: There being no further business, the meeting was adjourned at 7:48 p.m.

Respectfully Submitted by: Juliana Lucchesi, City Planner